

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Town Council Chambers, Town Hall  
Meeting Date: April 25, 2006  
Meeting Time: 7:15 PM

**Members Present:**

James A. Langlois, Chairman	Robert Peloquin
Jeffrey J. Barr, Vice Chairman	Cheryl Choquette
David A. Fontaine	

**Members Absent:**

**Staff/Consultants Present:**

Tim Kane, General Legal Counsel	Tom Kravitz, Town Planner
Michael C. Wood, Town Manager	Scott A. Gibbs, NEEDS, Inc.

**Others Present:**

Roger Bourbonniere, Representative, DPNA

**Call To Order:**

Chairman James Langlois called the meeting to order at 7:10 PM.

**Approval of Minutes:**

Jeffrey Barr made a motion, seconded by Bob Peloquin to approve the meeting minutes of March 28, 2006 as amended. The motion was unanimously approved. David Fontaine made a motion, seconded by Cheryl Choquette to approve the meeting minutes of March 28, 2006 annual meeting. The motion was unanimously approved.

**Approval of Invoices/Bills:**

None

**Citizen Comment:**

None

**Old Business:**

1. Update on Downtown Pascoag Redevelopment District

Tom Kravitz stated that Tim Kane has provided ordinances for the Planning Board and the Town Council for the adoption of the redevelopment plan for Downtown Pascoag. Tom Kravitz indicated that the ordinance is on the Planning Board's agenda for its next meeting. James Langlois made a motion to approve the Pascoag Redevelopment Plan subject to the modifications outlined in Tim Kane's memorandum to Margarita Iglesia dated 3/14/06, Margarita Iglesia's response dated 4/1/06 and the final memo dated 4/25/06 from Tim Kane identifying the plats and lots in the redevelopment district and modification of the road alignment at the Sayles Road intersection.

2. Update Stillwater Mill - Redevelopment District

Tom Kravitz indicated that the Library bid opening is scheduled for May 11, 2006. Tom Kravitz also indicated that fill was delivered to the site from the Callahan project which should save the project

approximately \$15,000. Jeffrey Barr inquired as to when the public would be able to see a structure on the site. Mike Wood stated that it his hope that a foundation would be in by fall of this year.

3. Update on Issue of hiring Staff for the BRA

Mike Wood stated that applications are due by the end of this week. Mr. Wood stated that five applications have been received to date and several of the applications look pretty good.

4. For consideration and action on an Agency Budget and Budgetary Requirements.

Mike Wood referenced the draft two-year budget. Mr. Wood stated that he is having difficulty securing definitive cash positions from the Finance Department. Mr. Wood also stated that he will need help from the Agency in defining Capital Projects' costs as identified on the second page of the budget. Mr. Wood stated that he will have to amend the wages and benefits category to reflect stipends paid to Members for attending meetings. Mr. Wood stated that he will continue to work with the Finance Department to secure more definitive cash numbers and then to submit an amended budget at its May meeting. David Fontaine made a motion to tentatively approve the submitted budget subject to Mike Wood making specific changes as discussed with final approval at the May meeting. The motion was seconded by Jeffrey Barr and was unanimously approved.

**New Business:**

None

**General Discussion:**

None

**Executive Session:**

1. Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5(a)(2)] for review and discussions relating to litigation matters and [42-46-5(a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

A motion was made by James Langlois to go into Executive Session, seconded by Jeffrey Barr, with Bob Peloquin, Cheryl Choquette, and David Fontaine all voting to support the motion.

A motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session was made by Jeffrey Barr, seconded by Cheryl Choquette, with Bob Peloquin, David Fontaine and James Langlois all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that there were no votes taken in Executive Session.

**Adjournment:**

On a motion by Jeffrey Barr, seconded by Cheryl Choquette, a motion to adjourn the meeting was unanimously approved. The meeting adjourned at 8:40 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_