

MEETING of the Burrillville Extended Care Program, Monday, September 20, 2004, 6:30 PM at Steere Farm Elementary School, Burrillville RI

MEMBERS PRESENT: Judy Lopez, Dr. David Van Dyke, Bob Wall, Jacqueline Zahn,

MEMBERS ABSENT: Amy Ricci

**OTHERS PRESENT: Cheri Hall, Recreation Director, Kelly Cournoyer, Lisa Nault,
Co-Directors**

(NOTE: Dr. Van Dyke left the meeting at 7:00 PM.)

OLD BUSINESS

- **Discussion relating to the status of the 501C(3) – After discussion it was voted to request to be on the Town Council agenda of October 27 for an update and to request the issue be sent back to the Ordinance Subcommittee for changes.**

MOTION by Bob Wall, seconded by Judy Lopez. The vote was unanimous.

NEW BUSINESS

- **Kelly and Lisa reviewed the previous years' finances. The final figures will be ready for the December meeting as they are being reviewed by the auditor. The profit was discussed and it will be addressed at the next meeting with the possibility of money being**

earmarked for upcoming expenses and scholarships.

- Kelly reported on the summer program at Callahan and the positive feedback from Karen Ostroff. Ms. Ostroff recommended that an infant/toddler program be investigated and has indicated that she has made room for it in the Callahan School renovations. Kelly and Lisa will begin to look into the requirements for such a program.

- Kelly reported on an issue from a concerned parent. Bob Wall recommended that a “written complaint” policy be put in place. Cheri Hall will give a sample policy to Kelly to be modified for BEC use. It was voted that the process be put into operation as soon as the form is ready and reviewed at the next BEC meeting in December.

MOTION by Bob Wall, seconded by Judy Lopez. The vote was unanimous.

- Upcoming events include a family pumpkin carving event, a bake sale and day care for Holiday shopping on Saturday, December 11, 2004 from 8:00 AM to 1:00 PM.

VOTED to adjourn at 7:30 PM.

MOTION by Bob Wall, seconded by Judy Lopez. The vote was unanimous.

Recorded by _____

Jacqueline Zahn