

Burrillville Sewer Commission
Regular Meeting of June 9, 2015
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member
Russell Fontaine – Commission Member

Member(s) Absent: Richard Nolan – Secretary

Also Present: Tim Kane – Attorney for the Commission
James J. Geremia – Consulting Engineer
John Martin III – Superintendent
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:00 AM.

Agenda Item – The question of accepting the minutes of the Public Hearing of May 5, 2015 and the Public Hearing of May 12, 2015 and the question of dispensing with the reading of said minutes.

Voted – Mr. Andrews made a motion to accept the minutes of the Public Hearing of May 5, 2015 and the Public Hearing of May 12, 2015 and to dispense with the reading of said minutes. The motion was seconded by Mr. Peterson. All in favor, so voted.

Public Comment: None

Payment Request No. 6 – Tower Construction Corp. – Door & Panel Replacement

Voted – Mr. Fontaine made a motion to approve payment request no. 6 in the amount of \$13,529.70 to be paid out of Fund 8300. The motion was seconded by Mr. Peterson. All in favor, so voted.

Memo from Office Manager regarding the upcoming Town Tax Sale – Mr. Fontaine asked for a breakdown of outstanding tax sale monies and what was collected. Mr. Fontaine asked if the Sewer Commission collected any fees from the Customers for costs associated with the tax sale. Mrs. Franklin stated that they do not collect any fees, all fees collected go to the Tax Collector.
Voted – Mr. Andrews made a motion to receive and file the memo. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Memo from Peg Franklin regarding selecting a charity/ies for \$1,000.00 donation from SBA Tower Rental per terms of agreement

Voted – Mr. Andrews made a motion to select Between the Cracks as the charity to receive the \$1,000.00 donation from SBA Tower. The motion was seconded by Mr. Peterson. All in favor, so voted.

Recommendation by Superintendent, John E. Martin, III, for Award of Bid, Wastewater Treatment Process Chemicals, Laboratory Analytical Services and Manhole Frames & Covers –

Mr. Fontaine asked if there would be any potential savings by bidding for multiple years on the chemicals. Mr. Martin stated that most companies will not bid for multiple years on chemicals. Mr. Fontaine asked if freight was figured into the bids. Mr. Martin stated that they were delivered prices. Mr. Andrews asked if the analytical bid was for each year. Mr. Martin stated that the bid was for the total of three years.

Voted – Mr. Andrews made a motion to award the bid to Astro Chemicals for Sodium Bisulfite in the amount of \$2.2360 per gallon, the bid to Borden & Remington Corp. for Potassium Hydroxide in the amount of \$0.3169 per wet pound, the bid to Evoqua Water Technologies Corp. for Ferrous Sulfate in the amount of \$0.9470 per gallon, and the bid to Univar USA, Inc. for Sodium Hypochlorite in the amount of \$0.7891 per gallon for a one year period. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Voted – Mr. Andrews made a motion to award the Laboratory Analytical Services bid to Phoenix Environmental in the amount of \$50,679.00 for a three year period. The motion was seconded by Mr. Peterson. All in favor, so voted.

Voted – Mr. Andrews made a motion to award the manhole frame and cover bid to EJ Prescott in the amount of \$4,272.00. The motion was seconded by Mr. Peterson. All in favor, so voted.

Correspondence:

Correspondence from Department of Environmental Management regarding the Order of Approval and Certificate of Approval for the Phosphorus Upgrade

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Peterson. All in favor, so voted.

Correspondence from Mr. Earl Handrigan, owner of Atlas Pallet, regarding status of properties still not connected in the area – there was some discussion regarding this matter. Mr. Kane stated that he will be sending out letters this week to the homes that still have not connected to the sanitary sewer system and that he will contact the building official.

Voted – Mr. Peterson made a motion to have Mr. Kane write a response letter to Mr. Handrigan. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Correspondence from Michael & Rae-Ann Carpenter regarding the property located at 155 White Rock Road – electricity shut off(see accompanying letter). The existing property being demolished. Requesting waiver of sewer use fees until a certificate of occupancy is issued on new home to be built

Voted – Mr. Andrews made a motion to approve the waiver. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Adoption and implementation of the Operations and Maintenance Budget for FY16 – There was some discussion as to whether or not the rate increase would be adequate to cover the cost of the loan.

Voted – Mr. Fontaine made a motion to adopt the FY 15/16 budget in the amount of \$2,163,483.00. The motion was seconded by Mr. Andrews. All in favor, so voted.

Adoption of Exhibit A (fee schedule) of the Rules and Regulations

Voted – Mr. Peterson made a motion to adopt Exhibit A for FY 15/16. The motion was seconded by Mr. Andrews. All in favor, so voted.

Engineer's Report:

Status Report Phosphorous

DEM Submission – Mr. Geremia reported that DEM has approved the design plans for the phosphorous and copper upgrade with the exception that a lock be put on the on the diversion structure.

Construction Administration services contract – There was much discussion on this matter. The Commission scheduled a workshop for Wednesday, June 17th at 9:00 AM to further discuss this matter.

Construction Bidding Phase Phosphorous & Copper Upgrade – Mr. Geremia reported that the project went out to bid and there is a pre bid conference tomorrow at 9:00AM. Bids will be received at the Sewer Commission office on June 30th at 1:00 PM.

Discussion of display panel – lobby – There was some discussion on replacing the graphic panel in the lobby with a television that would show the process of the plant. Mr. Geremia stated that approximate cost would be \$5,700.00. The Commission decided to remove the current graphic panel in the lobby and to replace it with a bulletin and pictures.

Status Report Roof – Mr. Geremia reported that himself and Mr. Martin were meeting with the contractor today regarding the leaks.

Status Report Doors and Panels – Mr. Geremia stated the panels and doors are complete.

Vote to authorize Chairman to sign agreement with Blue Water – Mr. Geremia stated that Blue Water has agreed to the contract and the Commission Chairman just needs to sign it. There was some discussion on time extensions.

Voted – Mr. Peterson made a motion to authorize the Chairman to sign the contract with Blue Water. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Voted – Mr. Peterson made a motion to accept the Engineer’s report. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Attorney’s report: Mr. Kane stated that he will have municipal court dates for August for the properties that have not connected to the sanitary sewer system.

Voted – Mr. Peterson made a motion to accept the Attorney’s report. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Superintendent’s Report:

Mr. Martin presented the Superintendent’s report for the month of May, 2015.

SUPERINTENDENTS REPORT

Month of May 2015

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.8350	N/A
	Maximum daily flow	0.9550	01-May
	Minimum daily flow	0.7320	30-May
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 10.0 mg/l
	Facility achieved	98.8%	3.1
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 15.0 mg/l
	Facility achieved	99.2%	2.8
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	87.7%	0.80

E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
	Facility achieved	83.7%	4.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	37.15	
	Number of loads removed	26	
	Average dry tons/load	1.43	

2. COLLECTION SYSTEM OPERATIONS:

There were three call-ins during the month. At the Beach Road station, Mapleville pump station and the Glendale pump station. Alarms were reset and stations returned to normal operation.

Voted – Mr. Andrews made a motion to accept the Superintendent’s report. The motion was seconded by Mr. Peterson. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs – None

Being no further business to come before the Commission, Mr. Fontaine made a motion to adjourn. The motion was seconded by Mr. Peterson. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide