

**Burrillville Sewer Commission
Regular Monthly Meeting 4/12/05
Board Room of the BWWTF**

**Members Present: Raymond D. George, Chairman
Scott P. Rabideau, Vice Chairman**

Members Absent: John R. Cowles, Secretary, due to illness

**Also Present: Walter J. Kane – Attorney for the Commission
William Skerpan Jr. – Beta Group, Inc.**

John E. Martin III – Superintendent

Richard Bernardo – Director of Public Works

Peg Franklin – Office Manager

Mr. Raymond D. George, Chairman opened the meeting at 11:20 A.M.

Mr. Scott Rabideau made a motion to dispense of the readings of the meetings of February 8, 2005 and March 8, 2005 and to accept the minutes as presented. Mr. George seconded; so voted.

Voted: That the minutes of the Regular Commission meetings of February 8, 2005 and March 8, 2005 be accepted as presented.

Presentation of Superintendent's Proposed Budget for Fiscal Year 2005/06

Mr. Martin summarized the budget proposal and revenue rate structure. Mr. Martin mention that the Commission would be setting some Public Hearing Dates, if the Commission so chose, a Workshop about the budget could be set.

Mr. Martin explained that Section 6 was a Table of user charge rate comparisons between March of 2005 and March of 2004. In the 2005 survey the average user charge was \$327.86 which was an increase of 2.7% over the 2004 charges. Mr. Martin noted that Burrillville remains pretty much in the middle of the average user charge rate.

Mr. George made a motion that we have a Workshop meeting regarding the budget prior to the Public Hearings. A Workshop meeting was scheduled for Tuesday, May 3, 2005 at 11:00 AM. Mr. Rabideau seconded the motion, so voted.

Voted: That a Workshop Meeting be held on Tuesday, May 3, 2005 at 11:00 A.M. to discuss the Proposed FY 2006 budget.

Mr. Rabideau moved that we establish two Public Hearing dates for the budget. The first Public Hearing would be scheduled for Tuesday, May 10th at 11:00 AM prior to the Regular Commission meeting. The second Hearing would be Tuesday, May 24th at 7 P.M. both to be held here at the Treatment Facility. Mr. George seconded the motion; so voted.

Voted: The Commission voted to set two Public Hearings. The first on Tuesday, May 10th at 11: 00 AM and the second on Tuesday, May 24th at 7 P.M. both to be held at the Treatment Facility.

Correspondence:

05-04-14 – The correspondence from the Town Clerk regarding the Spring Lake Culvert work. The Town Council at its meeting of February 23, 2005 voted to approve the spending of \$242,000 for the Spring Lake Road culvert project. Mr. Rabideau made a motion that we receive and place this correspondence on file. Mr. George seconded; so voted.

Voted: To accept the correspondence from the Town Clerk regarding the Spring Lake Culvert work and place on file.

05-04-15 – A letter from the Dept. of Environmental Management regarding the modification of the Certificate of Approval for Contract 19A for the Eastern Villages. The Dept. of Environmental Management recognized the splitting of 19A into two separate contracts: Contract 19A-1 and 19A-2. The Department also noted that the Commission intends to split Contract 19B into two separate contracts also.

Mr. Rabideau made a motion to receive and place this letter on file.

The motion was seconded by Mr. George; so voted.

Voted: To receive and place on file the letter from DEM regarding the modification of Contract 19A into two separate contracts; 19A-1 and 19A-2.

05-04-16 – Letter from Beta Group, Inc. regarding a review of correspondence and plan entitled “ISDS Feasibility Plan, Harrisville Village, LLC for the proposed sewer expansion, Harrisville Village, LLC.

Mr. Rabideau made a motion requesting that the applicant’s engineer perform and resubmit to the Commission a more precise estimate of acreage from the electronic files that originally generated the current plan to document for the record the total acreage in question. Our correspondence should state that based upon the opinion of our legal counsel, the Commission does not feel that Article XVI applies and that the applicant be allowed to move forward with an application to connect to the sanitary sewer system. Mr. George seconded the motion; so voted.

Voted: That the applicant’s engineer, for our records, provide to the Commission a more precise estimate of acreage from the electronic files that generated the current plan. Also correspondence be forwarded to the applicant stating that based upon the opinion of our legal counsel, Article XVI does not apply and that the applicant be

allowed to move forward with its application to connect to the sanitary sewer system.

05-04-17 - 04-17A – A letter from Thalman Engineering, Inc. regarding Granite River Village was discussed. Mr. Martin, Superintendent had compiled a memo regarding this sewer application which was also read and discussed.

05-04-17A – Memo from Mr. Martin

Mr. Rabideau made a motion that we refer. Seconded by Mr. George; so voted.

05-04-18 – A letter was received from Dept. of Environmental regarding the Project Priority List. Mr. Kane asked if there was anything on previous lists that have been submitted that we have not addressed. Mr. Martin stated that there are some items. Mr. Kane suggested that we carry these items forward.

Voted: To forward the project priority list including items was on previous lists that have not been addressed.

05-04-19 – A letter from Synagro was received stating that per our second amendment to our contract dated November 1, 1997, the contract price shall be adjusted based on ninety percent of the yearly CPI-U for the Boston metropolitan area. Our price per dry ton will

increase from \$324.01 per dry ton to \$331.88 for disposal and from \$163.86 to \$167.84 per load for transportation. This price increase becomes effective December 1, 2004 and will be reflected in the February 2005 invoice.

Mr. Rabideau made a motion to receive and place this correspondence on file. Seconded by Mr. George; so voted.

Voted: To receive and place on file the correspondence from Synagro regarding price adjustment to contract.

05-04-20 – A Letter from Michael Stearns regarding request to connect a property identified as Map 93 Lot 133, located off Andre Blvd. to the sanitary sewer system was read. Mr. Rabideau made a motion that we receive this correspondence and refer this item to staff engineer for review and update to the Commission at the next regular scheduled meeting of the Commission. Seconded by Mr. George, so voted.

Voted: To forward this correspondence to our staff engineer for review and update at our next regularly scheduled meeting.

Engineer's Report:

Mr. Kane stated that about three weeks ago a meeting was held regarding the LaGinestra Project. This meeting was in regard to the last submission that came to the Commission. There were many parties in attendance including Mr. Skerpan, Mr. Martin, representatives from EA Engineering, BioProcess, CMC and members of DEM. This meeting lasted for almost five hours. Mr. Kane noted that he had hoped that everyone could have been present to see how inadequate the plan that had been submitted and how the Operations Manual was anything but complete. He commended Mr. Martin and Mr. Skerpan for the detail that they went into showing the problems with the plan that had been submitted. The Commission had requested that Mr. Giammarco be present at this meeting. He was unable to attend due to a last minute family matter. Mr. Kane noted that someone needs to be in charge of this project. Mr. Kane thought that we would have had a submittal received by this date; which we have not received as yet.

Mr. Kane noted that the only other item he had to discuss was the letter he forwarded to the Commission regarding the Harrisville Village Project, and that in his opinion Article XVI did not apply.

Mr. Skerpan noted that it was good to have Mr. Beck and Mr. DiSaia from DEM present at this meeting and that they were both in agreement with the Commission.

Mr. Rabideau made a motion to accept the report of our attorney, Mr. Kane. Seconded by Mr. George; so voted.

Voted: To accept the Report of our Attorney.

Engineer's Report:

Mr. Skerpan reported that 19A-1 and 19A-2 are up and running. A pre-construction meeting was held on March 29, 2005 with everyone associated with the project notified. The pre-construction meeting for Contract 19A-1 & 19A-2 were combined as they are so inter-related. Ground was broken on Contract 19A-2 two weeks ago. Mr. Skerpan noted that the digging has been going well and is hoping that all will continue to go well.

Mr. Skerpan noted that we did cross a few of the drains along Village Way along Snake Hill Road that were basically corrugated metal and had no bottoms. The inspector was instructed to notify the Town, DPW Director, Mr. Bernardo in such cases. Mr. Bernardo has been on site, we have shown him and documented it and Mr. Bernardo has provided sections of pipe to put in to repair the pipe.

Mr. Skerpan noted that Contract 19A-1, which is the pump station and river crossing is tied up in submittal process right now. We are in the process of reviewing the drill plan for the river crossing. Mr. Skerpan feels that by the end of April all of the items will be active on site. We

do have a DOT Permit on 19A-1 which we just received. Mr. Skerpan had hoped that 19A-1 would have been a little further along.

Mr. Skerpan noted that the quarterly reports for SRF have been prepared for the Commission's signature.

Mr. Skerpan noted that he has been in contact with Mr. Hemmindinger regarding the sewer work at Maplehill. Mr. Hemmingdinger noted that a contract had been worked out with Pascoag Fire District to place the poles for the utility work. Mr. Skerpan is hopeful that come the fall, sewer work could begin connecting the remaining properties at Maplehill to the sewer system.

Regarding the Spring Lake Storage tank project, under the consent agreement with DEM, the work needs to be completed by the end of September. We have been awaiting Wetlands approval as an insignificant alteration and we have received that permit. Mr. Skerpan felt that we would be able to go out to bid on this project toward the end of May, receive bids, review and award the contract in June. The work would commence in June with the first pay estimate being processed in July. The completion of the project should be well within the window of September 30, 2005.

Lastly, Mr. Skerpan, discussed the sewer application for Asiago Foods. Mr. Skerpan noted that the application was very well done. Based on Mr. Skerpan's review, he is recommending the Commission

accept the approved sewer connection. Mr. Skerpan noted that in the approval letter from the Commission, it should be noted that you are contemplating a well and if so, precautions may need to be taken.

Mr. Rabideau made a motion that we approve the connection as proposed on the submitted plans. Mr. Rabideau noted that the correspondence should note that if you make any changes to this plan, such as an on-site well, would necessitate our review. Mr. George seconded, so voted.

Voted: Voted to approve the connection for Asiago Foods, subject to the comments in the Commission letter.

Mr. Skerpan noted that he did receive a resubmission for the Makowski sewer application on East Wallum Lake Road. It noted that he needs to look at this a little more carefully. There was no cover letter submitted with this resubmission.

A Discussion took place regarding resubmissions and what items need to be submitted with the packages. Mr. Kane suggested that the Commission could adopt an operating procedure, that on resubmissions not only a changed plan be submitted but also a letter detailing how they responded to the Commission's engineers report. The application will not be able to proceed without both items. It was decided that this was just an office procedure that needed to be put in place. Mr. Martin noted that we would modify the application to be

more specific.

The last item Mr. Skerpan discussed was the application from Mr. Jason Brown. Mr. Martin noted that he did talk to Mr. Brown last week and he stated that he would be making his decision shortly and notify the Commission in writing. Mr. Martin noted that Mr. Brown would like to have some sort of time table as to when this work would be completed.

Mr. Rabideau made a motion to accept the report of the Engineer. Mr. George seconded; so voted.

Voted: To accept the report of the engineer

Superintendent's Report:

Mr. Martin noted that he had two months of reports to do.

SUPERINTENDENTS REPORT

Month of February 2005.

1. OPERATIONS :

A. Influent to Treatment Facility : M.G. Date Occurred

Average daily flow 0.7949 N/A

Maximum daily flow 1.0980 16-Feb

Minimum daily flow 0.5520 01-Feb

**B. Biochemical Oxygen Demand : Percent removal Average
Concentration**

E.P.A./ D.E.M. requirement > 85.0% 85.0%