



Burrillville Extended Care (BEC)  
Board of Directors  
Minutes  
September 2nd ,2014

Called to Order and Attendance/Review Agenda:

Meeting called to order-by Juliette Lopez-Recinos @ 6:30pm

Members Present-Juliette Lopez-Recinos, Dawn Williams Alyssa Iadarolla, John Pacheco,Laura Fontaine

Members absent: None

Members Excused: none

Others Present- BEC Director Kelly Cournoyer BEC Assistant Director Lisa Nault, Office Manager Shannon Murphy

New Members: none

Minutes of August 5th to be accepted :

Dawn Williams accepted the minutes Laura Fontaine second 2-0 motion passed

Correspondence:

None

Good and Welfare:

None

Old Business:

Financials: Shannon said there has been no change from the previous months numbers. The audit won be finished until December. Will give updated information at the January meeting. \*\*\*Dawn left out financials under new business so we are adjusting this section to hear the financials from Shannon \*\*

Still have not been billed for benefits for July, August or September. Profit of 15,311.46 once the benefits are paid that will pretty much take all of the 15,311.46.

New Business: Summer recap-Lisa said the summer ran very well. No complaints or concerns and overall was a great summer. Kelly said this was one of the best summers they have ever had. Staff and children wise. Judy said on the occasions



she saw the BEC group they were very good at what they were doing and joyful having them there.

Fall Start up- Shannon said we currently have 178 children enrolled for the school year which is 147 families. Greg asked what the maximum children they could take and Shannon said it would be a daily maximum..Callahan site is registered for 78 children per day and Steere Farm site is 105. They are still accepting registrations.

Employee pay increase-Kelly said 3 specific employees that have been with them haven't had a raise since 2012. They were requesting to give them a request an increase for these employees which would be 20% which comes about to about .20 cents Judy asked what they are making now and Kelly said 9.25. Kelly feels they deserve this raise and Shannon said it would fit in the budget. It's a reasonable dollar amount. Dawn motion a 2% raise for employees that have been there for 3 years and Alyssa second the motion. Motion passed by Judy.

Stipend pay- Once or twice a year. Judy asked how this is going to work. Shannon gave us paper work to update and fill out even if we sit on another board. John said he thought it was bi-annual. Kelly also thought twice a year.

**Meeting adjourned:** Adjourned at 6:45pm Laura Fontaine motioned to adjourn Dawn Williams second. Judy went back on the record for reschedule the next meeting due to our next meeting falling on Columbus Day.

**Next Meeting:** Tuesday November 5th 2014 @ 6:30 p.m. Burrillville Parks & Recreation Offices; 92 North Main Street, Pascoag, R.I.

*Submitted by:  
Dawn Williams  
BEC Secretary*