

**Minutes** of the Personnel Board of the Town of Burrillville held Tuesday, April 14, 2015 at 1:00 p.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

**MEMBERS PRESENT:** Paul MacDonald, Charlotte Gabrielson and Robert Tetreault

**MEMBERS ABSENT:** Tony Wood, excused

**OTHERS PRESENT:** None

**CALL TO ORDER:** The meeting was called to order at 1:24 p.m.

**NEW BUSINESS:**

- 1) Discussion, consideration and action relative to starting Police Promotional Testing.

Testing started today, April 14, 2015 at 1:00 p.m. at 105 Harrisville Main Street, Harrisville RI 02830.

**APPROVAL OF MINUTES:**

- 2) Discussion, consideration and action relative to the March 3, 2015 meeting minutes and dispense with the reading of said minutes.

**Motion** to approve the minutes of the March 3, 2015 meeting was made by Robert Tetreault and seconded by Charlotte Gabrielson. The motion was severally seconded.

Charlotte Gabrielson made a **motion** to make the "Process for Hiring a Library Director" part of these minutes and the motion was seconded by Robert Tetreault. The vote was severally seconded.

**APPROVAL OF INVOICES / EXPENDITURES:**

None

**CITIZEN COMMENT:**

**OLD BUSINESS:**

- 3) Update discussion regarding the JMS Library Director search.
  - a. Review Library Director resumes.
  - b. Discuss scheduling of interviews.

After reviewing the applicants, the Personnel Board ranked Beth Ulucci first, Cynthia de Muhlbach second and Stacey Anter third. **Motion** to defer interviews to the JMS Library Board of Trustees and Town Manager, Michael C. Wood for next step in the selection process was made by Charlotte Gabrielson and seconded by Robert Tetreault. The motion was severally seconded.

- 4) Discussion, consideration and action relative to the status of lists.

Financial Aide eligibility list testing will be held in June 2015 and calculators will be permitted. An advertisement for a new testing process should go out this week and a new test will be scheduled during the May meeting for a June testing.

**CORRESPONDENCE:**

- 5) Discussion regarding email from Tony Wood on Probationary Police Officer candidates.

The Personnel Board would like to hear the Colonel's opinion on this topic, and will continue this discussion at the next meeting on May 14, 2015.

**GENERAL DISCUSSION:**

Next meeting is to be moved to Thursday, May 14, 2015 at 8:30 a.m.

**ADJOURN:**

**Motion** was made to adjourn the meeting at 3:13 p.m. by Charlotte Gabrielson and seconded by Robert Tetreault. The vote was unanimous.

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Chairman, Paul MacDonald

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Date