

**BURRILLVILLE REDEVELOPMENT AGENCY  
ANNUAL MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: February 22, 2011  
Meeting Time: 6:30 PM

**Members Present:**

James Langlois, Chairman	Mark Brizard
David Fontaine	Royal Laurent, Alternate Member
Edward Bonczek	Jeffrey J. Barr, Vice President
Barbara Schouboe, Alternate Member	

**Members Absent:**

**Staff/Consultants Present:**

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Timothy F. Kane, General Legal Counsel	

**Others:**

**Call To Order:**

James Langlois called the meeting to order at 6:35 PM.

**Election of Officers:**

1. Chairman – term of one (1) year.  
Mike Wood (Secretary) took over the meeting from James Langlois. Wood requested nominations for the office of Chairman. Mark Brizard nominated James Langlois for Chairman. Jeffrey Barr seconded the nomination of Langlois. Wood requested additional nominations for which none were received. The vote in favor of Langlois was unanimous.
2. Vice-Chairman – term of one (1) year.  
Langlois resumed his role as Chairman and requested nominations for the office of Vice-Chairman. David Fontaine nominated Jeffrey Barr for Vice-Chairman. Edward Bonczek seconded the nomination of Fontaine. Langlois requested additional nominations for which none was received. The vote in favor of the nomination of Jeffrey Barr for Vice-Chairman was unanimous.
3. Secretary – term to be determined by the Agency.  
James Langlois requested nominations for the office of Secretary. Jeffrey Barr nominated Mike Wood for the office of Secretary. Edward Bonczek seconded the motion. Langlois requested additional nominations for which none were received. The vote in favor of Mike Wood as Secretary was unanimous for a period of one (1) year.

**Appointment of Subcommittees:**

1. Finance Subcommittee:  
James Langlois requested nominations for the Finance Committee. Edward Bonczek nominated David Fontaine and Mark Brizard for Finance Committee. Jeffrey Barr seconded the nomination. No other nominations were received and the vote in favor was unanimous. Langlois requested nominations for an Alternate Member to the Finance Committee. Edward Bonczek nominated Royal Laurent. Jeffrey Barr seconded the nomination of Royal Laurent. No other nominations were received and the vote in favor was unanimous.  
These appointments are for a period of one (1) year.

2. Personnel Subcommittee:

James Langlois requested nominations for the Personnel Committee. Brizard nominated Jeffrey Barr and Barbara Schouboe for the Personnel Committee. David Fontaine seconded the nomination. No other nominations were received and the vote in favor was unanimous. Mark Brizard nominated Edward Bonczek as an Alternate Member to the Personnel Committee. David Fontaine seconded the nomination. No other nominations were received and the vote in favor was unanimous. These appointments are for a period of one (1) year.

3. Additional Subcommittees:

James Langlois requested nominations to the Stillwater Management Committee. Mark Brizard nominated Jeffrey Barr and James Langlois. Edward Bonczek seconded the nomination. No other nominations were received and the vote in favor was unanimous. Mark Brizard nominated Edward Bonczek as an Alternate Member to the Stillwater Management Committee. Jeffrey Barr seconded the nomination. No other nominations were received and the vote in favor was unanimous. These appointments are for a period of one (1) year.

**Adjourns:**

James Langlois made a motion to adjourn the Annual Meeting of the Burrillville Redevelopment Agency. David Fontaine seconded the motion and the vote in favor of the motion was unanimous. Meeting adjourned at 6:50.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_