

Minutes of the Personnel Board of the Town of Burrillville held Monday, June 22, 2015 at 8:30 a.m. at the Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Paul MacDonald, Charlotte Gabrielson, Robert Tetreault and Tony Wood

MEMBERS ABSENT:

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 8:40 a.m.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the June 9, 2015 meeting minutes and dispense with the reading of said minutes.

Motion to approve the minutes of the June 9, 2015 meeting was made by Tony Wood and seconded by Robert Tetreault. The motion was severally seconded.

APPROVAL OF INVOICES / EXPENDITURES:

- 2) Discussion, consideration and action relative to the Financial Aide testing materials invoice from CPS HR Consulting, in the amount of \$543.95.

Motion to approve the CPS HR Consulting invoice in the amount of \$543.95 was made by Tony Wood and seconded by Charlotte Gabrielson. The motion was severely seconded.

- 3) Discussion, consideration and action relative to ratifying approval of the W.B. Mason invoice in the amount of \$41.88 for the standard calculators purchased for the Financial Aide testing.

Motion to ratify the invoice from W.B. Mason in the amount of \$41.88 was made by Robert Tetreault and seconded by Tony Wood. The motion was severely seconded.

CITIZEN COMMENT: None

NEW BUSINESS: None

OLD BUSINESS:

- 4) Discussion, consideration and action relative to the status of lists.

- Financial Aide testing on June 9, 2015
 - i) There were twelve (12) applicants in total, eleven (11) came to the test. Six (6) passed the test, increasing the Financial Aide eligibility list to seven (7) outside applicants. There are also eleven (11) Council 94 employees that have passed the Financial Aide test.

The Personnel Board members acknowledge that the Financial Aide eligibility list is sufficient.

The next eligibility list to watch is the Police Dispatcher list, which has only four remaining eligible candidates.

5) Discussion, consideration and action relative to the Promotional Police testing.

Testing is to begin promptly at 9:00 a.m.

CORRESPONDENCE:

6) Discussion, consideration and action relative to the CPS test rental and use agreement.

Chairman, Paul MacDonald will sign a revised rental agreement listing the Chairman as primary contact.

GENERAL DISCUSSION:

7) Review and discuss items proposed for future agendas.

Next meeting is scheduled for Tuesday, August 11, 2015 at 8:30 a.m.

ADJOURN:

Motion was made to adjourn the meeting at 8:53 a.m. by Chairman, Paul MacDonald and seconded by Charlotte Gabrielson. The vote was unanimous.

Chairman, Paul MacDonald

Date