

**BURRILLVILLE REDEVELOPMENT AGENCY
ANNUAL MEETING MINUTES**

Meeting Place: Council Chambers, Town Hall
Meeting Date: February 23, 2009
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman	Edward Bonczek
Jeffrey J. Barr, Vice Chairman	Barbara Schouboe, Alternate Member
Mark Brizard	Royal Laurent, Alternate Member

Members Absent:

David Fontaine

Staff/Consultants Present:

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Timothy F. Kane, General Legal Counsel	Tom Kravitz, Town Planner

Others:

Call To Order:

James Langlois called the meeting to order at 7:00 PM. Langlois welcomed Royal Laurent as an Alternate Member of the BRA. Langlois indicated that David Fontaine has been excused from the meeting and that Barbara Schouboe would be a voting member for this meeting.

Election of Officers:

1. Chairman – term of one (1) year.
James Langlois relinquished the chair to the Secretary due to the presence of a conflict. Mike Wood stated that he would entertain nominations for the officer of Chairman. Edward Bonczek nominated James Langlois. No additional nominations were made and nominations were closed. The vote in favor of James Langlois' nomination for Chairman was unanimous. James Langlois abstained from the vote and discussion.
2. Vice Chairman – term of one (1) year.
James Langlois resumed his role as Chairman and stated he would entertain nominations for Vice Chairman. Edward Bonczek nominated Jeffrey Barr. No additional nominations were made and nominations are closed. The vote in favor of Jeffrey Barr's nominations as Vice Chairman was unanimous. Jeffrey Barr abstained from the discussion and vote.
3. Secretary – term to be determined by the Agency.
James Langlois open nominations for Secretary for a term of one year. Jeffrey Barr nominated Mike Wood for the office of Secretary. No additional nominations were made and nominations were closed. The vote in favor of Mike Wood's nomination as Secretary was unanimous.

Appointment of Subcommittees:

1. Finance Subcommittee

James Langlois stated that the Finance Committee currently comprises Mark Brizard and David Fontaine. James Langlois requested names for finance committee; Jeffrey Barr nominated Mark Brizard and David Fontaine. No additional nominations were made and nominations were closed. The vote in favor of the nominations of Mark Brizard and David Fontaine to the Finance Committee was unanimous.

2. Personnel Subcommittee

Mark Brizard nominated Barbara Schouboe and Edward Bonczek to the Personnel Subcommittee. No additional nominations were made and nominations closed. The vote in favor of Barbara Schouboe and Edward Bonczek to the Personnel Subcommittee was unanimous.

3. Additional Subcommittees

James Langlois suggested that a possible subcommittee be formed to investigate options on how the Stillwater Mill redevelopment District be managed. Edward Bonczek made a motion to establish a District Management Committee. The motion was seconded by Jeffrey Barr and the vote in favor was unanimous. Edward Bonczek nominated James Langlois, Jeffrey Barr, and Royal Laurent as a nonvoting member to the District Management Committee. No additional nominations were made and the nominations were closed. The vote in favor of James Langlois, Jeffrey Barr, and Royal Laurent as a non-voting member to the District Management Committee was unanimous.

Adjournment:

On a motion by Jeffrey Barr seconded by Edward Bonczek, the meeting was adjourned at 7:15 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____