

**BURRILLVILLE REDEVELOPMENT AGENCY
MEETING MINUTES**

Meeting Place: Legion Hall, 103 Harrisville Main Street
Meeting Date: April 24, 2012
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman	Jeffrey J. Barr, Vice Chairman
Edward Bonczek	David Fontaine
Mark Brizard	

Members Absent:

Royal Laurent, Alternate Member

Staff/Consultants Present:

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Timothy F. Kane, General Legal Counsel	Tom Kravitz, Town Planner

Others:

Call To Order:

James Langlois called the meeting to order at 7:00 PM. Langlois stated that Royal Laurent has been excused from the meeting.

Approval of Minutes:

Jeffrey Barr made a motion to approve the minutes of the March 27, 2012 Regular Meeting. David Fontaine seconded the motion, and the vote in favor was unanimous.

Invoices:

None

Citizens Comment:

None

Consultants Staff Report:

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

Mark Brizard made a motion to receive and file. David Fontaine seconded the motion, and the vote was unanimous.

Old Business:

Discussion, consideration and action relative to the Geotourism Project.

James Langlois referenced Agenda Item #8 explaining that Bob Billington is in Japan, that they are working on the Geotourism project, and will report to the Agency when Bob returns.

Discussion, consideration and action relative to the Clock Tower Project.

Mike Wood explained that they are still waiting for reconciliation numbers from Joe Garlick.

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District.

A. Rental Fee and terms for use of new pavilion.

B. Reservation process for use of pavilion.

James Langlois stated that he has been researching fees and reservation procedures used by the Assembly Theater and the Town's Recreation Department for use of their respective facilities. Langlois explained that the issue is not as simple as he initially thought, and that there are multiple issues that have to be taken into consideration.

Langlois explained that a rental fee of \$125 for town residents appears consistent with the practices of others. Langlois suggested a rental rate of \$250 for non-residents. Jeff Barr suggested that the Agency use the services and procedures of the Burrillville Recreation Department to handle the renting of the Pavilion. Barr also referenced the possible need for security services from the Burrillville Police Department. There was a consensus that this issue could be addressed on a case-by-case basis. Langlois indicated that he would speak to Sherry at the Recreation Department to collect more information and feedback.

Barr inquired whether the Farmer's Market would be charged a fee for use of the pavilion. Wood stated that the \$90,000 grant received for the structure was secured specifically for a Farmers Market program. Charging a use fee should be fully vetted. Wood inquired about the need for spot lighting. Although there was not a consensus regarding the need for additional lighting, it was suggested that the installation of electrical conduit was a nominal expense and should be done to accommodate the possible future need for spot lighting.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

Mike Wood stated that he had conversations with Verizon regarding the removal of the utility poles, and that he anticipates a meeting at the site shortly. Wood also indicated that the purchase agreement for the former Mobil station property has been amended. David Fontaine made a motion to receive and file the amended agreement. Jeff Barr seconded the motion, and the vote in favor was unanimous. Wood also stated that there would be additional work in the Brigido's parking lot addressing drainage.

New Business To Be Discussed And Acted Upon:

None

Correspondence

Correspondence from RIDEM regarding Mobil Station, 24 North Main Street, Pascoag.

Tom Kravitz stated that the monitoring wells referenced in the correspondence have already been installed. Kravitz explained that the monitoring would probably continue for well over a year. James Langlois made a motion to receive and file. David Fontaine seconded the motion, and the vote in favor was unanimous.

Email from the Blackstone Valley Tourism Council regarding Geotourism Project.

James Langlois made a motion to receive and file. Mark Brizard seconded the motion, and the vote in favor was unanimous.

Agreement between the Burrillville Redevelopment Agency and Stephen and Marie Roderick.

James Langlois made a motion to receive and file. Jeffrey Barr seconded the motion, and the vote in favor was unanimous.

General Discussion:

Mike Wood stated that the application for the Stillwater canoe launch has been revised and resubmitted to RIDEM.

Executive Session:

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

- a) Plat 175/Lot 019 (Mobil Station Property) 24 North Main Street
- b) Plat 175/Lot 025 (Apt. House, Pascoag Main) 160 Pascoag Main Street
- c) Plat 175/Lot 060 (Apt. House, Pascoag Main) 73-75 Pascoag Main Street
- d) Plat 175/Lot 061 (Vacant Building, Pascoag Main) 87-89 Pascoag Main St.
- e) Plat 175/Lot 43 (Dupont) 84-86 Pascoag Main Street

James Langlois made a motion to go into Executive Session with Jeffrey Barr, Mark Brizard, David Fontaine, and Edward Bonczek all voting in favor.

James Langlois made a motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session with Jeffrey Barr, Mark Brizard, Edward Bonczek, and David Fontaine all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that no votes were taken in Executive Session.

Adjournment:

On a motion by James Langlois seconded by Barr, the meeting was adjourned at 8:03 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____