

Burrillville Sewer Commission
Regular Meeting of 11-18-2008
Board Room of the BWWTF

Members Present: Don C. Wolfe, Chairman
Wallace F. Auclair, Vice Chairman
William Andrews, Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – James J. Geremia & Assoc. Inc.
William Skperan – Beta Group
John Martin III – Superintendent
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:05 A.M.

Agenda Item – Question of accepting the minutes of the Regular Meeting of October 14, 2008, the Special Meeting of October 6, 2008, and the Workshop Meeting of October 6, 2008; and the question of dispensing with the reading of said minutes.

Voted – Mr. Auclair made a motion to accept the minutes of the Regular Meeting of October 14, 2008, the Special Meeting of October 6, 2008, and the Workshop Meeting of October 6, 2008 and to dispense with the reading of said minutes. The motion was seconded by Mr. Andrews.

Beta Group, Inc. Report on 19B-1

Letter from Beta Group, Inc. regarding Change Order #6
Letter from Beta Group, Inc. regarding Pay Application #22
Letter from Beta Group, Inc. regarding Change Order #7
Letter from Beta Group, Inc. regarding Pay Application #23-Final

Voted – Mr. Auclair made a motion to approved Change Order #6, Pay Application #22, Change Order #7, and Pay Application #23. Mr. Andrews seconded the motion.

Mrs. Franklin noted that a copy of Mr. Skerpan's letter will be sent to Dr. Benoint.

Mr. Skerpan reported on the property located at 1030 Douglas Pike. Mr. Skerpan stated that the water problem at this location is not a direct result of the sewer installation.

Mr. Skerpan then reported on the property located at 2559-2561 Victory Highway. Mr. Skerpan stated that if the berm is extended in front of this property it will create a problem for the properties just down the road.

Lastly, Mr. Skerpan stated that the Callahan School Street pump station upgrade is still under review and Eagle Peak design is almost done. There was some discussion on how to bid the two projects.

Voted – Mr. Auclair made a motion to accept Mr. Skerpan’s report. The motion was seconded by Mr. Andrews.

Request for extension to connect property located at 965 Douglas Pike

Voted – Mr. Auclair made a motion to extend Mr. Menard’s connection deadline until 7/1/2009, and that an update of the connection process be given at the Commission’s March 2009 meeting. The motion was seconded by Mr. Andrews.

Correspondence:

09-05-38 – Letter from Eileen Merchant , 940 Douglas Pike, requesting an extension of time to connect her property to the sanitary sewer system

Voted – Mr. Auclair made a motion to extend Mrs. Merchant’s connection deadline until 7/1/2009, and that an update of her connection process be given at the Commission’s March 2009 meeting. The motion was seconded by Mr. Andrews.

09-05-44 – Letter from United Methodist Church, 185 Joslin Road, requesting an extension of time to connect the property to the sanitary sewer system

09-05-45 – Letter from United Methodist Church Parsonage, 195 Joslin Road, requesting an extension of time to connect the property to the sanitary sewer system

Voted – Mr. Auclair made a motion to extend the deadline for both properties until 7/1/09, and that an update on both properties will be given at the Commission’s March 2009 meeting. The motion was seconded by Mr. Andrews.

Mr. Kane suggested that when Mrs. Franklin sends a letter to the homeowners that have been granted extensions, it should state that because these sewer lines were ordered in by DEM the Commission will strictly adhere to the 7/1/09 deadline. The Commission asked for a list of people, for the December meeting, who still have not contacted the office regarding their connection.

Mr. Geremia provided some preliminary information on a loan program.

Voted – Mr. Auclair made a motion to authorize Mr. Geremia to do more research on the loan and bring the information back to the Commission. The motion was seconded by Mr. Andrews.

09-05-34 – Letter from William Andrews, requesting an extension of time to connect the Glendale Oil Service building to the sanitary sewer system

Voted – Mr. Auclair made a motion to extend the deadline for Mr. Andrews until 7/1/09, and that an update on both properties will be given at the Commission’s March 2009 meeting. The motion was seconded by Mr. Wolfe. Mr. Kane noted for the record that Mr. Andrews was not in the room during this motion.

Voted – Mr. Auclair made a motion to grant a blanket extension to each homeowner, on this agenda who is requesting one, until 7/1/09 and that a letter be sent to them stating that an update of there connection process must be given at the Commission meeting in March 2009. The motion was seconded by Mr. Andrews.

09-05-33 – Letter from Paul Mitchell, 884 Douglas Pike, Mohegan requesting an extension to connect his property to the sanitary sewer system – granted under blanket extension.

09-05-35 – Letter from Sandra Koprusak owner of property at 510 Central Street, which is unoccupied and has been since October of 2007 and is in the process of getting the property ready for resale. Ms. Koprusak is asking for relief from sewer use charges

Voted – Mr. Andrews made a motion to deny the request. The motion was seconded by Mr. Auclair.

09-05-36 – Letter from Larry Comtios, requesting an extension to connect his property located at 1010 Douglas Pike to the sanitary sewer system – granted under blanket extension.

09-05-37 – Letter from Thomas Martens, requesting an extension of time to connect his property located at 185 Spring Lake Road to the sanitary sewer system – granted under blanket extension.

09-05-39 – Letter from Earl McWilliams, 1090 Douglas Pike, requesting an extension of time to connect his property to the sanitary sewer system – granted under blanket extension.

09-05-40 – Letter from Randall & Kristen Conley, 22-24 Spring Lake Road, requesting an extension of time to connect to the sanitary sewer system – granted under blanket extension.

09-05-41 – Letter from Larry Comtois, regarding his property located at 1010A-D Douglas Pike, requesting relief from our Regulations that a registered engineer must design his sewer application because property is a four unit.

Voted – Mr. Andrews made a motion to approve the request due to the building being an existing residential home. The motion was seconded by Mr. Auclair.

09-05-42 – Letter from Christopher O’Coin, 295 Joslin Road, requesting an extension of time to connect his property to the sanitary sewer system – granted under blanket extension.

09-05-43 – Letter from Michael Grathwohl, property owner of 985A-B Douglas Pike, requesting an extension of time to connect his property to the sanitary sewer system – granted under blanket extension.

09-05-46 – Letter from Jeff Lace regarding 120 and 126 Joslin Road requesting an extension of time to connect to the sanitary sewer system – granted under blanket extension.

09-05-47 – Lucille Fallone, 334 Joslin Road, requesting an extension of time to connect her property to the sanitary sewer system – granted under blanket extension.

09-05-48 – Letter from Gerald Lapierrre, 673 Douglas Pike, requesting an extension of time to connect his properties to the sanitary sewer system – granted under blanket extension.

Correspondence Cont. from October Meeting;

09-04-27 – Letter from Alexander Rivet, 25 Dion Drive, regarding connecting to the sanitary sewer system. **Note: Commission at October meeting requested that the homeowner be present at the November meeting to discuss his letter.**

Mrs. Franklin stated the Mr. Rivet has an approved connection plan at this time.

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Auclair.

09-04-31 – Letter from Ronald Beaudry requesting waiver of user charge fees for property located at 60 North Shore Drive which is vacant and under renovation. **Note: Commission at October meeting requested that the homeowner be present at the November meeting to discuss this request.**

Mrs. Franklin stated that Mr. Beaudry is not present at the meeting and she did not receive any further correspondence from him.

Voted – Mr. Andrews made a motion to deny Mr. Beaudry’s request. The motion was seconded by Mr. Auclair.

09-04-32 – Letter from James Haczynski for property located at 290 Whipple Avenue. Requesting waiver of user charges – new construction – No certificate of occupancy issued. **Note: Commission requested at October meeting that homeowner provide a letter from building official stating no certificate of occupancy has been issued**
The Commission asked Mrs. Franklin to send a letter to Mr. Raymond asking to receive a copy of the certificate of occupancy once it is issued.

Voted – Mr. Andrews made a motion to waive the user charge fees until the certificate of occupancy is received. The motion was seconded by Mr. Auclair.

Attorney's Report:

Update on property owned by Nancy Brien, located at 2020 Bronco Highway regarding betterment assessment.

Mr. Kane stated that he has not heard from Mrs. Brien's attorney and that he believes her property is properly assessed. Mr. Wolfe asked that a letter be sent to Mrs. Brien stating that our attorney reviewed her assessment and the amount she was billed is correct.

Mr. Wolfe asked for a status on the Rules and Regulations. Mr. Kane stated the revisions will be presented at the December meeting.

Voted – Mr. Auclair made a motion to accept the attorney's report. The motion was seconded by Mr. Andrews.

Engineer's Report:

Geremia & Associates –

Report on Claire Mundy – Riquier property located at 2559-2561 Victory Highway, complaint of water in basement when it rains. **Note: Commission requested at October meeting that engineer look into and report back at November meeting.** Discussed under Mr. Skerpan's report.

Voted – Mr. Auclair made a motion to send a letter to Mrs. Riquier stating that the engineer has inspected her request and the Commission does not feel the sewers are the cause of her water problem. The motion was seconded by Mr. Andrews.

Report on Melissa Gonzalez property, 1030 Douglas Pike, regarding water issue. **Note: Commission requested at October meeting that engineer look into and report back at November meeting.**

Discussed under Mr. Skerpan's report.

Voted – Mr. Auclair made a motion to send a letter to Ms. Gonzalez stating that the engineer has inspected her request and the Commission does not feel the sewers are the cause of her water problem. The motion was seconded by Mr. Andrews.

Review letter of sewer design for Atlas Pallet. Mr. Geremia stated that the questionnaire was not completely filled out and the plans were lacking in detail.

Voted – Mr. Andrews made a motion to accept the engineer's report. The motion was seconded by Mr. Auclair.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of October.

SUPERINTENDENTS REPORT

Month of October 2008

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.7849	N/A
	Maximum daily flow	0.9480	01-Oct
	Minimum daily flow	0.6620	31-Oct
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 10.0 mg/l
	Facility achieved	99.2%	2.3
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 15.0 mg/l
	Facility achieved	97.7%	7.4
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	87.4%	0.72
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
	Facility achieved	95.8%	1.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	32.36	
	Number of loads removed	23	
	Average dry tons/load	1.41	

2. COLLECTION SYSTEM OPERATIONS:

There were four call-ins during the month. One each at School St., Beach Rd. Reservoir Rd. and one loss of power at all Pascoag stations. All were alarm reset's and station returned to normal operation.

Mr. Wolfe read a letter of resignation from Mr. Richard Dionne from the Board of Certification of Operators of Wastewater Treatment Facilities. Mr. Wolfe asked that a letter be sent to Mr. Dionne acknowledging his service and commend him for his dedication to the Board.

Being no further business to come before the Commission, Mr. Auclair made a motion to adjourn. The motion was seconded by Mr. Andrews.

Respectfully Submitted,

Stacey Richard
Financial Aide