

Burrillville Sewer Commission
Regular Meeting – December 13, 2005
Board Room of the BWWTF

Members Present: Raymond D. George, Chairman
Scott P. Rabideau, Vice Chairman
Don C. Wolfe, Secretary

Also Present: Walter Kane – Attorney of the Commission
William Skerpan Jr. – Beta Group, Inc.
John Martin III – Superintendent
Donna Caccia – Cayer Caccia, LLP
Kevin Cleary – Town of Burrillville Dept. of Public Works
Wallace Auclair – Glendale Resident
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Raymond George opened the meeting at 11:20 A.M.

The first item on the agenda is the question of accepting the minutes of the Special Meeting of October 25, 2005 and the Regular Meeting of November 8, 2005, and the question of dispensing with the reading of said minutes. Mr. Don Wolfe made a motion to dispense with the reading of the minutes and accept them as provided. The motion was seconded by Mr. Scott Rabideau, so voted.

Voted: That the minutes of the Special Meeting of October 25, 2005 and the Regular Meeting of November 8, 2005 be accepted as presented.

Next Donna Caccia, from Cayer Caccia, LLP, presented the exit audit for FY 2005. Mrs. Caccia stated that one thing that is interesting about this agency is that it is consistent from year to year. Mrs. Caccia stated there were three adjusting journal entries that needed to be made. Mr. Kane stated because this was not the final audit a vote did not need to be taken to accept Mrs. Caccia's report.

Correspondence:

06-12-54 – A letter from Roger Gagnon of Gagnon Homes was read by Mrs. Franklin. Mr. Skerpan stated that he can accommodate Mr. Gagnon after the first of the year if they choose to begin the sewer work. Mr. Skerpan noted that they still need to provide a licensed drain layer, shop drawings, and a construction schedule. Mr. Rabideau made a motion to approve the scheduling change as long as it has the appropriate over site by our Engineer. Mr. Wolfe seconded the motion, so voted.

Voted: To approve the scheduling change for Gagnon Homes as long as the Engineer over sees the change.

06-12-55- Letter from David Lynch regarding Mill Pond Betterment Assessments. Mr. Rabideau made a motion to accept Mr. Lynch's letter and put it on the agenda for next month's meeting. In addition to the motion Mr. Rabideau asked Mr. Skerpan to prepare as timeline as he understood it. The motion was seconded by Mr. Wolfe, so voted. Mrs. Franklin stated that in Mr. Lynch's letter he states that Lot 18 is not a build able lot. Mrs. Franklin stated she has been researching this matter and the Town shows L5, which is Lynch, as the owner. Mr. Kane stated that Mr. Lynch should be asked to give us a quick claim deed.

Voted: To accept Mr. Lynch's letter and place it on the agenda for next month's meeting.

Attorney's Report: Mr. Kane stated the Chairman sent a letter to the Town Council indicating that time was running out and that the Commission had discussed, not approved, a recommendation of \$30 per foot and \$2250 as the minimum charge and that the Commission was going to schedule a hearing in the latter part of January. The letter also stated that if the Council has any comments or input, that they get them to the Commission prior to the hearing or at the hearing. Mr. Kane also stated that he asked that a copy of that letter be sent to the Finance Director and Town Manager. Mr. Rabideau made a motion to authorize staff to schedule and advertise a public hearing on the betterment assessments for January 17, 2006, that date will be subject to availability of an appropriate venue from the school department. Mr. Wolfe seconded the motion, so voted.

Engineer's Report: Mr. Skerpan first reported on Payment Application # 7 Contract 19A-1. Mr. Skerpan stated the binder work on Victory Highway is just about done and the contractor will be back in the spring to do the overlay. Mr. Skerpan stated the pump station has some items that are associated with the automatic transfer switch and bubbler system which he is not happy with so he is not in the position to recommend acceptance at this point. Mr. Skerpan recommended to the Commission not accept the pump station until it is 100% thereby keep the contractor's retain age throughout the winter. Mr. Skerpan recommended approval of Payment Application # 7. Mr. Wolfe made a motion to approve the payment of \$127,777.50 for application # 7. The motion was seconded by Mr. Rabideau, so voted. Mr. Rabideau made a motion to approve the payment of \$14,487.50 by the Commission. Mr. Wolfe seconded the motion, so voted.

Voted: To authorize payment in the amount of \$127,777.50 for Payment Application # 7.

Voted: To authorize payment in the amount of \$14,487.50 for Payment Application # 7.

The next item Mr. Skerpan reported on was Contract 19A-2. Mr. Skerpan reported that currently the pipe on Joslin Road is being finished. It should be completed by the end of tomorrow and the remainder of the week will be used to get Joslin Road back in shape with pavement. Mr. Skerpan stated there is approximately 220 feet left to complete on Victory Highway and that will complete that run. Mr. Rabideau made a motion to approve payment in the amount of \$244,316.56. Mr. Wolfe seconded the motion, so voted. Mr. Wolfe made a motion to request to the Town's DPW that they pay \$37,240.00 on Application # 8 for work done on the culvert. The motion was seconded by Mr. Rabideau, so voted.

Voted: To authorize payment in the amount of \$244,316.56 for Payment Application # 8.

Voted: To forward a request to the Town's DPW for payment in the amount \$37,240.00.

Mr. Skerpan then reported on the backup for the Interceptor Bond Fund Request #4. Mr. Wolfe made a motion to receive and file Mr. Skerpan's letter. Mr. Rabideau seconded the motion, so voted.

Voted: To receive and place on file the letter from Mr. Skerpan. Mr. Skerpan gave an update on the Laginestra project. Mr. Skerpan stated he anticipates, even though they are laying pipe, the outside piping should be completed by Christmas.

Mr. Skerpan stated he heard that the Harrisville Village project may start again in January.

Mr. Kane asked Mr. Skerpan what the status is as to receiving the necessary material from Laginestra to allow them to start doing tryouts. Mr. Skerpan stated he believed that a letter was just received from DEM on a review of Laginestra's O&M manual and there is a significant comment associated with that. The other issue is the head work's analysis and that there are some significant issues associated with that as well. Mr. Kane stated if these are DEM requests and the Commission conquers that they can't approve testing, he would suggest notifying them that until DEM approves these things the Commission cannot authorize official testing that will count for start up. Mr. Rabideau made a motion to authorize Mr. Kane to send a letter to Laginestra's legal council putting them on notice. Mr. Wolfe seconded the motion, so voted.

Voted: To authorize Mr. Kane to send a letter to Laginestra's legal council.

Mr. Wolfe made a motion to accept the Engineer's report. The motion was seconded by Mr. Rabideau, so voted.

Voted: To accept the engineer's report.

The next item on the agenda was the Superintendent's report. Mr. Martin gave a report on a request from Mr. Mainville, Finance Director, regarding the Town's five-year capital improvement program. Mr. Rabideau made a motion to have Mr. Martin forward his memo to the Finance Director. Mr. Wolfe seconded the motion, so voted.

Voted: To forward Mr. Martin's memo to the Finance Director.

Mr. Martin presented the Superintendent's Report for the month of November:

SUPERINTENDENTS REPORT

Month of November 2005

1. OPERATIONS :

A. <u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
Average daily flow	0.9562	N/A
Maximum daily flow	1.2650	22-Nov
Minimum daily flow	0.8130	18-Nov
B. <u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
Facility achieved	96.1%	5.4
C. <u>Total Suspended Solids :</u>		
E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l

	Facility achieved	96.1%	9.4
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	87.5%	0.53
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	14.6%	14.0
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	32.17	
	Number of loads removed	25	
	Average dry tons/load	1.29	

2. COLLECTION SYSTEM OPERATIONS :

There was one call-out for the month at the Beach Rd. Ejector station. Alarm was reset and station returned to normal operation.

Mr. Martin stated the discharge permit was public noticed yesterday. There is a public hearing scheduled for January 18, 2006 therefore at the next Commission meeting he would recommend discussing this item. Mr. Wolfe asked Mr. Martin for information on copper treatment. Mr. Martin stated he has not found any applicable treatments so far. Mr. Rabideau wants a discussion put on the agenda for the January meeting so they can discuss copper treatment.

Mr. Martin also stated DEM performed an inspection of the laboratory and he is pleased to report that it passed the inspection and will be issued a certification for laboratory analysis. Mr. Martin also stated he would like to commend Richard Dionne for a great job with doing a lot of the work for the laboratory inspection. Mr. Rabideau made a motion to accept the report of the Superintendent. The motion was seconded by Mr. Wolfe, so voted.

Voted: To accept the report of the Superintendent.

Old Business: Mr. Rabideau made a motion to extend Beta's contract for the next two years per the agreement Mr. Skerpan had provided at the last meeting. Mr. Wolfe seconded the motion, so voted.

Voted: To extend Beta's contract for the next two years.

The last item on the agenda was Assessment/User Charge Write-Offs. Mrs. Franklin stated there was one write off for the month of November for Warren Wear in the amount of \$180.00, there was an error in billing. Mr. Wolfe made a motion to approve the write off. Mr. Rabideau seconded the motion, so voted.

Voted: To approve the write off for Warren Wear.

This being his last Commission meeting Mr. George read a letter thanking everyone for their help over the past years.

Being no further business to come before the Commission Mr. Wolfe made a motion to adjourn.
Mr. Rabideau seconded the motion, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide