

Burrillville Sewer Commission  
Regular Meeting of 01/08/2013  
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman  
William Andrews – Vice Chairman  
William Peterson – Commission Member  
Richard Nolan – Commission Member  
Irene Smith – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission  
James J. Geremia – Engineer for the Commission  
John Martin III – Superintendent  
Wallace Lees – Town Council Member  
Peg Franklin – Office Manager  
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:00 AM.

**Agenda Item** – The question of accepting the minutes of the Regular Meeting of December 11, 2012; and the question of dispensing with the reading of said minutes.

**Voted** – Mr. Andrews made a motion to accept the minutes of the Regular Meeting of December 11, 2012 and to dispense with the reading of said minutes. The motion was seconded by Ms. Smith.

**Public Comment:** None

**Memo regarding Status of Position of Sr. Operator/Lab Technician** – Mrs. Franklin stated that out of all the applications that were received there were five (5) people who met the qualifications. The Commission decided that Mr. Martin, Mr. Geremia, Mr. Nolan, and Mr. Dionne would conduct the interviews for the five applicants. The Commission asked that after the interviews are conducted the remaining applicants are asked to attend the next Commission meeting.

**Voted** – Mr. Peterson made a motion to receive and file the memo. The motion was seconded by Mr. Andrews.

**Correspondence:**

**Agenda Item # 13-07-04 – Correspondence from Pine Grove Health Center regarding disposal of Controlled substances in the Public Sanitary Sewer System**

**Agenda Item # 13-07-05 - Correspondence from Bayberry Commons regarding disposal of controlled Substances in the Public Sanitary Sewer System**

**Discussion** – The Commission asked Mr. Geremia to put together a letter for Mr. Wolfe’s signature regarding this matter and that the letter be sent to all places that may be disposing of controlled substances. Mr. Kane suggested that these places send the Commission their current protocol.

**Old Business:**

**Larry Comtois Connection Status – 1010A-D Douglas Pike** – Mrs. Franklin stated that Mr. Comtois did not submit his application on time as stated at the Commission’s December meeting and also that Mr. Comtois signed the application under duress and he did not pay the \$200 application fee. Mr. Kane suggested a letter be sent to Mr. Comtois stating that his application is not complete because the fee hasn’t been paid and if the fee isn’t paid he is still in violation of the Commission’s Rules and Regulation and the Commission will have no choice but to institute legal action.

**Status of Daniele LLC** – There was much discussion on this matter. Mr. Kane stated that he has not had any response from Daniele and he also noted that a copy of the letter that was sent to Daniele was also sent to the Town Manager. Mr. Peterson asked that a policy outlining the surcharge be on next Commission agenda.

**Engineer’s Report:**

**Facility Plan updates/timeline** – Mr. Geremia stated that he had received four out of the six requested submittals for phosphorus removal and that he expects to get the other two within the next day or two. Mr. Geremia also stated that he will review the submissions with Mr. Martin and they will have a short list for the Commission’s March meeting. Mr. Geremia reminded the Commission that he also asked that treatment for copper be included in the proposals as well.

Mr. Wolfe asked Mrs. Franklin to put a discussion for a policy regarding controlled substances and a policy for sampling for the industrial surcharge on next month’s agenda.

**Voted** – Mr. Peterson made a motion to accept the Engineer’s report. The motion was seconded by Mr. Andrews.

**Attorney’s Report:** Mr. Kane reported that he worked on the letter that was sent to Daniele during this past month.

**Voted** – Mr. Peterson made a motion to accept the Attorney’s report. The motion was seconded by Mr. Andrews.

**Superintendent’s Report:**

Mr. Martin presented the Superintendent’s report for the month of December, 2012

**SUPERINTENDENTS REPORT**

Month of December 2012

1. OPERATIONS:

A. <u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
Average daily flow	0.7782	N/A
Maximum daily flow	1.0810	27-DEC
Minimum daily flow	0.5390	13-DEC

B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.7%	3.2
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	99.2%	3.4
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	90.9%	0.60
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	97.5%	0.80
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	31.19	
	Number of loads removed	25	
	Average dry tons/load	1.25	

## 2. COLLECTION SYSTEM OPERATIONS:

There were three call-in during the month. One each at the Eagle Peak Road, Beach Road and Mohegan stations. All alarms were reset and station returned to normal operation.

**Voted** – Mr. Andrews made a motion to accept the Superintendent’s report. The motion was seconded by Mr. Nolan.

### **Sewer Use/Sewer Assessment Write-Offs – None**

Being no further business to come before the Commission, Mr. Andrews made a motion to adjourn. The motion was seconded by Mr. Peterson.

Respectfully Submitted,

Stacey Richard  
Financial Aide