

Burrillville Sewer Commission
Special Meeting – March 1, 2005

Present: Raymond D. George, Chairman
Scott P. Rabideau, Vice Chairman
John R. Cowles, Secretary

Also Present: William Skerpan Jr., Beta Group, Inc.
John E. Martin, III, Superintendent
Peg Franklin, Office Manager

The Chairman, Mr. Raymond George, opened the meeting at 11:10 A.M. The purpose of this meeting was the execution of contract documents awarding Contract 19A-2 to South Shore Utility Contractors and discussion of the sewer connection application of J. Brown on Victory Highway, Oakland.

Mr. Scott Rabideau made a motion to grant Contract 19A-2 to South Shore Utility Contractors, Inc. and that we sign the contract documents at this time. Mr. Cowles seconded the motion; so voted.

Voted: That the Commission grants Contract 19A-2 to South Shore Utility Contractors, Inc. and execute the contract documents.

Mr. Skerpan informed the Commission that he had prepared the

Notice to Proceed letter that must be forwarded to South Shore Utility. Mr. Scott Rabideau made a motion to forward the Notice to Proceed to the contractor, South Shore Utility. Mr. Cowles seconded the motion; so voted. Mr. George, Chairman, signed two originals of the Notice which will be forwarded by certified mail to the contractor.

Voted: Chairman, sign the Notice to Proceed and forward Notice to South Shore Utility Contractors, Inc. by certified mail.

Mr. Skerpan discussed the Spring Lake culvert work which is scheduled to be completed in this contract. The Commission had received a notice from the Town Manager, Mr. Wood, requesting that the Commission place a hold on all work specifically related to the Spring Lake culvert work until such time that the Town has secured the necessary funds for completing this work and has authorized the Commission to proceed. Mr. Skerpan suggested a letter be drafted by the Commission notifying the contractor to delay initiation of this element of the work until such time the Commission receives confirmation from the Town authorizing the Commission to proceed with this item.

A motion was made by Mr. Scott Rabideau, Vice Chairman to forward a letter to South Shore Utility Contractors notifying them to delay initiation of any work associated with the Spring Lake culvert until such time that the Town authorizes the Commission to move forward

with this item. The motion was seconded by Mr. Cowles; so voted.

Voted: That the Commission forwards a letter to South Shore Utility Contractors, Inc. notifying them to delay initiating any work associated with the Spring Lake culvert until such time that the Town authorizes the Commission to move forward with this item. The letter will be copied to the Town Manager.

The next item on the agenda was the sewer connection application for a property owned by Jason Brown located on Victory Highway in Oakland. Mr. Skerpan noted that the sewer connection is in an area where the Commission recently awarded a sewer project which will beginning shortly. Mr. Skerpan explained that there are a few alternate ways of allowing the applicant to proceed with his sewer design in conjunction with our sewer project. Discussion of these alternatives and the cost associated with the connection took place. It was decided to take this matter up at the next regular Commission meeting which is scheduled for Tuesday, March 8, 2005 when our attorney, Mr. Kane will be present.

Mr. Rabideau made a motion to continue discussion of this item to the next scheduled Commission meeting; seconded by Mr. Cowles. So voted.

Voted: That the sewer connection application of Jason Brown, Victory Highway, Oakland, be continued to the next scheduled

meeting of the Commission.

With no further items to come before the Commission, Mr. Scott Rabideau made a motion to adjourn this meeting; seconded by Mr. Cowles. So voted.

Voted: Meeting adjourned at 11:27 A.M.

Respectfully submitted,

Peg Franklin

Office Manager