

Burrillville

Recreation Commission

RE: Minutes, September 13, 2010

Present: Cheri Hall, Director Al Low
Al Gerew, Chair Dave Marcotte
Juliette Lopez-Recinos, Vice Chair Timothy Pratt
Alice Lavigne
Michael Karmozyn, Burrillville Town Council Liaison

Absent: None

Excused: Kevin Mazarella, Secretary

Guests: None

Meeting called to order at 6:30 p.m. by Al Gerew, Chair at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

Motion to accept minutes of August 10, 2010 regular meeting by Dave Marcotte. Seconded by Juliette Lopez-Recinos. Motion passed 5-0.

Correspondence:

Al Gerew received notice of term expiration for recreation

commission members Juliette Lopez-Recinos, Alice Lavigne and himself. The Director will send attendance records with a recommendation of appointment to the Town Council.

Motion to recommend reinstatement to the Town Council of Juliette Lopez-Recinos, Alice Lavigne and Al Gerew to another term to the Burrillville Recreation Commission by Dave Marcotte. Seconded by Al Low. Motion Passed 5-0.

Good & Welfare:

Al Gerew wanted to acknowledge the Burrillville Farmers Market receiving recognition as being in the top 20 Farmer's Markets in its size category.

The Director mentioned the success of the September 11th Memorial Ceremony held in conjunction with the Farmer's Market. Al Low wanted to make note that on the ten year anniversary of the September 11th tragedy in 2011, earlier notice would be appreciated for the Farmer's Market to assist in advertising.

The Director made mention of the Flu shots being offered on October 7th to town employees and Board and Commission members. Sign up forms were distributed to the commission members.

Old Business:

Freedom Park

The Director reported the new signage was installed this week with a picnic table and bench to be installed.

Skate Park

The Director shared the new layout plan for the new Skate Park location including a designated parking area to eventually coincide with a possible extension to the proposed pedestrian path. The Town Manager has forwarded a letter of request and layout plan to the State of Rhode Island for the new Skate Park location approval. Town Planner Tom Kravitz announced receipt of another \$100,000 towards the proposed pedestrian path.

Spring Lake Beach

The Director reviewed the final income amounts which increased the amount by \$40,000 from 2009 due to the higher temperatures and a few changes being implemented. General admissions increased by \$27,000, non-resident pass sales by \$2,000 and resident pass sales by \$2,500. Boat rentals and hall rentals increased but group admissions were down. In 2009 there were 43,000 visitors compared to 60,000 visitors in 2010. The beach has been locked down and the shutters are being painted.

Duck Race

The Duck Race has been postponed to September 19th at 2:00 p.m. due to the rain on the August 22nd original date.

The Director announced the Parks and Recreation Department is coordinating for the Town Council with flyers, press releases and website posting for the First Annual Holiday Card Contest for artists age 62 and older. The Director reviewed the submission deadline of October 18th, display dates of October 20th through 27th, Town Council judging and an award reception on October 28th at the Jesse Smith Library. Once completed, holiday cards will be printed and offered for purchase to the community.

Motion to move the Holiday Ornament agenda item to the end of Old Business was made by Dave Marcotte. Seconded by Alice Lavigne. Motion passed 5-0.

Spring Lake Beach Leases

The Director stated the leases at Spring Lake Beach are up for renewal. After much discussion, the bid specifications will be more specific. Dave Marcotte assisted the Director in incorporating a formula of \$5.00 per square footage to calculate a minimum bid for the arcade and snack bar leases. A change of the snack bar to not include the ice cream building which will allow the Spring Lake Beach facility to take over the ice cream building to sell beach merchandise. Another change was the leases will run per season and not per year to allow for no use of the buildings during the off season. Any prizes to be given by the arcade are to be approved by the Spring Lake Beach management, background checks will be required, key returns will be required, and a severability clause for each lease will be

instituted. Further bid specification details were reviewed with the commission members. Request for proposals will be advertised by September 30, 2010 with returns by October 22, 2010. This will allow for bids to be reviewed at the November recreation commission meeting for recommendation to the Town Council.

Recreation Vehicle

The Town Council voted to approve the purchase of a new Ford Escape. Consequently, the new 2011 vehicle has been ordered from MHQ with delivery in 6-7 weeks. Funding will be from Spring Lake Beach and Burrillville Extended Care funds.

Holiday Ornaments

Holiday ornament pictures taken by Tim Pratt were reviewed. The Director will make an appointment with Chemart to begin design work.

New Business:

Relay for Life

A request to hold at Branch River Park by the Relay for Life Committee. The Recreation Commission recommended the Director go before the Zoning Board so the program can continue.

Fall Programming

Fall programming fliers and calendars were shared with the

commission.

Meeting Adjourned: Motion made Dave Marcotte. Seconded by Juliette Lopez-Recinos. Meeting adjourned at 8:10 p.m. Motion Passed 5-0.

Next Meeting: Tuesday, October 12, 2010 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department

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