

# **Burrillville Extended Care(BEC)**

## **Board of Directors**

### **Minutes**

**June 6, 2005**

#### **1.) Called to Order and Attendance/Review Agenda:**

**Meeting called to order by Amy Shangraw Ricci-Chair at  
6:35 p.m.**

**Members Present-Amy Shangraw-Ricci, Juliette Lopez,  
Robert Wall, Jaqueline Zahn, David Brunetti and Dr. Van Dyke.**

**Members Absent- none**

**Members Excused- Mary Karmozyn**

**Others Present: Parks & Recreation Director Cheri Hall and  
Co-Directors Kelly Cournoyer and Lisa Nault of BEC.**

#### **2.) Review Minutes of March 7, 2005 Meeting:**

**Minutes of Regular March 7, 2005 Meeting were accepted. Robert  
Wall made the motion. Seconded by David Brunetti. Motion passed.**

#### **3.) Open Discussion:**

**Cheri Hall stated that the Town Manager has stated he will again  
bring to the July 27th agenda of the Town Council the issue of the  
three full time BEC employees being added to the Town's benefit  
package. Jacqueline Zahn stated the Town Council Workshop  
regarding this issue will be held an hour before regularly scheduled  
Town Council meeting on a Wednesday. Notice will be given to the**

**BEC Board of Directors as soon as the workshop is scheduled, since their attendance would be beneficial.**

**A letter was submitted for some desk top computers from Electric Boat to set up a homework room for the BEC children. Eight computers were received. They are currently at the Town's MIS building for license to be**

**sought for the needed software. Possible donation from Microsoft for the needed software is being investigated.**

**A grant was awarded to the BEC program from the Rhode Island Foundation for the Junior Police Academy in the amount of \$2,500 to help pay for CPR/First Aid training and any other fees associated with bringing in off duty Police Officers to the program. The Co-Directors Lisa Nault and Kelly Cournoyer shared with the Board of Directors the agenda prepared with the assistance of Officer Beauchemin for the new Junior Police Academy to be held on Mondays at the Burrillville Middle School. Kathan Mospaw will be doing some criminal instruction with the children. There are currently 29 children enrolled in the new program. It is hoped to extend the program through the fall for a Middle School program. For the entire summer program Lisa Nault has approximately 40 children enrolled in the K through 2nd grade. Kelly Cournoyer has approximately 60 children for 3rd through 5th grades and Middle School with 35 to 40 children every day. Jacqueline Zahn recommended having a press release sent out regarding the program. The name of the middle school group is the**

**“Colts” (Community Organized Learning and Training). Community members will be visiting the Middle School program each day to teach Martial Arts by David Kopec, Hip-Hop class by Megan Schofield, and Crafts by both Cheri Hall and Nicole McConnell. Tracy San Antonio will also bring Itty Biddy Sports to the younger age groups. Amy Shangraw recommended forwarding a copy of the BEC summer program information to the Town Council. Cheri Hall stated the addition of Town Manager Michael Wood and Recreation Commission Chair Kurt Schatz to speak to the students. Discussion regarding a new fall Middle School program with a daily schedule was reviewed with the Board.**

**The state’s Parks and Recreation organization has requested the BEC Co-Directors to come on a Saturday to**

**assist in training camp counselors from around the state. The Burrillville Extended Care program will be recognized in any press releases regarding the training.**

**A letter was submitted to BOSAP for an additional \$1,000 to assist with funding the new middle school program. BOSAP will review their budget to try and meet this request.**

**Officer David Beauchemin has raised almost \$8,000 to fund a new outdoor basketball court at the Burrillville High School. Officer Beauchemin will be forwarding a letter requesting \$1,000 from the BEC program for the funds still needed to fund the project.**

**Robert Wall made a motion to provisionally grant an amount not to exceed \$1,000 to help fund the High School basketball court upon the receipt of the request. Seconded by Amy Shangraw-Ricci. Motion passed.**

**The shade structure placed behind the Steere Farm Elementary School did not cost as much as anticipated. The total cost was only \$3,200 with BEC only supporting \$1,200, the difference between the \$2,000 supported by the Steere Farm Elementary parent group.**

**New basketball hoops were ordered for new to the skate park. BEC program is paying for them with reimbursement from this year's road race funds. Two benches funded through last year's road race fund have also arrived for the new skate park. Department of Public Works will do the installation. Lining of the basketball court will be done in the near future. The main issue is older children need to stay off the skate park until after 3 p.m. since Callahan School is open until 3 p.m. David Brunetti brought up other concerns that need to be addressed regarding the skate park usage. Juliette Lopez stated she has spoken to many parents and they don't have any problem with the park.**

**Robert Wall asked if assistance will be given to the Callahan Renovation Committee regarding the installation of a new playground. Cheri Hall stated she has spoken to Principal Karen**

Ostroff offering assistance with any grant funding and playground equipment information she may need. This may not be addressed until 2006. A room is trying to be identified for the Callahan BEC program.

The new Toddler Program went great with its continuation to take place in the fall with it being held only one day a week. Each participating family received a family pass to Spring Lake Beach for the summer months. The program did not show a profit due to the expenses associated with starting a new program. Jacqueline Zahn recommended a survey be given out to the parents asking if they would recommend the new program to anyone else or any other suggestions.

Cheri Hall shared the up to date profit and loss statement including the expense for the skate park. Some minor changes will be made to the budget for such increases to utility and benefits line items to offset higher costs. A correction will be made to line item #5141 as being a duplicate to #5400. Over \$300,000 has been set aside for future benefit costs involved with the proposed changes for the three permanent full time staff. The part time staff is compensated at \$8.50 per hour, which is above other daycare facilities. There are different levels of staffing to allow for promotional opportunities. This information will be shared at the Workshop, along with other overall program information in the prepared booklets.

Robert Wall wanted to recognize Jacqueline Zahn for her support of the BEC program, especially during the Town Council Meetings.

4.) Call to Adjourn:

**Motion to adjourn made by Robert Wall at 7:35 p.m.  
Seconded by Amy Shangraw-Ricci. Motion passed.**

**Recorded by**

**Carol L. Conway**

**Administrative Aid**

**Burrillville Parks & Recreation Department**