

Burrillville Sewer Commission
Regular Meeting of 04/08/2008
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
Wallace F. Auclair – Vice Chairman
Scott P. Rabideau – Secretary

Also Present: Walter J. Kane, Attorney for the Commission
James Geremia, Gerimia & Associates
William Skerpan, Beta Group, Inc.
John Martin III, Superintendent
Richard Bernardo, DPW Director
Peg Franklin, Office Manager
Stacey Richard, Financial Aide

Mr. Wolfe opened the meeting at 9:05 AM.

Agenda Item – Question of accepting the minutes of the Regular Meeting of March 25, 2008; and the question of dispensing with the reading of said minutes.

Voted – Mr. Auclair made a motion to accept the minutes of the Regular Meeting of March 25, 2008 and dispense with the reading of said minutes. The motion was seconded by Mr. Rabideau.

Agenda Item – Discuss proposed Act in General Assembly relating to Health and Safety – Incinerator Ban

Voted – A motion by Mr. Rabideau for the staff to send a letter of opposition to Representative Pacheco, Senator Fogarty, Representative Church, on the Commission's behalf stating that if bill were to pass it would be a financial disaster for the Commission and to copy the letter to the Town Council and ask the Council to send a letter of opposition as well. The motion was seconded by Mr. Auclair.

Agenda Item – Presentation of Superintendent's Budget Proposal

Mr. Martin presented the budget proposal for Fiscal Year 2008-2009. Mr. Martin stated the largest increase in the budget is in administrative for \$104,000.00 which is all debt service. The residential user charge will be \$354.00, which is an increase of \$3.00 from last fiscal year.

Voted – A motion by Mr. Rabideau to set the budget hearings for Tuesday, May 13, 2008 at 9:00 A.M. and Tuesday, May 27, 2008 at 7:00 P.M. The motion was seconded by Mr. Auclair.

Correspondence:

08-10-25 – Letter from RI DEM regarding Glendale “New Village” Work Plan

Voted – A motion by Mr. Rabideau to receive and file. The motion was seconded by Mr. Auclair.

Report from Beta Group, Inc. – Joslin Road under drain proposal and quote

Discussion – Mr. Skerpan stated the cost for the under drain and pavement restorations associated with it would be \$40,581.00.

Voted – A motion by Mr. Auclair to authorize a change order in the amount of \$40,581.00 to construct the under drain on Joslin Road. The motion was seconded by Mr. Rabideau.

Voted – A motion by Mr. Auclair to authorize Beta Group to modify the plans and deliver them to the Commission so Mr. Rabideau can bring the plans to DEM for approval. The motion was seconded by Mr. Auclair.

Report from Beta Group, Inc. – 1030 Douglas Pike – water issues

Beta Group, Inc. letter of 04/02/2008

Discussion – Mr. Skerpan reported that one of his recommendations to the Commission is to put in a berm type of driveway apron that will try to keep the water going down the road instead of into the driveway. Mr. Skerpan also reported that he has several recommendations for the homeowner as well.

Voted – Mr. Rabideau made a motion to forward the engineer’s letter to Mr. & Mrs. Gonzales stating that the Commission has discussed the engineer’s report and are going to implement the engineer’s recommendation and the Commission suggest that they review the homeowner’s recommendations as stated in the letter and implement them as well. The motion was seconded by Mr. Auclair.

Voted – A motion by Mr. Rabideau to authorize Mr. Skerpan to move forward with berm part of the work going forward in May. The motion was seconded by Mr. Auclair.

Agenda Item - Update of Contract 19B-1 – Mr. Skerpan stated that the as-built records drawings were delivered to the Commission today however they should be updated once the sub-drain is complete so there is record of it when the drainlayers tie the house in. Mr. Skerpan reported the pavement restoration will be coordinated in April and May and there will be a walk through of the project with the contractor next week in order to develop a punch list. Mr. Skerpan then reported that last Friday testing was done at the pump station and there was a problem with the generator’s fuel system and a part needed to be ordered and will be replaced tomorrow. Mr. Skerpan stated that they are looking to do the connection for the Middle School at the end of next week. Mr. Skerpan asked the Commission to allow him to accept beneficial occupancy from the contractor subject to all operational punch list items at the pump station being resolved and the operating

training completed. Mr. Wolfe stated he would feel more comfortable if Mr. Martin accepts beneficial occupancy of the pump station once all of the items were complete.

Voted – A motion by Mr. Rabideau to allow the Superintendent to accept beneficial occupancy of the pump station once he is satisfied that all of the punch list items from Beta are complete. The motion was seconded by Mr. Auclair.

Mr. Skerpan also stated he had received a change order request from the contractor for moving the pump station in the amount of \$24,000.00. Mr. Skerpan reminded the Commission that the arrangement with Dr. Benoit was that he would pick up all charges associated with moving the station. Mr. Skerpan stated that he will come back to the Commission at their May meeting with his recommendation on the change order.

Agenda Item - Discuss assessments/possible suspension of assessments in excess of 200'

Voted – A motion by Mr. Auclair to suspend assessments in excess of 200 feet for Contract 19B-1. The motion was seconded by Mr. Rabideau.

Agenda Item - Discuss connection notification

Voted – A motion by Mr. Rabideau that upon Mr. Martin's determination of beneficial occupancy of the pump station, the Commission authorizes the office staff to send out the connection notices to the residents. The motion was seconded by Mr. Auclair.

Attorney's Report: Mr. Kane stated that other than a few routine calls from staff there was nothing to report.

Engineer's Report: Mr. Geremia reported that he will be sending in a cost proposal for the Clock Tower Submission that he had received.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of March.

SUPERINTENDENTS REPORT

Month of February 2008

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	<u>Date Occurred</u>
	Average daily flow	1.2909	N/A
	Maximum daily flow	2.2860	08-Mar
	Minimum daily flow	0.9280	30-Mar
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	95.8%	6.1
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	95.3%	9.3

D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	89.7%	0.40
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	4.3%	14.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	25.55	
	Number of loads removed	19	
	Average dry tons/load	1.34	

2. COLLECTION SYSTEM OPERATIONS:

There were five call-in's during the month. One each at Beach Rd., Glendale and School St. and two for general loss of power alarms at all stations. All alarm conditions were corrected and stations returned to normal operation.

Voted – A motion by Mr. Rabideau to accept the engineer's report, attorney's report and the Superintendent's report. The motion was seconded by Mr. Auclair.

User Charge/Assessment Write-Offs – None at this time

Public Comment – Mr. Bernardo stated that there is a small sink hole developing at the culvert that was put in for Contract 19A-1 and he would like to review where the sewers are with Mr. Skerpan so he can determine how to fix the hole.

Being no further business to come before the Commission, Mr. Rabideau made a motion to adjourn. The motion was seconded by Mr. Auclair.

Respectfully Submitted,

Stacey Richard
Financial Aide

