

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Town Council Chambers, Town Hall  
Meeting Date: August 28, 2007  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman	Mark Brizard
Robert Peloquin	David Fontaine
Cheryl Choquette	

**Members Absent:**

Jeffrey Barr, Vice Chairman - excused

**Staff/Consultants Present:**

Timothy Kane, General Legal Counsel	Scott A. Gibbs, NEEDS, Inc.
Michael C. Wood, Town Manager	Tom Kravitz, Town Planner
Joyce Rowley, Consultant	

**Others Present:**

None

**Call To Order:**

Chairman James Langlois called the meeting to order at 7:05 PM.

**Approval of Minutes:**

Cheryl Choquette made a motion to approve the regular meeting minutes of July 24, 2007. The motion was seconded by Robert Peloquin and the vote was unanimously approved. James Langlois notified the Members that Mark Brizard would be a voting member.

**Approval of Invoices/Bills:**

Discussion, consideration and action relative to approving the Community Development Coordinator invoice.

Mark Brizard made a motion to approve invoice number BRA-11-B dated August 14, 2007 from Joyce Rowley, Community Development Coordinator, for professional services in the amount of \$2,728.75. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District for 252 Harrisville Main Street in the amount of \$10.

David Fontaine made a motion to approve the invoice from Pascoag Utility District dated June 2, 2007 in the amount of \$10.00. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District for 252 Harrisville Main Street in the amount of \$36.89.

Mark Brizard made a motion to approve the invoice from Pascoag Utility District dated June 2, 2007 in the amount of \$36.89. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Harrisville Fire District for 252 Harrisville Main Street in the amount of \$28.10.

Mark Brizard made a motion to approve the invoice dated July 31, 2007 from the Harrisville Fire District in the amount of \$28.10. The motion was seconded by Robert Peloquin and was unanimously approved.

**Citizen Comment:**

None

**Consultants/Staff Reports:**

Discussion, consideration and action relative to July/August Projects Update from Joyce Rowley, Community Development Coordinator.

Joyce Rowley stated that the business directory is complete and ready to go on-line pending business clarification on what information the businesses want on-line. Rowley referenced the GIS function on the Town's web site explaining that the business directory will also be on the Town's web site with a similar mapping function with links to the businesses. Rowley stated that she continues to work with the DPNA. The Taste of Burrillville was well received and the DPNA raised over \$900 in donations during the event. Rowley also gave a progress update on the Patriotic Pumpkin Carving event. Rowley referenced the Success Story pages on the Town's web site explaining that she is still working on getting additional pictures and improving the resolution of the pictures. Rowley also stated that she has completed the Tourism Pages on the Town's web site. Rowley further explained that she continues to work with the Administration and Solicitor on amendments to the Town's Zoning Ordinance. Rowley finished by stating that she is working with the Library Fundraising Committee.

**Old Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to Stillwater Mill Redevelopment District.

Mike Wood stated that there was nothing new to report on this issue.

Discussion, consideration and action relative to reimbursement of legal fees to the Town Council.

Mike Wood explained that during the course of litigation, the Town engaged the services of Patrick Dougherty. Based on the fact that the settlement has not yet been completed, anything that the BRA does should be contingent upon the settlement. Wood suggested that this issue should be tabled and brought back at a subsequent meeting. David Fontaine made a motion to table this issue. The motion was seconded by Robert Peloquin and unanimously approved.

Discussion, consideration and action relative to Library Project.

Tom Kravitz stated that the project is progressing and gave an overview of improvements completed since the last BRA meeting. Kravitz acknowledged the considerable work of Ed Pienkos and Greg Mislick on the IT side of the project.

Discussion, consideration and action relative to the Clock Tower Project.

Mike Wood stated that this issue will be discussed under Executive Session. James Langlois moved to discuss this issue under Executive Session. The motion was seconded by David Fontaine and unanimously approved.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

James Langlois stated that the riverwalk has been extended over Murphy's property although it was laid with stone, which he stated is somewhat of a problem. Kravitz stated that he would contact Murphy to discuss the situation.

**New Business To Be Discussed And Acted Upon:**

None

**Correspondence:**

Correspondence to Richard Bernardo regarding curb cut on East Avenue in Harrisville.

James Langlois referenced his letter dated 23 August 2007 thanking Richard Bernardo for his efforts in securing the curb cut on East Avenue in Harrisville.

Correspondence to Tom Kravitz for his entry into the Northeast Economic Developers Association Awards Program for "Project of the Year".

Mike Wood referenced Tom Kravitz's efforts to nominate the Stillwater Mill Redevelopment Project for the Northeast Economic Developers Association's Project of the Year Award. David Fontaine made a motion to receive and file correspondence from NEDA regarding the nomination. Robert Peloquin seconded the motion and was unanimously approved.

Providence Journal article showing the bond awards for affordable housing.

Mike Wood referenced the Providence Journal article regarding the affordable housing grants

**General Discussion:**

None

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

James Langlois made a motion to go into Executive Session with Cheryl Choquette, Robert Peloquin, Mark Brizard and Jeffrey Barr all voting in favor.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by James Langlois with Cheryl Choquette, David Fontaine, Robert Peloquin and Mark Brizard all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that two votes were taken in Executive Session.

**Adjournment:**

On a motion by Robert Peloquin, seconded by Jeffrey Barr, a motion to adjourn the meeting was unanimously approved. The meeting adjourned at 8:20 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_