

Burrillville Sewer Commission

Meeting of March 8, 2005

Present: Raymond D. George, Chairman

Scott P. Rabideau

Also Present: Walter Kane, Attorney for Commission

William Skerpan Jr., Beta Group, Inc.

Richard Bernardo, Public Works Director

John E. Martin, III, Superintendent

Peg Franklin, Office Manager

Mr. Raymond D. George, Chairman, opened the meeting at 11:20 A.M.

Ms. Franklin noted to the Commission that the minutes for February 8, 2005 which was continued to February 10, 2005 were not ready for this meeting. Mr. Rabideau made a motion to dispense of the reading of the Special Meeting held on March 1, 2005 and to accept the minutes as presented and to continue the acceptance of the February 8th minutes to the next meeting. Mr. George seconded; so voted.

Voted: That the minutes of the Special Meeting held on March 1, 2005 be accepted as presented.

Correspondence:

05-03-10 – The correspondence from Beta Group, Inc. was read stating that per the request of Mr. Bernardo, Public Works Director, a full set of contract documents and specifications for the Glendale Village – Contract 19A-2 Project had been forwarded to this office for transmittal to Mr. Bernardo. It was noted that the staff forwarded this package to Mr. Bernardo.

Mr. Rabideau made a motion to receive this correspondence and place on file. Motion seconded by Mr. George; so voted.

Voted: To receive and place on file the correspondence 05-03-10 from Beta Group, Inc.

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05-03-11 – Correspondence from Claire Betti, administrative aide,

regarding resignation.

Mr. Rabideau moved that we receive and place the letter on file. Mr. George seconded; so voted.

Voted: To receive and place on file the correspondence 05-03-11 from Claire Betti, Administrative Aide.

05-03-12 – A memo from Mr. Martin, Superintendent, regarding the sewer connection application for Pascoag Grammar School was read.

Mr. Martin, recommended approval of this application subject to a few conditions being met by the applicant.

Based on the recommendation of the Superintendent, Mr. Rabideau made a motion to approve the application subject to the appropriate staff stipulations being met. Mr. George seconded the motion; so voted.

Voted: That the sewer connection application for Pascoag Grammar School be approved subject to the appropriate staff stipulations.

05-03-13 – A memo from Mr. Martin was read regarding the scheduling of meetings for the FY 2005/2006 budget. Mr. Martin stated this is just a highlight of the proposed meeting schedule. Mr. Martin noted that when the Commission receives the budget at the

next regular meeting, the Commission will actually vote to set these dates for Public Hearings.

Mr. Rabideau made a motion to accept the communication from Mr. Martin regarding the proposed budget schedule. Mr. George seconded the motion; so voted.

Voted: That the communication 05-03-13 from the Superintendent regarding the schedule of meetings for the proposed budget for FY 2005/2006 be accepted and placed on file.

Attorney's Report:

Mr. Kane discussed the Workshop that was held regarding LaGenestra/Stedagio. As a result of that meeting, Mr. Kane had made a follow up call to Mr. Giammarco, attorney for the owners of LaGinestra. Mr. Kane noted that Mr. Giammarco would contact him when the issues discussed at the Workshop Meeting had been addressed and give him a time frame as to when it would be submitted to the Commission.

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Once the Commission has received the information, Mr. Kane felt it would be beneficial that a meeting including William Skerpan, engineer, Mr. Martin and himself be arranged to review the information to make sure that the responses were as complete as requested. Mr. Kane is hoping that this would avoid any more additional time if there were any issues that needed to be addressed. Mr. Kane has not heard back as yet.

Mr. Scott Rabideau made a motion that we accept the report of the Attorney as presented. Mr. George seconded the motion; so voted.

Engineer's Report:

Mr. Skerpan noted that Contract 19A-1 was executed. A meeting with the contractor was held last week in regard to scheduling. This meeting was not considered a pre-construction meeting but a coordination meeting. The contractor is trying to get a handle on when they will be starting the work. Mr. Skerpan asked Mr. Kane if the easement paper work had been completed. Mr. Kane noted that it just had to be filed at Town Hall.

Mr. Skerpan also noted that Contract 19A-2 was executed last Tuesday. The contract documents were transmitted to the contractor

along with a certified Notice to Proceed. Beta has already received acknowledgement of receipt of this notice by the Contractor. Shop drawings have already started to be submitted to the office. The contractor, South Shore, is anxious to get the contract started. Mr. Skerpan has notified the contractor that permits, such as state utility permits, as well as street opening permits with the Town and so forth must be submitted prior to work commencing.

Mr. Skerpan reported that a submittal of a wetlands determination as an insignificant alteration was submitted to the Dept.of Environmental Management for the work being performed on the underground storage tank at Spring Lake. It is anticipated that we will be in a position to bid this once we receive the wetlands determination back from DEM. Mr. Skerpan noted that the proposed schedule of being able to bid in late May or June and the contractor starting the project some time in July appears on target. This would allow the costs for this project to be in next year's budget.

Mr. Skerpan noted that we have been on a holding pattern with the Maplehill project. The Association is still negotiating with utility companies to get the underground electrical services above ground. It appears that they are making some head way and once that work has been completed, the sewer connections will be able to take place. There will be no work on this job until such time as the work with the utility companies is completed.

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Mr. Bernardo, Public Works Director, asked if there was a schedule for a pre-construction meeting for Contracts 19A-1 and 19A-2. Mr. Skerpan noted that once we have the schedule of anticipated start of work, the pre-constructions meetings will be scheduled so that everything is fresh in the contractors mind.

Mr. Rabideau made a motion to accept the report of the Engineer as presented. Mr. George seconded the motion; so voted.

Mr. George requested that under old business that the letter from the Town Clerk, regarding the Spring Lake Culvert be read. This letter stated that the Town Council voted that the money that was to go to the Pulaski Road project be changed to go to the Spring Lake Road culvert work in the amount of \$242,000.00. Mr. Kane noted that since this letter was not on the agenda that the Commission could not vote on the letter.

Mr. Rabideau voted that the Commission receive this letter and place on file and that this letter be placed on the next scheduled or special meeting of the Commission. Mr. George seconded; so voted.

Mr. George noted at this time that the Commission should thank the Town Council for their thoughtfulness in giving all the members of the staff recognition for the Award we received from EPA. Mr. George asked that a letter be forwarded to the Council members regarding this matter.

Old Business:

Sewer Connection – Jason Brown connection. After discussion of the review letter of our consulting engineers dated February 28, 2005, Mr. Rabideau voted that a letter be forwarded to Mr. Brown stating the Commission, based on the review letter of our engineers, present Alternative No. 3A to Mr. Brown for consideration as a condition of any future approvals granted by the Commission in obtaining sanitary sewer service to this parcel. This alternative has a condition that the applicant would pay the Commission \$6,200 to cover the cost of this work.

Assessment/User Charge Write-Offs

Ms. Franklin noted that there were five sewer use write-offs for the month of February 2005 which totaled \$1,425.02. The accounts and amounts were presented to the Commission. It was also noted that due to a billing error with the metered billing, corrections had to be

made to some accounts. This was noted for the record.

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Mr. Rabideau made a motion to write off the sewer use charges, as presented, in the amount \$1,425.02 for the month of February and that there were some billing errors that were corrected.

Voted: It was voted to write off sewer use charges, as presented, for the month of February, 2005 in the amount of \$1,425.02 and to note that corrections were made to some metered billing errors.

There being no further business to come before the Commission, Mr. Rabideau made a motion to adjourn the meeting. The motion was seconded by Mr. George; so voted.

Voted: That the meeting of Meeting of March 8, 2005 be adjourned at 12:05 P.M.

Respectfully submitted,

Peg Franklin
Office Manager