

Burrillville Sewer Commission  
Regular Meeting of March 10, 2015  
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman  
William Andrews – Vice Chairman  
Richard Nolan – Secretary  
William Peterson – Commission Member

Member(s) Absent: Russell Fontaine – Commission Member

Also Present: Tim Kane – Attorney for the Commission  
James J. Geremia – Consulting Engineer  
John Martin III – Superintendent  
Peg Franklin – Office Manager  
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:00 AM.

**Agenda Item** – The question of accepting the minutes of the Regular Meeting of February 24, 2015; and the question of the dispensing with the reading of said minutes.

**Motion** – Mr. Peterson made a motion to accept the minutes of the Regular Meeting of February 24, 2015 and to dispense with the reading of said minutes. The motion was seconded by Mr. Andrews. All in favor, so voted.

**Public Comment:** None

**Memo from John E. Martin, III, Superintendent, regarding the tentative schedule of meetings for FY2015/2016 Budget** – There was some discussion on inviting the Town Council to attend the May 5, 2015 for a presentation on the plant upgrade.

**Voted** – Mr. Andrews made a motion to accept the schedule as presented. The motion was seconded by Mr. Nolan. All in favor, so voted.

**Memo from Peg Franklin, Office Manager, requesting vote of Commission to declare surplus the Konica 7022 copy machine**

**Voted** – Mr. Andrews made a motion to approve the request. The motion was seconded by Mr. Nolan. All in favor, so voted.

## **Correspondence:**

### **Letter from RI Laborers' District Council regarding Agreement between Sewer Commission and RI Laborers' District Council on behalf of Local Union 1322**

**Voted** – Mr. Andrews made a motion to have the Chairman send a letter acknowledging the request from the RI Laborers' District Council and that the Commission is in agreement to start the negotiations. The motion was seconded by Mr. Nolan. All in favor, so voted.

### **Approve Pay Request #4 – Tower Construction Corp. – Door Replacement/Panel Replacement – in the amount of \$40,921.20**

**Voted** – Mr. Andrews made a motion to approve the pay request in the amount of \$40,921.20 to be paid out of fund 8300. The motion was seconded by Mr. Nolan. All in favor, so voted.

### **Application Order of Approval – DEM – Wastewater Treatment Facility Phosphorus & Copper Upgrades**

#### **Certificate of Approval – DEM**

**Forward the Application for Certificate of Approval to the appropriate officials as named in the Resolution dated April 23, 2014**

**Voted** – Mr. Andrews made a motion to approve the Order of Approval and the Certificate of Approval. The motion was seconded by Mr. Nolan. All in favor, so voted.

**Discussion of meeting on March 4, 2015 between Chairman, Don C. Wolfe and Mike Wood, Town Manager** – Mr. Wolfe gave an overview of his meeting with the Town Manager. Mr. Wolfe suggested that the Commission have a meeting with the DPW Director to discuss some outstanding issues. There was some discussion on the cost associated with videoing the sewer lines.

## **Review/Discuss**

### **Time Line – Alashan Cashmere Sewer Connection**

### **Time Line – Sweet Caroline's Sewer Connection**

There was some discussion on the time lines. Mr. Wolfe stated that he would give a copy of the time lines to Nancy Binns, Town Council Liaison to the Commission.

## **Engineer's Report:**

### **Status Report of Phosphorus/Blue Water Contract**

**Status Report of Roof** – Mr. Geremia stated that he is still waiting for the certification paperwork from the contractor.

**Status Report Doors/Panels** – addressed under previous agenda item for pay request.

**Voted** – Mr. Andrews made a motion to approve the Engineer's report. The motion was seconded by Mr. Peterson. All in favor, so voted.

**Attorney's Report:** Mr. Kane reported that it had been a quiet month and that he is finishing up going over the Blue Water contract.

**Voted** – Mr. Andrews made a motion to approve the Attorney's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

**Superintendent's Report:**

Mr. Martin presented the Superintendent's report for the month February, 2015.

**SUPERINTENDENTS REPORT**

Month of February 2015

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	<u>Date Occurred</u>
	Average daily flow	0.7500	N/A
	Maximum daily flow	0.7830	24-Feb
	Minimum daily flow	0.7180	15-Feb
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.1%	4.7 mg/l
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.9%	4.9 mg/l
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	91.4%	0.53 mg/l
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	42.8%	16.4 mg/l
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	20.35	
	Number of loads removed	23	
	Average dry tons/load	0.88	

2. COLLECTION SYSTEM OPERATIONS:

There were no calls this month.

**Voted** – Mr. Andrews made a motion to approve the Superintendent’s report. The motion was seconded by Mr. Nolan. All in favor, so voted.

**Sewer Use/Sewer Assessment Write-Offs – None**

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Andrews. All in favor, so voted.

Respectfully Submitted,

Stacey Richard  
Financial Aide