

**Burrillville**

**Recreation Commission**

**RE: Minutes, November 8, 2004**

**Present: Cheri Hall, Director Joyce Wolfe**

**Alice Lavigne David Marcotte**

**Juliette Lopez Kurt Schatz**

**Guest: Bruce Pilling, Burrillville Little League President**

**Excused: Al Low**

**Absent: Albert Musso, Ed Pacheco- School Committee Liaison and  
William Andrews-**

**Town Council Liaison**

**Meeting called to order at 6:45 p.m. by Kurt Schatz, Chairman, at the  
Burrillville Town Hall.**

**Minutes of October 12, 2004 Regular Meeting were accepted. Motion  
to accept was made by David Marcotte. Seconded by Juliette Lopez.  
Motion passed 4-0.**

**Old Business:**

## **Spring Lake Beach**

**The final financial report was shared with the Recreation Commission. The Director voiced her concerns regarding the higher than normal wages which affected the overall profit. Next year the Director will play a more active role regarding staffing.**

**The Director reported that the Bids are currently being reviewed with the Engineer for the Spring Lake Beach Campground Project. The total bids all came in at approximately \$80,000 for the whole project but a portion will be done with in-kind services. Another meeting regarding the project will take place in mid December. The project will begin construction in the spring of 2005.**

## **2005 League Budget Requests**

**The Director reported that the Subcommittee will meet regarding the league budget requests immediately following the Recreation Commission tonight. Budget request information has been received from Softball, Junior Hockey and Little League but Figure Skating has not reported as of yet. The Director has left numerous messages for Al Shuman, President of Figure Skating with no response.**

## **Defibrillator**

**Ocean State Power awarded \$1,750 for the Parks and Recreation department to purchase a defibrillator and wall cabinets for use at**

both Spring Lake Beach and the Recreation Center. The Director attended the Ocean State Power awards dinner in October. The lifeguards at Spring Lake Beach are already trained to use the defibrillator. The instructors at the Recreation Center will be asked to go for training in the future. The equipment ordered also has a voice unit to walk you through the procedure. Mark St. Pierre of the Harrisville Fire Department assisted the Director with selecting a unit that is compatible with their equipment.

### **Hauser/Branch River Project**

The Director reported that the lights have been installed. The construction has halted for the winter months but Phase II of the project includes new restroom facilities, basketball court has been installed but the backboards and hoops are to be installed in the spring, grading of the parking area is complete, and the walking path will be installed by either in-kind services or the contractor in the fall of 2005.

The Director is waiting to hear from the Champlin Foundation regarding the \$85,000 grant application for lighting at Branch River Park.

### **Skate Park**

The council will discuss the awarding of the bid to the playground

**equipment company for the skate park at Wednesday, November 10, 2004 meeting. The Director asked if a member of the Recreation Commission to attend the council meeting since she will be out of town for training. The equipment will not be installed until the spring of 2005.**

**The Department of Environmental Management permitting regarding the flood plain is being handled by Scott Rabideau of Natural Resources. If we are filling to expand for the asphalt area for the life flight helicopter pad, you also are required to take material out due to the flood plain. A licensed engineer is needed to draw out a plan for this procedure. The Director will discuss this issue with Richard Bernardo of the Department of Public Works since he is a licensed engineer.**

### **Football Complex**

**At Wednesday, November 10, 2004 council meeting, Richard Bernardo of the Department of Public Works will be asking for the approval of the preparing and leveling by the D. P.W. Department of Environmental Management permitting is still being completed. The field will be utilized by both the recreational leagues and school leagues. The school committee will have to raise funds for the other phase of the plans. The new fields would be utilized for both football and soccer night games and special events with the title being the Burrillville Athletic Complex. Practices will be at the current fields.**

## **Cristafaro Property**

**The Director met with Mr. Cristafaro after an e-mail was received by the Superintendent of schools regarding the possible donation of Burrillville land and the building of the facility for recreational use. At the meeting possible land usage suggestions were an outdoor skating facility, multipurpose field or tennis courts. The land is located on Barnes Road, Nasonville and would be put into a type of foundation. Another part of the land would be utilized for development which is separate and apart from the donation.**

**David Marcotte stated that the town shouldn't pay to build a football complex if Mr. Cristafaro is willing to donate the land and the building of the complex. He didn't think the location of the land to be donated would be a problem. Juliette Lopez stated that monies have already been spent on the new football/soccer field located next to the Burrillville High School. David stated that money was allocated before for the use of the Burrillville High School field and was never completed.**

**The Director stated that in the Parks and Recreation Department's five year comprehensive plan there are items that were to be done that now with this donation of land and funding for the building of the complex, the department will be able to complete these plans.**

## **Victorian Holiday Celebration**

**This year the Santa on the Town Common and the Victorian Holiday Celebration have been combined to one event to take place on Saturday, November 27th from 3:30 to 6:30 p.m. in downtown Pascoag with Santa being provided by the Pascoag Fire Department. Al Low was not available to play Santa this year. The event sponsored by the Downtown Pascoag and Neighborhood Association, Burrillville Parks and Recreation Department, Burrillville Garden Club and the Burrillville Historical Association will include a live nativity scene, hayrides, trolley, etc.**

**The Parks and Recreation Department is donating buckets of holiday lollipops for Santa to hand out to the children. The scouts are willing to build a Santa House but a storage place is needed for the rest of the year. No parking signs will be on one side of the road to allow for the trolleys and hayrides. The recreation commission suggested that each village could do their own event each year or alternate from Pascoag to Harrisville but the other villages do not have the businesses to support the same event as in downtown Pascoag. Advertising is being done emphasizing the partnering of the two events to downtown Pascoag. The Town Council was notified of the combining of the two events to downtown Pascoag.**

## **Santa Calling**

**Due to numerous requests to reinstate the Santa Calling program, the Parks and Recreation Department will be having Santa Calling again this year. The problem in the past was having enough callers. The flyers will be going out to the Austin T. Levy School students within the next two weeks. Joyce Wolfe asked how many people actually requested the program back. The Director stated quite a few. Michael Gingell of the Harrisville Fire Department and Joe Raymond of the Building Department stated they would volunteer to make calls. The men in the Recreation Department stated they would be backups for calls due to their busy schedules.**

## **Coaches Training**

**The Director asked David Marcotte if he would again be the trainer for the next needed NYSCA Training Session and when he would be available. He will find out his Basketball schedule and let Parks and Recreation know his availability.**

## **New Business:**

**Correspondence from Mr. Joseph Cristafaro regarding the donation of land and athletic facility was shared aloud by the Director to the Recreation Commission. Mr. Cristafaro had addressed the letter to Kenneth Raffler of Steere Farm Elementary School.**

**The Director also read aloud the e-mail response from the Burrillville Superintendent, Barbara Von Villas to Mr. Joseph Cristafaro.**

**Also read aloud was Mr. Cristafaro's response back to the Burrillville Superintendent.**

**Joyce Wolfe mentioned the town wide survey results asking the community what type of facilities are needed within the town. The commission members discussed numerous suggestion for both indoor and outdoor facilities.**

**Meeting Adjourned: Motion made by David Marcotte. Seconded by Alice Lavigne.**

**Meeting adjourned at 7:47 p.m.**

**Next Meeting: Monday, December 13th, 6:30p.m., Town Council Chambers.**

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