

**BURRILLVILLE REDEVELOPMENT AGENCY
MEETING MINUTES**

Meeting Place: Town Council Chambers, Town Hall
Meeting Date: July 24, 2007
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman	Mark Brizard
Robert Peloquin	Jeffrey Barr , Vice Chairman
Cheryl Choquette	

Members Absent:

David Fontaine

Staff/Consultants Present:

Timothy Kane, General Legal Counsel	Scott A. Gibbs, NEEDS, Inc.
Michael C. Wood, Town Manager	Tom Kravitz, Town Planner
Joyce Rowley, Consultant	

Others Present:

Call To Order:

Chairman James Langlois called the meeting to order at 7:05 PM.

Approval of Minutes:

Jeffrey Barr made a motion to approve the regular meeting minutes of June 26, 2007. The motion was seconded by Robert Peloquin and the vote was unanimously approved.

Approval of Invoices/Bills:

Discussion, consideration and action relative to approving the Community Development Coordinator invoice in the amount of \$2,690.00.

Robert Peloquin made a motion to approve invoice number BRA INV-10-B dated July 16, 2007 from Joyce Rowley, Community Development Coordinator, for professional services in the amount of \$2,690.00. The motion was seconded by Jeffrey Barr. The motion was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District in the amount of \$10.

Robert Peloquin made a motion to approve the invoice from Pascoag Utility District dated May 2, 2007 in the amount of \$10.00. The motion was seconded by Jeffrey Barr and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Pascoag Utility District in the amount of \$36.88.

Jeffrey Barr made a motion to approve the invoice from Pascoag Utility District dated May 2, 2007 in the amount of \$39.71. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from ATS Survey in the amount of \$295.00 for supplemental work to the Administrative Subdivision on Harrisville Main Street, Lot 79.

Mark Brizard made a motion to approve the invoice dated June 17, 2007 from ATS Survey in the amount of \$295.00 for supplemental survey work for Harrisville Main Street, lot 79. The motion was seconded by Robert Peloquin and was unanimously approved.

Discussion, consideration and action relative to approving the invoice from Timothy F. Kane, Esq., Town Solicitor for legal services rendered from April 24, 2007 through July 18, 2007 in the amount of \$2,364.00.

Mark Brizard made a motion to approve the invoice dated July 18, 2007 from Timothy F. Kane, Esq. in the amount of \$2,364.00. The motion was seconded by Robert Peloquin and was unanimously approved. Mike Wood indicated that there would be two payments made for the past fiscal year and the current fiscal year.

Citizen Comment:

None

Consultants/Staff Reports:

Discussion, consideration and action relative to June/July Projects Update from Joyce Rowley, Community Development Coordinator.

Joyce Rowley discussed future tasks associated with the business directory. Rowley stated that the DPNA is actively working in support of the Victorian Holiday and the Taste of Burrillville events. Rowley expressed some concern about the effect of the VJ Day Holiday on the Taste of Burrillville event. Rowley stated that she is working on the success story pages for the Town's web site. Mike Wood inquired whether Joyce had received any of the progress reports from Dan Joubert regarding the Library project. Rowley explained that the Tourism Page is still under development.

Old Business To Be Discussed And Acted Upon:

Discussion, consideration and action relative to Stillwater Mill Redevelopment District

Mike Wood explained that the clock tower building is on the agenda under Executive Session and that the Library project is ahead of schedule.

Discussion, consideration and action relative to Library Project.

Mike Wood referenced the progress report as developed by Dan Joubert that is being distributed electronically. Mike again stated that the project is ahead of schedule and within budget.

Discussion, consideration and action relative to the Clock Tower project.

James Langlois stated that this issue will be discussed under Executive session

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District.

James Langlois stated that he had ice cream on the Riverwalk and that he was impressed by the number of people that were out in downtown Pascoag at night. Kravitz stated that Murphy is working on his curbs which should be completed before the end of the summer. Robert Peloquin indicated that he has observed an increase in litter and the fact that a tree had fallen in the parking lot behind the Post Office. James Langlois inquired about the hay bales on the vacant lot. Kravitz explained that the owner is actively marketing the property but he thinks that the price is too high.

Discussion, consideration and action relative to 96 Main Street, Pascoag.

Mike Wood indicated that he wanted to discuss this issue under Executive Session.

Discussion, consideration and action relative to the acquisition of land regarding Monfil's property, 35 East Avenue, Harrisville Map 160, Lot 79.

Mike Wood stated that he wanted this on the agenda to serve as public notice that the parcel has been acquired by the BRA.

New Business To Be Discussed And Acted Upon:

None

Correspondence:

Discussion relative to a letter from the RI Historical Preservation & Heritage Commission regarding the Physical Alteration Permit Application for 35 East Avenue.

Mike Wood explained that this was only the first step in securing approval from RIDOT for the altered curb cut on East Avenue, but nevertheless an important step in the process.

General Discussion:

None

Executive Session:

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

James Langlois made a motion to go into Executive Session with Cheryl Choquette, Robert Peloquin, Mark Brizard and Jeffrey Barr all voting in favor.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by Jeffrey Barr with James Langlois, Cheryl Choquette, Robert Peloquin, Mark Brizard all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that one vote was taken in Executive Session.

Adjournment:

On a motion by James Langlois, seconded by Jeffrey Barr, a motion to adjourn the meeting was unanimously approved. The meeting adjourned at 8:20 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____