

Burrillville Extended Care (BEC)

Board of Directors

Minutes

March 6, 2006

1.) Called to Order and Attendance/Review Agenda:

Meeting called to order by Amy Shangraw Ricci-Chair at 6:37p.m.

Members Present-Amy Shangraw-Ricci, David Brunetti, Juliette Lopez, and Dr. Van Dyke.

Members Absent- Mary Kamozyn

Members Excused- Jaqueline Zahn

Others Present: Parks & Recreation Director Cheri Hall and BEC Site Coordinators/Directors Kelly Cournoyer and Lisa Nault.

2.) Acceptance of the Minutes from December 5, 2005:

Motion to accept the minutes as submitted was made by Juliette Lopez and seconded by David Brunetti. Motion passed.

3.) Old Business:

a) Cheri Hall reported that the transition has been going smoothly. Payroll has been transferred from the school department to the town's payroll. transferred to the Town Treasure's Office.

b) Updated Employee and Parent Handbooks have been completed

and are on file at the Town Clerk's Office as requested by Town Ordinance.

c) Rate Change: The new rates went into effect into effect on January 1, 2006.

David Brunetti asked if there was any negative feedback and the site-coordinators reported their was none.

Hall also reported on the increase in rates that would go into effect for the summer program.

d) Hall reported that there was still a vacancy on the Board. Cournoyer reported that one parent was interested and was planning to pick up an application.

e) N.E.T.I. Hall reported that a letter was received from National Parks & Recreation approving the Staff to speak on April 2 in Newport. Hall, Cournoyer and Nault will be speaking on the development and implementation of a quality before and after school program.

4.) New Business:

a) Current Financials: The financials were reviewed by the Board. Lopez inquired as to changes in the title of the uncategorized expense been made. Hall reported that the auditors will be the one to make any changes and as yet have not done so.

The Board requested the breakdown of sub categories and itemized line items of #5600 and #6999. This request was made at the December 2005 and Hall apologized for not bringing these items to the meeting and will do so for the June meeting.

b) Parent Survey: The Site Coordinators/Directors reported on the results of a survey conducted of current families within the program who would be interested in extended hours. Opening at 6am instead of 6:30am. The results indicated that there is a need and a trial implementation of 6:00am opening will be with the summer program

Additionally, a few parents expressed an interest in providing service on Saturday mornings. This is being researched furthered.

c) Summer Program: The Directors stated that the Junior Police Academy would again take place this summer.

Dave Brunette, Chair of the Callahan Project reported that Callahan would not be available for the summer program. This will be the time that the asbestos abatement will take place. Nault reported that she was concerned about the availability of the school so has requested a meeting with the principal of the Middle School, Lois Short. The principal is aware of the potential problem and seems to be agreeable to moving the children to the Middle School for the summer. The only issue will be the opening of the building for 6:00am. Currently, the

staff open at both Steere Farm and Callahan and feel that this will assist in assurance to the Middle School principal that this is a doable solution. Mr. Brunetti further advised that the school would be ready for September.

d) Family Fair: Hall reported that the staff would be participating once again in the Family Fair on Saturday, May 13th.

e) Hall reported that the BEC staff would also be participating in the Relay for Life to be held at the track on June 23rd and 24th. Cournoyer and Nault are chairing the entertainment portion of the event and the department director reports that they are doing a fantastic job. The Directors reported having successfully achieved the donation of Tony the Dancing Cop for an hour to kick the Relay off. Board members were invited to participate and also informed of the availability of online registration and contributions that may be made over the internet. The schedule of events will be placed on the town website.

5.) Next Meeting- Monday, June 5, 2006 at 6:30 p.m.

6.) Meeting Adjourned: Motion to adjourn made by David Brunetti at 7:10 p.m. Seconded by Amy Ricci. Motion passed.

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department