

PERSONNEL BOARD MEETING MINUTES

Meeting Date: August 16, 2004
Called to Order: 6:07 PM

Meeting Place: Town Council Chambers

Members Present:

- Valerie Leduc
- James H. Moran, Chairman
- Paul MacDonald

Members Not Present:

Others Present:

Approval of Minutes

Approval of June 28, 2004 Meeting – Motion Paul, seconded Valerie

Approval of Invoices / Expenditure

Approval of Providence Journal invoice dated 7/26/2004 in the amount of \$2,963 – Motion Paul, seconded Valerie

Citizen Comment – None

Old Business

New Business

1. Receive and file
 - a. Provide existing two names for Deputy Treasurer vacancy. No new process approved.
 - b. Authorization to provide three names to Town Clerk per written request.
2. Provide next three names to Police Department once formal correspondence is received from the Chief.
3. Provide three names to Town Manager for selection of Town Engineer, Assistant to Director of Public Works & Engineering Services
4. Correspondence from Angela Gosselin, Executive Assistant received & filed.

6:34 Motion to Adjourn unanimous

Minutes Approved By:

Date: _____

Date filed in Town Clerk's Office:
