

**Burrillville**

**Recreation Commission**

**RE: Minutes, November 10, 2008**

**Present: Cheri Hall, Director Juliette Lopez-Recinos**

**Al Gerew, Vice Chair L. Kevin McDonald**

**Alice Lavigne, Secretary**

**Al Low**

**Absent: -----**

**Excused: David Marcotte and Kurt Schatz**

**Guests: -----**

**Meeting called to order at 6:30 p.m. by Al Gerew, Vice Chair, at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.**

**Motion to accept minutes of October 20, 2008 regular meeting by Juliette Lopez-Recinos. Seconded by L. Kevin McDonald. Motion passed 4-0.**

**Correspondence:**

**The Director requested assistance from the commission regarding two background check forms which were not notarized for the Burrillville Jr. Hockey League. Two calls were placed to the league to no avail. The commission did know the persons requesting the background checks. The Director will mail the forms to the Burrillville Jr. Hockey League.**

**Good & Welfare:**

**None**

**Old Business:**

**Shippee Park**

**Two benches and trees have been placed at the Shippee Park. A meeting with scout Jeffrey Bowser, Maureen Espisito of Roots and Shoots, and the Director regarding assistance with landscaping of the new Shippee park took place. Maureen Espisito has offered assistance with the project. Jeffrey Bowser will get assistance from the high school technology department regarding the design plan. Tables have been built by Jeffrey Bowser and security stakes have been ordered and received.**

**Sub-committee report-Ordinance-No report**

## **Doors Recreation Center/Roof**

**The Director reported the doors at the recreation center are done. The reconstruction of handicap ramp will be completed tomorrow. This was possible by the \$4,000 saved on the roof project with the elimination of plywood that was determined to be unnecessary. Maintenance person Joe Hutnak has rebuilt the threshold at the handicap ramp entrance.**

## **C.I.P.**

**The Director reported the C.I.P. report is currently being worked on with nothing to report at this time.**

## **Tennis Courts**

**The tennis court repairs will be included as part of the C.I.P. requests.**

## **Coaches Training**

**Al Low reported he will be available for Sunday night coaches training at the Binns Building. The Director will contact Burrillville Youth Basketball President Roy Carlson to notify new coaches of the training.**

## **Santa Calling**

**Santa Calling forms were distributed to the commission for review. The Director added to the back of the form a section asking “If there is anything that has happened in the family recently that Santa should be aware of”. The forms will be going out to the schools after**

**Thanksgiving.**

### **Christmas Program**

**-Town Common-scheduled for Saturday, December 6, 2008 at 1:30 p.m. Al Low**

**will volunteer again as Santa with his three elves**

**-Holiday Party- will take place at 7:15 p.m.after a brief commission meeting on**

**Monday, December 8, 2008. Invitations were distributed to the**

**commission. The BEC Board, instructors, office staff and maintenance person are invited.**

### **Snakes Alive Road Race**

**The Director distributed the final report on the Snakes Alive Road Race with a profit \$2,636. The Shippee Bridge project will utilize \$2,300. The remaining amount and the Duck Race profit will be utilized for new portable sound equipment. With any remaining funds from last year could be utilized for new town banners. New banners will be included as an agenda item for the January 2009 meeting.**

### **New Business:**

#### **New Programs**

**-“Above & Boyond 50’s” Workshops-Starting in January each Tuesday each month for four months beginning with Keeping up with Technology workshops on**

the first Tuesday. Karen Marcotte will demonstrate digital cameras and another

representative will demonstrate cell phones. The second Tuesday will be "Cooking for One or Two" workshops with Ron from Uncle Ronnies to demonstrate. The third Tuesday will be "Floral Arranging" by Alice and Lea

Lavigne. Lisa Schiffman of Northwest Health Center will teach the Body Beautiful workshops on the fourth Tuesday on various health topics.

Attorney Pierre Rondeau will also volunteer for a one time workshop regarding living wills, power of attorney, etc.

The Director will be meeting with the Gloucester Representative who plans trips to various attractions for community members.

-Theatrical Workshops-In January the department will be offering new theatrical workshops afterschool on Mondays at the Burrillville Middle School, Fridays at the Callahan Elementary School, and Wednesdays at Austin T. Levy. Steere Farm students can be bused to Callahan Elementary if requested. Once this afterschool program is established, an Adult program will be considered.

Discussion took place regarding a new program possibly utilizing the Assembly Theatre for showing movies to the community.

## **Logo Contest**

**The Director stated a logo contest will be held to assist in the Parks & Recreation Department in establishing its own logo. The contest will be for participation from the middle school and high schools students. The winner could receive a gift certificate and places for second and third would be included.**

## **Community Networking**

**The Director attended a workshop on social networking at the Rhode Island Foundation. It was stated that the website Facebook can be a professional networking tool with other professional departments and organizations.**

## **Family Fair**

**The Director suggested the theme of Rock and Roll for the 2009 Family Fair.**

**The December calendar was shared with the commission.**

**L. Kevin McDonald was reappointed to the commission by the Town Council. A new Alternate to the commission has not been appointment.**

**The Director reported the possibility of the Recreation Center being utilized as a Senior Meal Site is being investigated.**

**Meeting Adjourned: Motion made L. Kevin McDonald. Seconded by Juliette Lopez-Recinos. Meeting adjourned at 7:05 p.m. Motion Passed 5-0.**

**Next Meeting: Monday, December 8, 2008, 6:30 p.m., Burrillville Parks & Recreation Offices, 92 North Main Street, Pascoag, RI 02859.**

**Recorded by**

**Carol L. Conway**

**Administrative Aide**

**Burrillville Parks & Recreation Department**

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