

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: September 25, 2012  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman  
Edward Bonczek  
Mark Brizard

Jeffrey J. Barr, Vice Chairman  
David Fontaine  
Royal Laurent, Alternate Member

**Members Absent:**

**Staff/Consultants Present:**

Michael C. Wood, Secretary  
Timothy F. Kane, General Legal Counsel

Scott A. Gibbs, NEEDS, Inc.  
Tom Kravitz, Town Planner

**Others:**

Kevin Cleary, Burrillville Conservation  
Commission

**Call To Order:**

James Langlois called the meeting to order at 7:15 PM.

**Approval of Minutes:**

David Fontaine made a motion to table the minutes from the August 28 and September 18 meetings. Mark Brizard seconded the motion and the vote in favor was unanimous.

**Invoices:**

None

**Citizens Comment:**

None

**Consultants Staff Report:**

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

Mark Brizard stated that several questions have been presented to John Mainville regarding the financial report. Brizard made a motion to table the report pending clarifications from Mainville. Edward Bonczek seconded the motion and the vote in favor was unanimous.

**Old Business:**

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District.

**A. Blue Spruce Tree**

Cleary stated that they are open to discussions regarding tree choices. Brizard inquired about specific care requirements for the plum tree. Cleary stated that any ornamental tree needs some early care to shape the tree. Cleary stated that they are supportive of either a cherry or plum tree. Langlois referenced prospective

tree locations viewed prior to the meeting. Langlois suggested that they act on the tree locations including the donated tree, two Conservation Commission trees, and two trees to be purchased by the BRA. Wood referenced the cost estimate of \$500 to purchase the two additional trees. Langlois made a motion to approve the 5 tree locations and a cost not to exceed \$500 for the two additional trees. Bonczek seconded the motion and the vote in favor was unanimous. Langlois made a motion to send a letter of thanks to the Conservation Commission. Brizard seconded the motion and the vote in favor was unanimous.

Langlois made a motion to rescind last meeting's vote for the placement of the spruce tree. Brizard seconded the motion and the vote in favor was approved with Jeff Barr voting against the motion. Langlois made a motion to move the location of the spruce tree to across the street to the Pavilion lot. Brizard seconded the motion. The vote in favor was approved with Jeffrey Barr voting against the motion.

#### B. Community Garden Play Area

Tom Kravitz indicated that he has not heard back from NeighborWorks Blackstone River Valley. Langlois made a motion to table this issue. Brizard seconded the motion and the vote in favor was unanimous.

#### C. Signage in Stillwater

Tom Kravitz referenced a visual sign design that would go at the end of Tinkham Lane, and another sign off of East Ave. Laurent inquired about the ability to add additional names to the sign. Wood stated that Nancy Binns (Board of Administration) had expressed interest in working with the BRA for signage along Route 102 and several other locations. Bonczek indicated that he would like to have a locomotive somehow integrated into the signage to pay respect to Tinkham. Kravitz stated that the proposed sign is 68 inches wide and each panel is 10 inches wide. Wood asked if they could make the sign a little higher to allow for additional panels. Laurent suggested that the sign be situated to allow for the installation of another post for additional signs. Langlois confirmed that the signs are double sided.

#### D. Farmer's Market Agenda Item

Langlois reaffirmed his attendance at the Community Day event. Langlois stated that Kravitz has prepared several presentation boards for the BRA table. Langlois explained that he has developed a survey to facilitate input and interaction with event attendees.

#### E. Redevelopment Agency Member to the Board of Administration

Langlois stated that attendance at all meetings of the Board of Administration would not be necessary, only if there are issues on the agenda that impact the redevelopment districts. Kravitz stated that the Board of Administration is the landlord to many of the Town-owned buildings. Brizard indicated that he has interest in being the representative. Langlois made a motion to appoint Brizard as the BRA's liaison to the Board of Administration. David Fontaine seconded the motion and the vote in favor was unanimous. Langlois made a motion to appoint Jeffrey Barr as the alternate representative to the Board of Administration. Fontaine seconded the motion and the vote in favor was unanimous.

#### **Geo-Tourism Project:**

Langlois referenced the AAA Horizons magazine article. Langlois made a motion to send a thank you note to Kerstin Hudon. Mark Brizard seconded the motion and the vote in favor was unanimous. Wood inquired about how the geo-caching project is going. Kravitz referenced the community calendar on the Visit Burrillville website.

#### **Discussion, consideration and action relative to the Clock Tower Project.**

Brizard inquired about the real estate sign. Wood responded that the sign is for the former gym building, which was on the market for \$450,000.

#### **Discussion, consideration and action relative to the Downtown Pascoag Project.**

A. Wood stated that the Dunkin Donut renovation has been completed.

B. Wood explained that the disposition of the adjoining property would be discussed in Executive Session.

C. Brizard stated that the former police substation property is being marketed as commercial condos. Brizard referenced additional activities in downtown Pascoag. Brizard argued that the commercial project should be on the redevelopment agency's radar. Brizard indicated that the building is in very bad shape.

**New Business To Be Discussed And Acted Upon:**

None

**Correspondence:**

None

**General Discussion:**

Laurent stated that he invited two Town Council candidates to the BRA meeting; however, they chose not to attend.

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

- a) Plat 175/Lot 019 (Mobil Station Property) 24 North Main Street
- b) Plat 175/Lot 025 (Apt. House, Pascoag Main) 160 Pascoag Main Street
- c) Plat 175/Lot 060 (Apt. House, Pascoag Main) 73-75 Pascoag Main Street
- d) Plat 175/Lot 042 (Vacant Building, Substation building) 89-92 Pascoag Main St.
- e) Plat 192/Lot 17 (Dunkin Donuts site) 1 South Main Street, Pascoag

James Langlois made a motion to go into Executive Session with Jeffrey Barr, Mark Brizard, David Fontaine, and Edward Bonczek all voting in favor.

James Langlois made a motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session with Jeffrey Barr, Mark Brizard, Edward Bonczek, and David Fontaine all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that one vote was taken in Executive Session.

**Adjournment:**

On a motion by James Langlois seconded by Barr, the meeting was adjourned at 7:50 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_