

**BURRILLVILLE REDEVELOPMENT AGENCY
MEETING MINUTES**

Meeting Place: Council Chambers, Town Hall
Meeting Date: July 28, 2009
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman	Mark Brizard
Cheryl Choquette	
Jeffrey J. Barr, Vice Chairman	Barbara Schouboe, Alternate Member

Members Absent:

David Fontaine
Edward Bonczek, Alternate Member

Staff/Consultants Present:

Timothy F. Kane, General Legal Counsel	Thomas J. Kravitz, Town Planner
Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.

Others:

Call To Order:

James Langlois called the meeting to order at 7:00 PM. James Langlois requested that the minutes reflect that David Fontaine has been excused from the meeting and that Barbara Schouboe will be a voting member.

Approval of Minutes:

Jeff Bar made a motion to approve the regular meeting minutes of May 26, 2009 and dispense with the reading of the minutes. The motion was seconded by Barbara Schouboe and the vote was unanimously approved.

Jeff Bar made a motion to approve the regular meeting minutes of June 23, 2009 and dispense with the reading of the minutes. The motion was seconded by Cheryl Choquette and the vote was unanimously approved.

Approval of Invoices/Bills:

Barbara Schouboe made a motion to approve the invoice from New England Economic Development Services, Inc. in the amount of \$2,997.00 for economic development advisory services. Barr seconded the motion and the vote was unanimously approved.

Cheryl Choquette made a motion to approve the final invoice from the Community Events Planner for 5 hours of work. Jeff Barr seconded the motion and the vote was unanimously approved

Langlois made a motion to approve the mileage invoice for the Community Events Planner in the amount of \$34.52. Barr seconded the motion and the vote was unanimously approved

Citizen Comment:

None

Consultants/Staff Reports:

Discussion, consideration and action relative to Financial Report including Budgets and Audits.
Mark Brizard made a motion to accept the financial report including budgets and audits as presented. Barbara Schouboe seconded the motion and the vote was unanimously approved.

Old Business To Be Discussed and Acted On:

Discussion, consideration and action relative to Stillwater Mill Redevelopment District.

Kravitz referenced the report included in the member packages. Kravitz indicated that there is no evidence at this time of the contractor remobilizing at the site. Brizard referenced previous discussions regarding administrative subdivisions behind several of the properties along Main Street; asking if there has been any follow-up. Brizard indicated that this may be a good time to pursue this issue in order to facilitate further build-out of the redevelopment district. Kravitz indicated that he would bring some updated maps for discussion at next month's executive session.

Discussion, consideration and action relative to the Clock Tower Project.

No further information to discuss. Langlois requested that Kravitz inform the members once construction recommences.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

Items for discussion under Executive Session.

New Business To Be Discussed And Acted Upon:

Discussion, consideration and action relative to Downtown Pascoag Neighborhood Association without the Community Events Planner.

Langlois referenced the Community Events Planner being put on administrative leave; deciding that this issue should be placed on the agenda. Barbara indicated that there doesn't appear to be a need for a Community Events Planner given reorganization actions taken by the DPNA; giving a summary of planned events. Wood indicated that if the DPNA needs someone on the ground, he may be able to get someone from the parks and recreation department who could provide some part-time assistance.

Correspondence:

Memo regarding Purchase and Sales Agreement for three properties in Pascoag.

James Langlois made a motion to receive and file the memo. Jeff Barr seconded the motion and the vote was unanimously approved.

General Discussion:

Brizard made reference to previous discussions regarding whether the BRA had the statutory authority to lend small amounts of money to property owners to invest in their properties. Kane stated that he would prepare a memo on this issue. Wood stated that this issue was an outgrowth of previous discussions regarding the CDBG program and prevailing wage requirements.

Mike Wood raised the issue about the BRA meeting with the Town Council in a workshop to provide them with an update on various activities. Wood stated that he will ask Town Council President Nancy Binns if a meeting could be arranged for September.

James Langlois referenced the current damn rehabilitation project and previous discussions regarding hydro. Wood stated that the firm working on the project will be coming back for s meeting with the Town Council, BRA and possibly the Pascoag Reservoir Association.

Executive Session:

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

a) Discussion and consideration related to the acquisition, sale or exchange of real property regarding multiple parcels in Downtown Pascoag; including but not limited to:

- 24 North Main Street, Pascoag – Lot 175/019
- 38 Park Place, Pascoag - Lot 175/059
- 74 Main Street, Pascoag – Lot 175/044
- 73-75 Main Street, Pascoag – Lot 175/060
- 0 Main Street, Pascoag – Lot 175/050
- 160 Main Street, Pascoag – Lot 175/025
- 85-89 Main Street, Pascoag – Lot 175/061

b) Discussion, consideration and action relative to property on Harrisville Main Street Map 160, Lot 74.

c) Discussion, consideration and action relative to proposed use for Map 160, Lot 66.

d) Discussion, consideration and action relative to the property on 84-86 Pascoag Main Street map 175, Lot 43.

e) Discussion, consideration and action relative to property on 266 Harrisville Main Street, Harrisville map 160, lot 64.

James Langlois made a motion to go into Executive Session with Cheryl Choquette, Jeffrey Barr, Mark Brizard and Barbara Schouboe all voting in favor of the motion.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by James Langlois with Cheryl Choquette, Jeffrey Barr, Mark Brizard and Barbara Schouboe all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that no vote was taken in Executive Session relative to the acquisition, sale or exchange of real property.

Adjournment:

On a motion by James Langlois seconded by Jeffrey Barr, the meeting was adjourned at 7:55 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____