

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: October 26, 2010  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman	Mark Brizard
Jeffrey J. Barr, Vice President	Barbara Schouboe, Alternate Member
Edward Bonczek	Royal Laurent, Alternate Member

**Members Absent:**

David Fontaine

**Staff/Consultants Present:**

Tom Kravitz, Town Planner	Scott A. Gibbs, NEEDS, Inc.
Timothy F. Kane, General Legal Counsel	Michael C. Wood, Secretary

**Others:**

**Call To Order:**

James Langlois called the meeting to order at 7:05 PM. Langlois stated that David Fontaine has been excused from the meeting and that Barbara Schouboe will be a voting member.

**Approval of Minutes:**

Mark Brizard made a motion to approve the minutes of the September 28. Edward Bonczek seconded the motion and the vote in favor was unanimous.

**Approval of Invoices/Bills:**

None.

**Citizen Comment:**

None

**Consultants/Staff Reports:**

Discussion, consideration and action relative to Financial Report including Budgets and Audits

Given the absence of David Fontaine, Mark Brizard made a motion to table this agenda item until the November meeting. Barbara Schouboe seconded the motion and the vote in favor was unanimous.

**Old Business To Be Discussed and Acted On:**

Discussion, consideration and action relative to the Clock Tower Project.

James Langlois indicated two issues pertaining to this agenda item would be discussed under Executive Session. Mike Wood stated that the developer is still projecting project completion by January 1, 2011. James Langlois informed the Agency that the developer would have an open house with models for the one, two, and three bedroom units.

Discussion, consideration and action relative to the Office Incubator Space, Clock Tower Project.

James Langlois indicated that this issue would be discussed in Executive Session.

Discussion, consideration and action relative to Stillwater Mill Redevelopment District.

Tom Kravitz referred to discussions with the United States Department of Agriculture regarding the funding of a structure in the Stillwater Mill Redevelopment District to accommodate the farmers market. Kravitz displayed a PowerPoint presentation of a similar structure in Putnam, Connecticut. Tom Kravitz and Mike Wood will be meeting with the farmer's market group to discuss the proposed initiative.

Mike Wood provided a progress report regarding the new parking lot. Wood stated that the pavement should be completed in two weeks, and that light bases have been installed.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

Mike Wood presented a conceptual plan for a new parking lot (Park Place) encompassing 20 parking spaces.

Tom Kravitz presented a PowerPoint presentation of various bridge designs for Sayles Avenue.

The Agency voted to approve the parking lot plan and selected the design type by Gator Bridge for Sayles Avenue. Style of bridge is attached to these minutes.

A general discussion occurred about the pedestrian bridge proposed to cross the Pascoag River. Jeff Barr stated his opposition to this project.

**New Business To Be Discussed And Acted Upon:**

Transfer of funds to the Town for acquisition of Map 175, Lot 141.

Royal Laurent indicated that he was recusing himself from the discussion and vote regarding this issue. Mike Wood indicated that the payment in 2009 was not made to the Town regarding this transaction. Therefore, total funds of \$60,000 should be transferred to the Town Council for the 2009 and 2010 payments (\$30,000 for each year). Mark Brizard made a motion to approve the transfer. Jeffrey Barr seconded the motion, and the vote in favor was unanimous.

**Correspondence:**

Occupancy permits for the Clock Tower.

James Langlois made a motion to receive and file. Barbara Schouboe seconded the motion, and the motion was unanimously approved.

Planning Board Meeting Agenda, CVS Major Preliminary Plan Review).

Tom Kravitz indicated a November 1, 2010 Planning Board meeting. Jeffrey Barr made a motion to receive and file. Barbara Schouboe seconded the motion and the vote in favor was unanimous.

Letter from USEPA stating that Burrillville has been selected for the Targeted Brownsfield Assessment Program.

James Langlois made a motion to receive and file. Mark Brizard seconded the motion and the vote in favor was unanimous.

Correspondence regarding the HUD Hope VI Main Street Grant.

Tom Kravitz indicated that the application for funding support for the redevelopment of the Music Hall site was rejected by HUD. Kravitz indicated that a strategy to reach-out to the Rhode Island development community would be appropriate at this time. Kravitz referred to the plan for the redevelopment of the Music Hall site that received previous approval from the Burrillville Planning Board and the Rhode Island Department of Environmental Management.

**General Discussion:**

James Langlois indicated that the pumpkin carving event went well.

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5) (2)] for discussion and considerations related to potential litigation and pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

- a) Agreement with NeighborWorks to lease and/or acquire property.
- b) Exchange or lease of property within the Clock Tower building.
- c) Disposition of Stillwater lot (map 160, Lot 75).
- d) Downtown Pascoag Properties (various).

James Langlois made a motion to go into Executive Session with Jeffrey Barr, Barbara Schouboe, Mark Brizard and Edward Bonczek all voting in favor.

James Langlois made a motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session with Jeffrey Barr, Mark Brizard, Edward Bonczek, and Barbara Schouboe all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that two votes were taken in Executive Session.

Note: It was announced that the Agency is appropriating up to \$6,000 for preliminary design services for the pedestrian bridge connecting the Music Hall lot to the Riverwalk.

**Adjournment:**

On a motion by James Langlois seconded by Barbara Schouboe, the meeting was adjourned at 8:50 PM.

Minutes approved by:

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Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_