

Burrillville Recreation Commission

RE> Minutes of Tuesday, November 12, 2013

Present

Juliette Lopez – Chair Jeff McCormick, DPW

Andrea Hall, DPW Sharon Davies

Tim Pratt Aaron Coutu

Dave Marcotte John Pacheco - Town Council

Absent

Sandra Dalton

Excused

Ken Milligan, III, Ph.D

Guests

Ben Dube

Meeting called to order at 6:30 p.m. by Juliette Lopez , Chair

Motion to accept minutes of September 9, 2013 - Regular Meeting

Motion made by Dave Marcotte/2nd by Aaron Coutu – motion passes

Motion to accept minutes of October 7, 2013 - Regular Meeting

Motion made by Dave Marcotte/2nd by Aaron Coutu – motion passes

Motion to accept minutes of September 26, 2013 - Special Meeting

Motion made by Dave Marcotte/2nd by Aaron Coutu – motion passes

Correspondence

Renewal letters for Juliette Lopez & Aaron Coutu

Good & Welfare

n/a

Old Business:

Brown House at Spring Lake

**Jeff McCormick made mention of a possible grant for feasibility study
Dog Park**

**The Recreation Commission will send a letter to Tom Kravitz
requesting information related to the dog
park plans.**

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Recreation Program Information

**Winners of holiday card contest were reviewed, cards will be on sale
starting 11/18**

Reviewed November calendar of events

Reviewed events being organized for Christmas vacation

Reviewed winter schedule

Reviewed Sunshine Club

Santa calling volunteers needed

Reviewed trifold flyer for Santa at Stillwater Complex December 14

Operating Policies - Spring Lake Beach

**Jeff McCormick mentioned a meeting he was having with Cheri and
the Town Manager regarding Beach
operating policies.**

**Dave Marcotte inquired about the two-year Spring Lake vendor lease
extensions - Jeff McCormick**

**confirmed the two year leases have been extended to John Bateman
(arcade) and Juliette Lopez
(food/refreshments)**

Operating Policies – Recreation Center

Aaron Coutu reviewed the first draft of the Policies & Procedures

handbook. Aaron made reference to page 4 where Town of Burrillville section 16.3 is referenced, yet the section itself does not exist.

Also discussed adopt-a-spot on page 8.

Dave Marcotte inquired about Burrillville based youth sports programs and whether they are required to submit rosters. Dave had heard recently about non-Burrillville resident's children having joined these

teams while other Burrillville resident's children were not able to join.

Juliette Lopez had also heard of

this issue. Jeff McCormick mentioned he had not heard about this.

Sharon Davies mentioned the teams

should be all inclusive and not set up strictly as teams with “better players”. Dave Marcotte also inquired

about the percentage of players that should be Burrillville residents.

Councilman Pacheco asked about restrictions as to when the town fields can be used. He had heard

from several local pastors about parents/children having to make a choice between sports and church

based of field availability. Jeff McCormick stated fields are available from 7am to dusk.

Dave Marcotte discussed his concerns with usage fees for Parks & Recreation resources being waived

when said resources are used by Burrillville schools. When the opposite is true - Parks & Recreation

using school resources – a fee is charged for janitorial services.

Andrea Hall mentioned when schools are open we are not charged for janitorial services, but are charged if services are required on weekends.

Dave Marcotte feels a fee should be charged if schools use Parks & Recreation resources. Jeff

McCormick stated he will look into this.

Aaron Coutu mentioned we need to rationalize fees equivalent to janitorial services – a way to quantify

Parks & Recreation services. Dave Marcotte finished by stating if a janitor is being paid for, they need to

be present during activities and that if schools waive fees for weekend, issue will be resolved.

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Rail Trail Phase II

Going to Town Council for review

Spring Lake Beach/Department of Health Beach Closing

reviewed in Spring Lake Beach Discussion item

Spring Lake Beach Discussion

Jeff McCormick states that \$25,000 has been allocated for parking improvements, the maximum number

of beach patrons has been approved along with a new fee schedule - \$3 resident/\$6 non-resident.

Dave Marcotte asked if the commission would be receiving a financial report for the 2013 season, Jeff

McCormick mentioned he doesn't see why we can't get this report.

Review and Provide Support to Planning Board regarding Pine Harbor

Juliette Lopez received a letter from Tom Kravitz, Town Planner. The letter itself was addressed to Judy, but she felt the commission should respond, not just herself.

Ben Dube mentioned this item is currently being presented to the Planning Board. Dave Marcotte advised that once the Recreation Commission passes on an item, it will no longer be involved in the process.

Sharon Davis motioned that we receive and file the letter from Tom Kravitz. Dave Marcotte seconds.

Motion passes.

Meeting Adjourned

Motion made Dave Marcotte - seconded by Aaron Coutu. Motion passes. Meeting adjourned at 7:56 p.m.

Next Meeting

Monday December 9, 2013, at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main St, Pascoag, RI 02859

Recorded by

Tim Pratt, Secretary

Burrillville Recreation Commission