

**BURRILLVILLE REDEVELOPMENT AGENCY  
ANNUAL MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: February 28, 2012  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman	Jeffrey J. Barr, Vice Chairman
Edward Bonczek	Mark Brizard
David Fontaine	

**Members Absent:**

Barbara Schouboe, Alternate Member	Royal Laurent, Alternate Member
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**Staff/Consultants Present:**

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Timothy F. Kane, General Legal Counsel	Tom Kravitz, Town Planner

**Others:**

**Call To Order:**

James Langlois called the meeting to order at 7:00 PM. Langlois stated that Royal Laurent and Barbara Schouboe have been excused from the meeting.

**Election of Officers:**

**Chairman**

Langlois invited nominations for the office of Chairman. Brizard nominated James Langlois for Chairman. No other nominations were made. Fontaine made a motion to close nominations. The motion was seconded by Edward Bonczek and was unanimously approved. Fontaine made a motion to approve the nomination of James Langlois as Chairman. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**Vice Chairman**

Langlois invited nominations for the office of Vice Chairman. David Fontaine nominated Jeffrey Barr for Chairman. No other nominations were made. Fontaine made a motion to close nominations. The motion was seconded by Edward Bonczek and was unanimously approved. Edward Bonczek made a motion to approve the nomination of Jeffrey Barr as Vice Chairman. David Fontaine seconded the motion and the vote in favor was unanimous.

**Secretary**

Langlois invited nominations for the office of Secretary. Jeffrey Barr nominated Michael Wood for Secretary. No other nominations were made. James Langlois made a motion to close nominations. The motion was seconded by Jeffrey Barr and was unanimously approved. James Langlois made a motion to approve the nomination of Michael Wood as Secretary. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**Appointment of Subcommittees:**

Finance Subcommittee

Wood indicated that the Finance Committee currently includes David Fontaine and Mark Brizard. Edward Bonczek nominated David Fontaine and Mark Brizard as members of the Finance Committee. No other nominations were made. Jeffrey Barr made a motion to close nominations. The motion was seconded by Edward Bonczek and was unanimously approved. James Langlois made a motion to approve the nominations of David Fontaine and Mark Brizard to the Finance Committee. The motion was seconded by Jeffrey Barr and was unanimously approved.

**Personnel Subcommittee**

Wood indicated that the Personnel Committee currently includes Jeffrey Barr and Barbara Schouboe. Jeffrey Barr made a motion to defer nominations to the Personnel Committee given that there were no plans in the foreseeable future to hire any staff. Edward Bonczek seconded the motion and the vote in favor was unanimous.

**Stillwater District Management Subcommittee**

Wood indicated that the Stillwater District Management Committee currently includes James Langlois and Jeffrey Barr. Edward Bonczek nominated James Langlois and Jeffrey Barr as members of the Stillwater District Management Committee. No other nominations were made. James Langlois made a motion to close nominations. The motion was seconded by Jeffrey Barr and was unanimously approved. James Langlois made a motion to approve the nominations of James Langlois and Jeffrey Barr to the Stillwater District Management Committee. The motion was seconded by David Fontaine and was unanimously approved.

**New Subcommittees**

James Langlois inquired as to whether there was a need for any additional committees. No needs were identified.

**Adjournment:**

On a motion by James Langlois seconded by Bonczek, the meeting was adjourned at 7:10 PM.

Minutes approved by:

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Michael C. Wood, Secretary

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Date:

Date filed with Town Clerk: \_\_\_\_\_