

**MINUTES** of the Personnel Board of the Town of Burrillville held Tuesday, May 13, 2014 scheduled for 8:30 a.m. in the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

**MEMBERS PRESENT:** Paul MacDonald, Charlotte Gabrielson and Robert Tetreault

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Colonel Stephen J. Lynch

**CALL TO ORDER:** The meeting was called to order at 8:42 a.m.

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the approval of the April 8, 2014 meeting minutes and dispense with the reading of said minutes.

**Motion** to approve the minutes of the April 8, 2014 meeting was made by Robert Tetreault and seconded by Charlotte Gabrielson. The vote was unanimous.

**APPROVAL OF INVOICES / EXPENDITURES:** None

**OLD BUSINESS:**

- 2) Discussion, consideration and action relative to the Probationary Police Officer hiring procedure.

Colonel Stephen J. Lynch spoke in regards to his appreciation for the opportunity to conduct oral boards of all applicants during the early stages of the new hiring process. He felt the opportunity helped immensely and he gave his thanks.

- 3) Discussion, consideration and action relative to the Status of Lists.

**Motion** to receive and file the Status of Lists was made by Charlotte Gabrielson and seconded by Robert Tetreault. The vote was unanimous.

**NEW BUSINESS:**

- 4) Discussion, consideration and action regarding the position of Probationary Police Officer.

A new recruit is in the process for the July Rhode Island Municipal Police Academy.

- 5) Discussion, consideration and action regarding Personnel Board membership.

The Screening Subcommittee is reviewing Robert Tetreault and discussing their recommendation to the Town Council to elevate him to a full member of the Personnel Board. Two applications are to be reviewed by the Screening Subcommittee for a new alternate member.

**GENERAL DISCUSSION:**

6) Review and discuss items proposed for future agendas.

Next meeting will be moved to June 4, 2014.

Melissa Dupont will be attending the next meeting for training as a Clerk to the Personnel Board.

Please contact Valarie Leduc in regards to having a retirement party or dinner on her behalf at either 1141 Restaurant or Bella's Restaurant.

**REQUEST FOR EXECUTIVE SESSION:** None

**ADJOURN:**

**Motion** was made to adjourn the meeting at 9:20 a.m. by Charlotte Gabrielson and seconded by Robert Tetreault. The vote was unanimous.

\_\_\_\_\_  
Chairman, Paul MacDonald

\_\_\_\_\_  
Date

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).