



Burrillville Extended Care (BEC)

Board of Directors

Minutes

June 4, 2013

Called to Order and Attendance/Review Agenda:

- Meeting called to order-by Juliette Lopez-Recinos (6:30 pm)
- Members Present-Juliette Lopez-Recinos , Dawn Williams, Laura Fontaine, Newt Stevens
- Members Absent-. Town Council John Pacheo
- Others Present: BEC Program Directors Kelly Cournoyer and Assistant Director Lisa Nault, Office Manager Shannon Murphy

Minutes of the February 4th minutes to be accepted:

Dawn Williams accepted the minutes; Laura Fontaine second 4-0 motion passed

Correspondence:

Newt Steven has been reappointed to the board, term expires Oct 31, 2015

Tammy Harrigan pending interview to be on the board.

Mike Woods would like to meet with the board pending next board meeting August 6th 2013 at 6pm before regular meeting.

Good and Welfare:

Family Fair June 15th 2013 9-1 BEC will have a booth set up.

Shannon Murphy shared with the board a Thank You from a parent in regards to extended hours at parent teacher conference.

Old Business:

1. Financials

Shannon Murphy shared with the board that the transfer of \$33,322.00 has been made if funds weren't needed to be paid there would be a profit for 2012 of \$26,997.96 We currently

have a net of \$27,100.54. Kelly Cournoyer informed the board that we should come out approximately \$10,000.00 in the black.

2. **Alternate Serve on the Board-**

Kelly Cournoyer stated it is up to the board if an alternate is needed. Judy Lopez-Recinos informed the board that Mike Woods meeting is in regards to board participation.

3. **Changing Meeting to every 2 months**

Has been voted and discussed

4. **Regarding excused absences**

Board is in agreement with policy

5. **Sponsoring Town Events**

BEC will no longer be sponsoring town events

6. **Summer Rates/Tuition (flyer)**

Shannon Murphy informed the board that as of the April 1st 2013 cutoff 78 families registered and a total of 103 families.

As of today June 4th 2013 we have 124 families with 166 children enrolled.

New Business:

1. **Discussion of workshop**

Judy Lopez-Recinos stated what we have been doing is working and is up to the board if they would like to make any changes. If not things will remain the same.

2. **Audit Report**

Kelly Cournoyer handed out the town Audit Report to the board for review. Shannon Murphy explained how the report was broken down and the auditor advised us that all deposits should be reviewed before being deposited. The board had no questions in regard to the audit.

3. **Summer Program**

Lisa Nault shared with the board the summer field trip schedule and also explained what children will be doing on site.

4. **Nomination of Board Positions**

Judy Lopez-Recinos informed the board of 2 vacant positions. Vice chair and secretary.

Laura Fontaine nominated Newt Stevens for vice chair.

Board voted 4-0 Newt Stevens accepted position

Laura Fontaine nominated Dawn Williams for secretary

Board voted 4-0 Dawn Williams accepted position

Meeting adjourned: Adjourned at 7:15 pm



Next Meeting: Tuesday August 6, 2013, 6:30 p.m., Burrillville Parks & Recreation Offices; 92 North Main Street, Pascoag, R.I.

*Submitted by:
Dawn Williams
BEC Secretary*

APPROVED