

Burrillville

Recreation Commission

RE: Minutes, October 13, 2009

Present: Cheri Hall, Director David Marcotte

Kurt Schatz, Chair Juliette Lopez-Recinos Alice Lavigne, Secretary

L. Kevin McDonald

Al Low Kevin H. Mazzarella, Alternate

Michael Karmozyn, Liaison Burrillville Town Council

Absent: -----

Excused: Al Gerew, Vice Chair

Guests: None

Meeting called to order at 6:35 p.m. by Kurt Schatz, Chair at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

Motion to accept minutes of September 14, 2009 regular meeting by David Marcotte. Seconded by Alice Lavigne. Motion passed 6-0.

Correspondence:

The Director sent a letter per Town Manager Michael Wood to Ted Garrille of the Pascoag Utility District for any suggestions or any recommended assistance with the Hauser Field electricity expenses. The response letter for Ted Garrille stated the electricity can be shut off when football has finished but the remainder of the year would have to be paid. Consequently, the electricity will be turned off and re-evaluated in May. Burrillville Youth Football has paid a total of \$900 (\$300 per month for three months of use) to help offset the difference being charged for Hauser Field electrical use due to a surge of power. A recommended alternative would be for the Burrillville Youth Football League to rent portable lighting if power is not available.

Good & Welfare:

None

Old Business:

Hauser

(See correspondence above)

Louis Bleiweis Memorial Park

The Director reported an additional bench has been ordered for the new park for under the shade tree. An additional picnic table built by the department's maintenance person Joe Hutnak has been installed. Many people have been utilizing the park including Callahan School for a nature's classroom. A new sign has been placed at the entrance

to the trail abutting the park stating “No Motorized Vehicles”.

5K Snakes Alive Road Race

The Director reported the race went well with thanks to Recreation Commission members Kurt Schatz, Alice Lavigne, and Juliette Lopez-Recinos for their assistance. Next year the entrance/exit for Dunkin Donuts needs to be closed. There were approximately (30) firemen with (16) Pascoag, (4) Harrisville, (6) Nasonville, (4) Oakland, and (6) Wallum Lake. It has been noted that at the corner of Laurel Hill to Howard, Howard to Pine, and Pine back to Laurel Hill need to be blocked off in the future. There were (81) registered including (70) runners, (8) walkers and (3) who didn't attend. Edwin Pacheco also came to assist. There were (8) pizzas donated for George's Pizza and Brigido's donating the fruit. Three raffle prizes and a few trophies remained. A course record was broken by the same female who made the record previously. The amount of approximately \$700 was raised which is lower due to Ocean State Power (\$1,000) and Spectra Energy (\$500) not able to donate this year.

Recreation Vehicle

The Director reported a replacement vehicle being supplied to the Director to utilize through the winter months. Kurt Schatz questioned why a new vehicle wasn't purchased since the funding was approved by the Recreation Commission, B.E.C. Board and Town Council. Town Council Liaison Michael Karmozyn will check on this appropriation at the Town Council meeting held on October 14, 2009.

Branch River Park Use

The Director met with the Superintendent, Facilities Manager Jim Woodward and Middle School Principal Louis Short regarding the use of Branch River Park. The main concern of the Recreation Commission and the Superintendent is the safety of the children in regards to public access of the park during school use. A trial solution is that the inside track field will only be utilized by soccer the day before a game and for game use only. The children can utilize the track, but not the inside field area, if the gym teachers accompany the children.

Workshop Schedule

A schedule of the upcoming workshops was shared with the commission members.

The Director suggested the issue of Men's Softball use of Hauser Field be discussed at a future meeting.

New Business:

Field Use Ordinance

The Town Manager has requested the commission revisit the fee structure for field use. A copy of the possible fee structure changes was distributed for review in preparation for a future workshop.

Bugle

The Director included the upcoming holiday programming. The

complimentary fall workshops were listed. The Director will be including a new addition of a quote for each Bugle with this issues quote of “The achievement of an organization are the result of the combined efforts of each individual” by Vince Lombardi.

Holiday Programming

Santa Calling program scheduled for December 11th through December 13th. Santa on the Town Common is scheduled for December 6th. A change in location to the Annex building was attempted but not successful due to a new rug installed that could be damaged.

Senior Meal Site

On the Town Council agenda for tomorrow night is the item of a proposed “Senior Meal Site”. A memo went to the council requesting a pilot Senior Meal site program for Tuesdays and Thursdays being proposed through the end of June at the Burrillville Community Recreation Center (Beckwith-Bruckshaw Lodge) beginning this fall. At the end of June to program would be reevaluated. If approved by the town council, a preparation meeting will be held with the list of volunteers and the Woonsocket Senior Services for the kickoff. The Parks & Recreation Department will be responsible for volunteers and staff members to be onsite for registration, collections while working with Senior Services. This new site would not interfere with the existing Bradford Court site.

Some seniors were in need of transportation from a local bus company to the new meal site but providing transportation was too high at approximately \$50 per trip. The Department of Public Works will be contacted regarding possible transportation. All funding for the new meal site are to be funded through the senior's meal donation and Woonsocket Senior Services.

Dave Marcotte questioned the certification of the meal site by the Department of Health. The Director stated the new site will be run in conjunction with the Woonsocket Senior Services certification. The seniors can attend the senior fitness program held before the scheduled lunches, attend lunch and afternoon complimentary workshops will then be offered. The floral and cooking workshops are the most popular. The workshop calendars were distributed to the commission.

The monthly October programming calendars were shared with the commission.

At tomorrow's Town Council meeting, the Director will thank Kevin Menard, Donald Menard and Russell Keable for assisting with the road race mile markers and road markings. Thank you will go out to the local fire departments for their assistance at the road race.

A Fall Harvest Fundraiser has been planned for November 14, 2009 from 9 a.m. to 2 p.m. to assist in funding the department's senior

fitness program. The seniors are working with the department in this project comprised of a bake sale, vendor tables to rent, grab bags, and a penny social.

Dave Marcotte questioned why the Parks & Recreation Department is the only department being asked to become more self supportive by fundraising. Kevin McDonald commented the programming is for the good and welfare of the community, whereas, for example, the highway department is for the safety of the community. Consequently, if there was a risk of cuts, the Parks & Recreation Department would be cut unless became more self sufficient.

Dave Marcotte stated that monies fundraised must be utilized for the Parks & Recreation Department and not to offset budget funding. The Director will speak with the Town Manager and Finance Director regarding a side fund being set up for any fundraising.

Recreation Center Repairs

The department's maintenance person Joe Hutnak has replaced the recreation center furnace room thresh hold, power washed the building, painted the trim, cleaned out the screened windows, cut back the overgrown shrubs and cleaned the downspouts. The railing still needs to be soldered in the near future at the recreation center. The gazebo shrubbery and trees will be trimmed soon. The gazebo exterior and interior railings have been painted but the roof interior

will be painted in the spring. Al Low suggested painting the roof blue which deters the birds.

The pre-bid site meeting for the Spring Lake painting project was held today with one contractor in attendance. This meeting was not mandatory. The bid opening is on October 20, 2009. As per the bid documents, the painting will not begin until authorized in the spring.

New member Kevin Mazarella questioned what the Senior Meal Site is about. The Director explained the Woonsocket Senior Services will bring the meals to a site where participants complete a registration form to allow for federal government subsidized meals.

Meeting Adjourned: Motion made Alice Lavigne. Seconded by L. Kevin McDonald. Meeting adjourned at 7:35 p.m. Motion Passed 6-0.

Next Meeting: Monday, November 9, 2009 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859.

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department

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