

MINUTES of the special meeting of the Personnel Board of the Town of Burrillville held Tuesday, October 30, 2012 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Chairman James Moran, Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

MEMBERS ABSENT: Charlotte Gabrielson was excused.

CALL TO ORDER: The meeting was called to order at 8:42 a.m.

CITIZEN COMMENT: None

BUSINESS:

Discussion, consideration and action relative to review of the resumes and applications for the position of Information Systems Analyst.

Applications were reviewed. The Clerk to the Personnel Board was asked to set up seven interviews. On November 13th the regular meeting will be held at 8:30 a.m. and the interviews will begin at 9:00 a.m. The interviews will be set at twenty minute intervals.

GENERAL DISCUSSION:

None

ADJOURN:

Motion to adjourn the meeting at 9:55 a.m. was made by Paul MacDonald and seconded by Valerie Leduc. Voting was unanimous. Voting in favor were Paul MacDonald, Valerie Leduc and Chairman James Moran.

Chairman James H. Moran

Date

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).