

Burrillville Sewer Commission
Regular Meeting of October 8, 2013
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member
Richard Nolan – Commission Member

Member(s) Absent: Irene P. Smith – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – Engineer for the Commission
John E. Martin III – Superintendent
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:03AM.

Agenda Item – The question of accepting the minutes of the Regular Meeting of September 10, 2013 and the Workshop Meeting of September 24, 2013; and the question of dispensing with the reading of said minutes.

Voted – Mr. Andrews made a motion to accept the minutes of the Regular Meeting of September 10, 2013 and to dispense with the reading of said minutes. The motion was seconded by Mr. Peterson. All in favor, so voted.

Voted – Mr. Peterson made a motion to accept the minutes of the Workshop Meeting of September 24, 2013 and to dispense with the reading of said minutes. The motion was seconded by Mr. Nolan. All in favor, so voted.

Public Comment: None

Mr. Wolfe stated that he had received a letter from Commission Member, Irene Smith, resigning from the Sewer Commission. Mr. Kane noted that this letter should go to the Town Council. Mr. Wolfe stated that he will forward the letter to the Council.

Voted – Mr. Peterson made a motion to have a letter sent, under Mr. Wolfe's signature, thanking Ms. Smith for her time on the Sewer Commission and wishing her well. The motion was seconded by Mr. Andrews. All in favor, so voted.

Correspondence:

Email sent October 2, 2013 from Michael Wood, Town Manager, regarding potential sewer bond –

There was some discussion on the amount of money that the Commission would ask to borrow. Mr. Kane suggested that the Commission wait until they have a better idea on the exact amount before they respond to Mr. Wood.

Engineer’s Report:

Facility Plan Status Update – Mr. Geremia stated that at the Commission’s November meeting he will present a matrix of the current equipment, the age of the equipment, what the anticipated life of the equipment is and the replacement cost.

Pilot Plant Update – Mr. Geremia reported that the pilot testing is continuing. There was some discussion on holding a separate meeting to review the results of the pilot testing sometime in December.

Update on Daniele, Inc. – status report Daniele 100% submission – Mr. Geremia stated that he has received the submission from Daniele for review that is not stamped.

Voted – Mr. Peterson made a motion to accept the Engineer’s report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Attorney’s Report: Mr. Kane stated that there was nothing to report. Mr. Andrews stated that he believes the Daniels property on Joslin Rd is going up for tax sale and he wanted to make sure a notice had been recorded with the deed at Town Hall so that the person who purchases the property knows they must connect to the sanitary sewer system. Mr. Kane stated that Mr. Timothy Kane was working on that matter and that Mrs. Franklin should follow up with him to make sure the paperwork has been recorded.

Voted – Mr. Peterson made a motion to accept the Attorney’s report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Superintendent’s Report:

Mr. Martin presented the Superintendent’s report for the month of September, 2013.

SUPERINTENDENTS REPORT

Month of September 2013

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.7050	N/A
	Maximum daily flow	0.7450	02-Sep
	Minimum daily flow	0.6700	01-Sep
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	=< 10.0 mg/l
	Facility achieved	98.7%	3.3

C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	=< 15.0 mg/l
	Facility achieved	99.1%	3.4
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	=< 1.00 mg/l
	Facility achieved	88.7%	0.82
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	=< 8.9 mg/l
	Facility achieved	97.3%	1.0
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	31.58	
	Number of loads removed	25	
	Average dry tons/load	1.26	

2. COLLECTION SYSTEM OPERATIONS:

There were two call-ins during the month. One alarm School Street and Beach Road pump stations. All were alarm resets and stations returned to normal operation.

Voted – Mr. Andrews made a motion to accept the Superintendent’s report. The motion was seconded by Mr. Peterson. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs – None

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Andrews. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide