

Burrillville Sewer Commission
Regular Meeting of 01/13/2015
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member
Richard Nolan – Commission Member
Russell Fontaine – Commission Member

Also Present: Timothy Kane – Interim Counsel
James J. Geremia – Consulting Engineer
John Martin III – Superintendent
Nancy Binns – Town Council Liaison
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:02 A.M.

Agenda Item – The question of accepting the Minutes of the Special Meeting of September 23, 2014, the Regular Meeting of November 18, 2014 and the Regular Meeting of December 9, 2014 and the question of dispensing with the reading of said minutes.

Voted – Mr. Andrews made a motion to accept the minutes of the Special Meeting of September 23, 2014, the Regular Meeting of November 18, 2014, and the Regular Meeting of December 9, 2014 and to dispense with the reading of said minutes. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Public Comment: None

Reorganization of the Commission:

Voted – Mr. Peterson made a motion for Mr. Wolfe to remain as Chairman, Mr. Andrews to remain as Vice Chairman, and that Mr. Nolan is appointed to Secretary. The motion was seconded by Mr. Andrews. All in favor, so voted.

Discuss and Act on Replacement of Legal Counsel

Voted – Mr. Andrews made a motion to appoint Mr. Timothy Kane as legal counsel to the Commission. The motion was seconded by Mr. Peterson. All in favor, so voted.

Resolution for Walter Kane, Esq. – Mrs. Franklin stated that a draft resolution for Mr. Walter Kane will be placed on next month's agenda.

Correspondence:

Letter from Synagro

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Peterson. All in favor, so voted.

Approve Pay Request #1 – McKenna Roofing - \$141,840.00

Voted – Mr. Fontaine made a motion to approve the pay request in the amount of \$141,840.00 to be paid out of Fund 8300. The motion was seconded by Mr. Andrews. All in favor, so voted.

Approve Pay Request #2 – Tower Construction - \$1,080.00

Voted – Mr. Andrews made a motion to approve the pay request in the amount of \$1,080.00 to be paid out of Fund 8300. The motion was seconded by Mr. Peterson. All in favor, so voted.

Memo from John Martin, Superintendent, regarding replacement copier machine

Voted – Mr. Fontaine made a motion to approve the purchase of a replacement copier machine in the amount of \$4,395.00 to be paid out of Fund 8300 and to approve the maintenance agreement in the amount of \$120.00 to be paid out of Fund 8000. The motion was seconded by Mr. Andrews. All in favor, so voted.

Engineer's Report:

Report of phosphorus design:

Design Status – Mr. Geremia reported that the plans and specifications for the design have been completed and submitted to Mr. Martin for his review. Mr. Geremia also stated that himself and Mr. Martin continue to have conversations with Blue Water regarding this matter and will hopefully have a presentation for the Commission in March.

Project Cost – Mr. Geremia provided the Commission a copy of his estimate for the phosphorus upgrade. There was some discussion on having a credit check done on Blue Water.

Sole Source Procurement – Mr. Geremia stated that he had prepared a memo regarding the procurement of a phosphorus system and he had submitted it to Mr. Kane.

Status Report of Roof Construction – Mr. Geremia reported that the roof project is complete and will have pay request #2 for the next Commission meeting.

Door and Panel Construction – Mr. Geremia reported that the panel replacement started today. Mr. Geremia also reported that the doors will be shipped on the 19th of this month and construction will begin on the 26th.

Voted – Mr. Peterson made a motion to accept the Engineer’s report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Attorney’s Report: Mr. Kane reported that he has reviewed Mr. Geremia’s memo and that he looks forward to working with the Commission.

Voted – Mr. Peterson made a motion to accept the Attorney’s report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Superintendent’s Report:

Mr. Martin presented the Superintendent’s report for the month of December, 2014.

SUPERINTENDENTS REPORT

Month of December 2014

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.9395	N/A
	Maximum daily flow	1.2800	10-DEC
	Minimum daily flow	0.7540	03-DEC
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.6%	2.9
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.0%	4.9
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	93.9%	0.35
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	91.1%	2.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	31.96	
	Number of loads removed	27	
	Average dry tons/load	1.18	

2. COLLECTION SYSTEM OPERATIONS:

There was one call-in during the month at the Beach Road station. Alarm was reset and station returned to normal operation.

Voted – Mr. Andrews made a motion to accept the Superintendent’s report. The motion was seconded by Mr. Peterson. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs – none

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Fontaine. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide