

Burrillville

Recreation Commission

RE: Minutes, February 14, 2011

Present: Cheri Hall, Director Alice Lavigne

Al Gerew, Chair Timothy Pratt

Juliette Lopez-Recinos-Vice Chair

Joshua Steere, Alternate

Kevin Mazarella, Secretary

Stephen Rawson, Burrillville Town Council Liaison

Absent: Al Low

Excused: Dave Marcotte

Guests: -----

Meeting called to order at 6:35 p.m. by Al Gerew, Chair at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

The commission welcomed and introduced themselves to new Alternate member Joshua Steere.

Motion to accept minutes of January 10, 2011 regular meeting by Juliette Lopez-Recinos. Seconded by Alice Lavigne. Motion passed 6-0.

Correspondence:

Al Gerew received correspondence announcing Joshua Steere being approved by the Town Council as an Alternate member of the Burrillville Recreation Commission.

The Director received correspondence regarding the annual Earth Day co-sponsored by the Burrillville Lion's Club and the Burrillville Department of Public Works. The target date is either Saturday, April 16th or 23rd.

Good & Welfare:

The Director stated the Safe Sitter babysitting program has filled up for the upcoming biannual session to be held February 24, 2011.

Old Business:

Ornaments

The Director reported the Parks and Recreation webpage was changed to be more specific with the picture to be updated for better viewing. Tim Pratt is in the process of taking photos of the town landmarks to assist in making a decision for next year's ornaments to be offered. Discussion took place regarding the possibility of offering the ornaments at Wright's Farm Restaurant Gift Shop. Al

Gerew will contact Wright's Farm Restaurant regarding this issue. They will be offered at the new Spring Lake "Beach Shop" this summer per the Director.

Branch River Park Tennis Court Equipment

The Director reported that the bids were awarded the first Town Council meeting in February 2011.

Budgets

Nothing new to report.

Skate Park

Nothing new to report.

The Director reported a piece of the skate park equipment was damaged in storage at the Police Station.

New Business:

Block booking

The Director reported that the Rhode Island Recreation and Parks Association Directors held a block booking meeting to choose summer entertainment. The more bookings the entertainers received, the lower the pricing. Entertainment was booked for both the Spring Lake Beach Facility and Burrillville Extended Care. Entertainment calendars were shared with the commission. There may be more dates to come.

By Laws-Voting

The Director stated after reviewing with other town boards and commissions, the President is allowed to vote which follows the Town Council voting procedures. Copies of old by laws and recommended revised by laws were given to the commission for review. The recommended changes pertain to updated meeting location, reporting to Secretary of State, and procedure for distributing meeting information. The agenda items should be received at least fifteen days in advance by contacting the Director. The Secretary responsibilities were updated since the Parks and Recreation Department staff keeps the minutes and reports to the Secretary of State's Office. The title of Chairperson, Vice Chairperson and Secretary will now be utilized.

Motion to accept the revised Recreation Commission By Laws including the change of titles to Chairperson, Vice Chairperson and Secretary by Alice Lavigne. Seconded by Juliette Lopez-Recinos. Motion passed 6-0.

Adopt-A-Spot

The Director stated a list of possible Adopt-A-Spot locations was submitted to the Manager's Office. The list included the Louis Bleiweis Memorial Park, the new Skate Park location, entrance to the Spring Lake Beach Facility, and in front of the Parks & Recreation Office. Steve Rawson made a suggestion to include the Bicentennial

Park. Any other suggestions will be welcome.

The Director shared the updated Spring Lake Beach and Burrillville Extended Care employee packets with the commission. An emergency procedure will be posted at the Spring Lake Beach Facility with a review to take place at the staff meeting held at the beginning of each season. Copies of the employee handbooks will be e-mailed to the commission by the Director for their review.

An updated Recreation Commission member list including addresses, phone numbers and e-mail address information was distributed to the commission. Stephen Rawson stated that Scott Moore is no longer on the School Committee and serving as liaison to the commission.

Egg Hunt

The Director will let the commission know what date the Egg Hunt will be held.

Pascoag Village Development

The Director was given the Pascoag Village Development plans and Planning Board meeting minutes from Town Planner Tom Kravitz. The development is proposed off South Main Street in Pascoag. This land was already submitted for review previously. The playing field being proposed is for the development owners. When proposed previously, it was determined this area was wetlands. It was

concluded previously that fees in lieu of the proposed recreation area was recommended due to the wetlands and the playing field not serving the general public.

The Director reviewed with the commission the Subdivision & Development Plan Review Regulations and Procedures. A discussion took place regarding the rights of the commission regarding the Subdivision & Development Plan Review Regulation and Procedures. A letter will be composed by the Chairperson and Secretary regarding this issue.

Motion to accept fees versus land for a playing field at the proposed Pascoag Village Development by Juliette Lopez-Recinos. Seconded by Alice Lavigne. Motion passed 6-0.

Meeting Adjourned: Motion made Alice Lavigne. Seconded by Juliette Lopez-Recinos. Meeting adjourned at 7:45 p.m. Motion Passed 6-0.

Next Meeting: Monday, March 14, 2011 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859

**Recorded by
Carol L. Conway**

Administrative Aide

Burrillville Parks & Recreation Department

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