

MINUTES of the Personnel Board of the Town of Burrillville held Thursday, February 21, 2013 at 1:00 p.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Paul MacDonald and Charlotte Gabrielson

MEMBERS ABSENT: Valerie Leduc and Chairman James Moran had been excused.

CALL TO ORDER: The meeting was called to order at 1:05 p.m.

CITIZEN COMMENT: None

BUSINESS to be considered and acted on:

1) Discussion, consideration and action relative to the Chief of Police search.

Motion was made by Paul MacDonald to include one additional name as a candidate for Chief of Police and give the Town Manager an additional three names as alternate candidates. This motion was seconded by Charlotte Gabrielson. Voting was unanimous.

2) Discussion, consideration and action relative to the Chief of Police job description.

Motion was made by Paul MacDonald to accept the revised Chief of Police job description as presented and seconded by Charlotte Gabrielson. Voting was unanimous.

GENERAL DISCUSSION:

ADJOURN:

Motion to adjourn the meeting at 1:17 p.m. was made by Paul MacDonald and seconded by Charlotte Gabrielson. Voting was unanimous.

Acting Chairman, Paul MacDonald

Date

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).