

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: May 25, 2010  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman	Edward Bonczek
Jeffrey J. Barr, Vice Chairman	
Mark Brizard	Royal Laurent, Alternate Member
David Fontaine	

**Members Absent:**

Barbara Schouboe, Alternate Member  
Scott A. Gibbs, NEEDS, Inc. - excused

**Staff/Consultants Present:**

Michael C. Wood, Secretary	
Timothy F. Kane, General Legal Counsel	Tom Kravitz, Town Planner

**Others:**

Norman C. Mainville, Town Council

**Call To Order:**

James Langlois called the meeting to order at 7:00 PM. Langlois welcomed the attending member of the Town Council.

**Approval of Minutes:**

Jeffrey Barr made a motion to approve the regular meeting minutes of April 27, 2010 with one change (Nationwide) and dispense with a reading of the minutes. The motion was seconded by Edward Bonczek and the vote was unanimously approved.

**Approval of Invoices/Bills:**

Discussion, consideration and action relative to the invoices from FedEx.

Mark Brizard made a motion to approve the invoices from FedEx. David Fontaine seconded the motion and the vote was unanimously approved.

**Citizen Comment:**

None

**Consultants/Staff Reports:**

Discussion, consideration and action relative to Financial Report including Budgets and Audits

Mark Brizard made a motion to table this issue. The motion was seconded by Jeffrey Barr and the vote was unanimously approved.

**Old Business To Be Discussed and Acted On:**

Discussion, consideration and action relative to the Clock Tower Project (office incubator space).

Wood discussed parking and signage for incubator space. No action was taken. Wood will report back when more information is available. The Agency needs to have a 911 number assigned to the incubator space. The office incubator space will be discussed further in Executive Session.

Lease, office space – Clock Tower building

Duplicate item discussed above.

Discussion, consideration and action relative to Stillwater Mill Redevelopment District

Langlois is still working on the lighting issue. No action has been taken. Langlois stated there has been vandalism at the UFO building – graffiti. Kane will contact the owner's representative. Kane will contact the owner of the UFO building. No action taken. Kravitz updated the agency on the Clock Tower progress and schedule.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District

Discussion held on the foundation regarding the old warehouse building. Wood advised that Public Works will remove as schedule permits. Mr. Laurent raised the idea of using the warehouse lot to locate waste receptacles for downtown businesses. Wood and Kravitz will work with the agency to develop a concept and plan. This item to be continued on next agenda.

Discussion, consideration and action relative to proposed amendments to the Downtown Pascoag Redevelopment Plan

Redevelopment Plan modification will be on for first reading (assignment) by Town Council May 26. No action needed by the Redevelopment Agency until Public Hearing which will be scheduled by the Council May 26.

Question raised on the status of the CVS project. Kravitz advised developer is waiting for DOT and DEM permits. There will be one more meeting with Planning Board – construction possible in August/September.

Question raised about activity in Murphy's newly acquired building. No update, Kravitz will inquire.

Mr. Mainville inquired as to how the revised Pascoag Plan will impact occupied properties and buildings. Mr. Kane explained that it has no direct effect, but will allow the agency to target these identified properties for redevelopment if the need arises in the future.

**New Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to signage and parking for potential tenants - Stillwater  
Duplicate item discussed above.

Discussion, consideration and action relative to amending BRA schedule of meetings to change location to the Community Room at the Jesse M. Smith Memorial Library

Brizard made a motion to change the monthly meeting location to the Jesse M. Smith Memorial Library meeting room and to repost the notice of meetings. Barr seconded the motion and the vote was unanimously approved.

**Correspondence:**

Read Barbara Schouboe's letter of resignation. Jim Langlois will send a letter to Barbara thanking her for service.

**General Discussion:**

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

a) Discussion, consideration and action related to the acquisition, sale or exchange of real property regarding multiple parcels in Downtown Pascoag, including, but not limited to:

38 Park Place, Pascoag – Lot 175/059  
74 Main Street, Pascoag – Lot 175/044  
0 Main Street, Pascoag – Lot 175/050

James Langlois made a motion to go into Executive Session with Edward Bonczek seconding, Jeffrey Barr, Mark Brizard, and David Fontaine all voting in favor.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by James Langlois with Jeffrey Barr, Mark Brizard, Edward Bonczek, and David Fontaine all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that two votes was taken in Executive Session relative to the acquisition of land.

**Adjournment:**

On a motion by James Langlois seconded by Jeffrey Barr, the meeting was adjourned at 9:02 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_