

MEETING of the Town Council held Tuesday, November 25, 2014 at 7:00 P.M. at Burrillville Town Building, 105 Harrisville Main Street, Harrisville, for and within the Town of Burrillville.

A) Call to order by Town Clerk

B) Installation of newly elected Burrillville Officials:

1. Town Clerk Louise R. Phaneuf led those present in pledging allegiance to the flag.

2. Oath of office shall be administered to all newly elected town officials by Representative Brian C. Newberry.

Representative Newberry administered the Oath Of Office to Councilors Donald A. Fox , David J. Place, Michelle D. Bouchard and Stephen N. Rawson and to School Committee Members Silvia A. St. Pierre, Raymond J. Trinque, Alexandra Leclair and Joshua N. Tessier.

C) Recess: There was a brief recess to allow the School Committee and their guests to adjourn to the American Legion Hall for the reorganization of the School Committee.

Members Present: Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox, John F. Pacheco III, David J. Place and Stephen N. Rawson

Absent: None

D) Organization of the Burrillville Town Council

That in accordance with Article III, Section 3.01 and Section 3.02 of the Town Charter, entitled Town Council, the Town Council shall meet this day for the purpose of entering upon their respective duties and for the appointment and approval of such Town Offices as are by law made elective by the Town Council.

1. Nominations for Council President:

Councilor John F. Pacheco III was nominated as Council President by Councilor Kimberly Brissette Brown. There were no further nominations.

That in accordance with Article III, Section 3.08 of the Town Charter, Councilor John F. Pacheco be and hereby is appointed President of the Town Council on a unanimous vote of the Town Council.

2. Nominations for Vice President:

Councilor Stephen N. Rawson was nominated as Council Vice President by Councilor Kimberly Brissette Brown. There were no further nominations.

That in accordance with Article III, Section 3.08 of the Town Charter, Councilor Stephen N. Rawson be and hereby is appointed Vice President of the Town Council on a unanimous vote of the Town Council.

The gavel passed to Town Council President John F. Pacheco.

3. Solicitor: That in accordance with Article VII, Section 7.01 of the Town Charter, Oleg Nikolyszyn shall be and hereby is appointed Town Solicitor to serve at the pleasure of the Town Council. The term of appointment shall begin December 1, 2014.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

4. Assistant Solicitors:

VOTED that the question of designation of assistant town solicitors be continued to a future meeting to be held no later than January 28, 2015 and that the present assistant town solicitors continue in their current duties until that time.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

5. Special Counsel:

VOTED That Jeffrey W. Kastle shall be designated as Special Counsel for Labor Relations.

Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

6. Judge of Probate:

VOTED that in accordance with Article VI, Section 6.02 of the Town Charter, Pierre G. Rondeau, Esq. shall be and hereby is appointed Judge of Probate for the ensuing two years, term of office to be concurrent with that of the Town Council.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

7. Municipal Court Judge:

VOTED that in accordance with Chapter XV, Section 15-7(f) of the General Ordinances of the Town of Burrillville, Kevin D. Heitke, Esq. shall be and hereby is appointed Judge for the Municipal Court. The term of appointment shall be for two years, terminating on December 31, 2016.

Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

8. Associate Judge of Municipal Court:

VOTED that in accordance with Chapter XV, Section 15-7(f) of the General Ordinances of the Town of Burrillville, Joseph P. Carroll, Esq. shall be appointed Associate Judge for the Municipal Court. The term

of appointment shall be for two years, terminating on December 31, 2015.

Motion by Councilor David J. Place. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

Note: Before considering further Town Council appointments, Councilor Nancy F. Binns extended thanks to Timothy F. Kane, Esq. and Walter J. Kane, Esq. for their many years of service to the Town of Burrillville. Timothy F. Kane, Esq. addressed the Town Council, the administration and the public, acknowledging the relationship between Kane Law Offices and the Town of Burrillville.

9. Board of Administration: That by virtue of his office as President of the Town Council of the Town of Burrillville, Council President John F. Pacheco III be and hereby is a member of the Board of Administration.

10. Board of Administration Chair: That in accordance with a Trustee Deed recorded by the late Austin T. Levy and recorded in Deed Book 43, Page 372 to 382 inclusive, of the Records of Deeds in the Town of Burrillville, Council President John F. Pacheco III be and hereby is appointed Chairman of the Board of Administration.

11. Ordinance Subcommittee: That the appointment to the Town Council Ordinance Subcommittee of three members and one alternate member be now taken up.

Councilor Nancy F. Binns was nominated by Councilor Kimberly Brissette Brown.

Councilor Kimberly Brissette Brown was nominated by Councilor David J. Place.

Councilor Stephen N. Rawson was nominated by Councilor David J. Place.

Council President John F. Pacheco III was nominated by Councilor David J. Place.

VOTED to appoint Councilor Nancy F. Binns as a member of the Ordinance Subcommittee. The motion carried, five in favor, two opposed. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and Donald A. Fox. Voting in opposition were Councilors Stephen N. Rawson and David J. Place.

VOTED to appoint Councilor Kimberly Brissette Brown as a member of the Ordinance Subcommittee. The motion carried, four in favor,

three opposed. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Nancy F. Binns, Michelle D. Bouchard and Kimberly Brissette Brown. Voting in opposition were Councilors Donald A. Fox, Stephen N. Rawson and David J. Place.

VOTED to appoint Councilor Stephen N. Rawson as a member of the Ordinance Subcommittee. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox, David J. Place and Stephen N. Rawson. Voting in opposition was Councilor Nancy F. Binns.

VOTED to appoint Council President John F. Pacheco III as the alternate member of the Ordinance Subcommittee. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

12. Screening Subcommittee: That the appointment to the Town Council Screening Subcommittee of three members and one alternate member be now taken up. (Current members are David J. Place and Kimberly Brissette Brown)

Councilors David J. Place, Michelle D. Bouchard and Donald A. Fox were nominated by Councilor David J. Place.

VOTED to appoint Councilor David J. Place as a member of the Screening Subcommittee. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to appoint Councilor Michelle D. Bouchard as a member of the Screening Subcommittee. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to appoint Councilor Donald A. Fox as a member of the Ordinance Subcommittee. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

Councilor Stephen N. Rawson was nominated as the alternate member of the Screening Subcommittee by Councilor David J. Place.

VOTED to appoint Councilor Stephen N. Rawson to the Screening

Subcommittee. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place. Councilor Stephen N. Rawson voted in opposition.

13. Rules of Order:

VOTED that, pursuant to the Town Charter of the Town of Burrillville, Sec. 3.15, Procedures and Conduct of Meetings, the Town Council hereby adopts the Burrillville Town Council Rules of Order, seventh revision dated January 23, 2013.

Motion by Councilor David J. Place. Seconded by Councilor Donald A. Fox. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

14. Changes in which boards and commissions have Town Council liaisons:

VOTED to open consideration and action on adding a liaison between the Town Council and the Personnel Board.

Motion by Councilor David J. Place. Seconded by Councilor Kimberly

Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED not to add a liaison between the Town Council and the Personnel Board.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to appoint a liaison between the Town Council and the Redevelopment Agency.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to appoint Councilor Nancy F. Binns as the liaison between the Town Council and the Redevelopment Agency.

Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

Consider and act on adding or removing liaisons between the Town Council and other boards, commissions or committees.

VOTED to strike one liaison from the Rubbish and Recycling Committee.

Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to strike the liaison from the Jesse M. Smith Memorial Library Board of Trustees.

Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D.

Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

15. Administrative Audit: That the appointment of two Councilors to the Administrative Audit Committee be now taken up.

VOTED to appoint David J. Place to the administrative audit committee. Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

VOTED to appoint Nancy F. Binns to the administrative audit committee. Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

16. B-PAC: That the appointment of a liaison between the Town Council and the Burrillville Prevention Action Coalition (B-PAC) be now taken up.

VOTED to appoint David J. Place liaison between the Town Council and the Burrillville Prevention Action Coalition (B-PAC). Motion by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

17. Downtown Pascoag Neighborhood Association: That the appointment of a liaison between the Town Council and the Downtown Pascoag Neighborhood Association (DPNA) be now taken up.

VOTED to appoint Councilor Michelle D. Bouchard as liaison between the Town Council and the Downtown Pascoag Neighborhood Association (DPNA). Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

18. Extended Care: That the appointment of a liaison between the Town Council and the Burrillville Extended Care Board of Directors be now taken up.

VOTED to appoint Council President John F. Pacheco III as liaison between the Town Council and the Burrillville Extended Care Board of Directors. Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

19. Housing Authority: That the appointment of a liaison between the Town Council and the Burrillville Housing Authority be now taken up.

VOTED to open.

Motion by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

Discussion: Kelly Hunt, Housing Authority board member, commented.

VOTED to appoint Councilor David J. Place liaison between the Town Council and the Burrillville Housing Authority. Motion by Councilor Donald A. Fox. Seconded by Councilor Michelle D. Bouchard. The

vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

20. Industrial Foundation: That the appointment of a liaison between the Town Council and the Burrillville Industrial Foundation be now taken up.

VOTED to appoint Councilor Donald A. Fox liaison between the Town Council and the Industrial Foundation. Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

21. Jesse M. Smith Memorial Library: That the appointment of a liaison between the Town Council and the Jesse M. Smith Memorial Library Board of Trustees be now taken up.

Note: The liaison between the Town Council and the Jesse M. Smith Memorial Library Board of Trustees was eliminated in an earlier vote by the Town Council.

22. Planning Board: That the appointment of a liaison between the

Town Council and the Planning Board be now taken up.

VOTED to appoint Councilor Stephen N. Rawson liaison between the Town Council and the Planning Board. Motion by Councilor David J. Place. Seconded by Councilor Donald A. Fox. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

23. Recreation Commission: That the appointment of a liaison between the Town Council and the Burrillville Recreation Commission be now taken up.

VOTED to appoint Councilor Kimberly Brissette Brown liaison between the Town Council and the Recreation Commission. Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

24. Rubbish & Recycling Committee: That the appointment of liaison(s) between the Town Council and the Burrillville Rubbish & Recycling Committee be now taken up.

VOTED to appoint Councilor Stephen N. Rawson liaison between the Town Council and the Rubbish & Recycling Committee. Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

25. School Committee: That the appointment of a liaison between the Town Council and the School Committee be now taken up.

VOTED to appoint Council President John F. Pacheco III liaison between the Town Council and the School Committee. Motion by Councilor David J. Place. Seconded by Councilor Donald A. Fox. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

26. Senior Citizens: That the appointment of a liaison between the Town Council and the Burrillville Senior Citizens be now taken up.

VOTED to appoint Councilor Michelle D. Bouchard liaison between the Town Council and the Senior Citizens Association. Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion

were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

27. Sewer Commission: That the appointment of a liaison between the Town Council and the Sewer Commission be now taken up.

VOTED to appoint Councilor Nancy F. Binns liaison between the Town Council and the Sewer Commission. Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

28. Zoning Board of Review: That the appointment of a liaison between the Town Council and the Zoning Board of Review be now taken up.

VOTED to appoint Councilor Kimberly Brissette Brown liaison between the Town Council and the Zoning Board of Review. Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

E) VOTED to adjourn at 7:36 P.M.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.

The meeting was recorded.

Louise R. Phaneuf, Town Clerk