

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Town Council Chambers, Town Hall  
Meeting Date: September 25, 2007  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman	Mark Brizard
Robert Peloquin	David Fontaine
Cheryl Choquette	

**Members Absent:**

Jeffrey J. Barr, Vice Chairman

**Staff/Consultants Present:**

Timothy Kane, General Legal Counsel	Scott A. Gibbs, NEEDS, Inc.
Michael C. Wood, Town Manager	Tom Kravitz, Town Planner
Joyce Rowley, Consultant	

**Others Present:**

None

**Call To Order:**

Chairman James Langlois called the meeting to order at 7:05 PM. Langlois requested that the minutes reflect that Jeffrey Barr was excused from the meeting. Langlois also requested that the minutes reflect that Mark Brizard will be a voting member in the meeting.

**Approval of Minutes:**

Cheryl Choquette made a motion to approve the regular meeting minutes of August 28, 2007 and dispense with the reading of the minutes. The motion was seconded by James Langlois and the vote was unanimously approved.

**Approval of Invoices/Bills:**

Discussion, consideration and action relative to approving the Community Development Coordinator invoice.

Robert Peloquin made a motion to approve invoice number BRA-12-B dated September 17, 2007 from Joyce Rowley, Community Development Coordinator, for professional services in the amount of \$3,300. The motion was seconded by David Fontaine and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District for 252 Harrisville Main Street in the amount of \$10.

David Fontaine made a motion to approve the invoice from Pascoag Utility District dated September 3, 2007 in the amount of \$10.00. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District for 252 Harrisville Main Street in the amount of \$39.71.

Robert Peloquin made a motion to approve the invoice from Pascoag Utility District dated September 3, 2007 in the amount of \$36.89. The motion was seconded by David Fontaine and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from B&M Printing in the amount of \$6.00.

Robert Peloquin made a motion to approve the invoice from B&M Printing in the amount of \$6.00. The motion was seconded by David Fontaine and was unanimously approved.

**Citizen Comment:**

None

**Consultants/Staff Reports:**

Discussion, consideration and action relative to August/September Projects Update from Joyce Rowley, Community Development Coordinator.

Joyce Rowley referenced the newly produced Burrillville Business Directory. Ms. Rowley explained that there remains a few phone numbers that need to be clarified. Rowley stated that the same information is included in the Town's geographic information system. Ms. Rowley continued by explaining that she is continuing her efforts to work with the DPNA. The DPNA has formed a youth group and they are again looking at the issue of receiving designation from the IRS as a 501(c)3 organization.

Brizard inquired where Rowley received the information for the business directory. Rowley stated that the tax assessor is one source of information as well as the NRICC, RIEDC and the Town Clerk. It was recommended that Joyce also review the Town's tangible property tax list as an additional source of business names. James Langlois inquired as to whether there is new interest in the DPNA events and activities. Rowley responded that there does appear to be heightened interest. Robert Peloquin continued by stating that he is very encouraged by Joyce's efforts in support of the youth activities.

**Old Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to Stillwater Mill Redevelopment District.

Mike Wood stated that there was nothing new to report on this issue. Mike did reference an upcoming grand opening for the new library. Mike explained that they continue to work on the various easement issues in connection with the Clock Tower project.

Discussion, consideration and action relative to Library Project.

James Langlois encouraged the BRA Members to read the updates concerning progress with the Library project.

Discussion, consideration and action relative to the Clock Tower Project.

Mike Wood indicated that this issue would be discussed in Closed Session.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

Robert Peloquin stated that the Agency Members needed to review the redevelopment plan for the Downtown Pascoag Redevelopment District. Peloquin specifically referenced restriping of the roadways, use of the vacated building for parking and possibly youth activities. Langlois inquired about the rebuilding of Route 107. Mike Wood explained that this initiative will be delayed due to the State's financial constraints and their current focus on emergency issues such as various bridges in the Providence Area. Mike also referenced the gas station that has been put up for tax sale. Mike stated that he will keep the BRA informed as this issue progresses.

Rowley stated that the old humane society property has been sold and that the Mad Dog Café has also been either leased or sold.

James Langlois inquired as to whether the Town has looked further into clearing additional brush along the water fall. Kravitz stated that he is assuming that the previous DEM approval could still apply in continuing this activity.

Peloquin stated that he has received inquiries from several Downtown Pascoag businesses for an additional trash barrel.

Discussion, consideration and action relative to 96 Main Street, Pascoag.

Mike Wood referenced the revised agreement with the Town Council. Robert Peloquin stated that he had some issues with the agreement in terms of the additional land that goes across the river. Mike Wood stated that the BRA had addressed this issue preliminarily by stating that they will subdivide the additional portion of the property off and have the Town retain this property. Robert Peloquin indicated his concern that he may have a conflict with this issue. Mr. Peloquin recused himself from voting on this issue. Langlois made a motion to approve the agreement and authorize the Chairman to sign it. David Fontaine seconded the motion and the motion was approved with Robert Peloquin recusing himself from the vote.

**New Business To Be Discussed And Acted Upon:**

After a brief discussion, David Fontaine made a motion to cancel the scheduled December 25, 2007 meeting. The motion was seconded by Cheryl Choquette and was unanimously approved.

**Correspondence:**

“We Mean Business’ Handout.

Mike Wood suggested that this may be an opportunity for the BRA to attend this event. Langlois stated that he believes that the BRA should be represented.

Langlois/Fontaine to table issue of Patrick Dougherty legal bill

James Langlois made a motion to table this issue. The motion was seconded by David Fontaine and the motion was unanimously approved.

**General Discussion:**

None

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

James Langlois made a motion to go into Executive Session with Cheryl Choquette, Robert Peloquin, Mark Brizard and David Fontaine all voting in favor. David Fontaine recused himself and left the room prior to the commencement of the Executive Session.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by James Langlois with Cheryl Choquette, Robert Peloquin and Mark Brizard all voting to support the motion.

The public portion of the meeting was reconvened in open session and it was announced that one vote was taken in Executive Session.

**Adjournment:**

On a motion by Cheryl Choquette, seconded by Mark Brizard, a motion to adjourn the meeting was unanimously approved. The meeting adjourned at 8:10 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_