

**REGULAR MEETING of the Burrillville Town Council to be held Wednesday, June 11, 2014 at 7:00 P.M. in Council Chambers, Town Building, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.**

**PRESENT: Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson**

**MEMBERS ABSENT:**

**1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.**

**2. VOTED to accept the minutes of the regular meeting held May 28, 2014 and dispense with the reading of said minutes.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**3. Public Comment**

**Donison Allen of Lapham Farm Road announced a meeting relative to**

**a proposed charter school scheduled for June 12, 2014 at the Woonsocket Senior Center.**

#### **4. General Good and Welfare of the Town of Burrillville**

**Councilor John F. Pacheco III announced 2014 Family Fun Fair.**

**Councilor John F. Pacheco III noted that the Burrillville Weekend Snack Program would continue throughout the summer.**

**Councilor David J. Place said that the Conservation Commission would be distributing plants at the Family Fair.**

**Council President Nancy F. Binns announced Pascoag Public Library Summer programs.**

**Councilor John F. Pacheco III mentioned the Jesse M. Smith Memorial Library silent auction.**

**5. Special Business to be considered and acted on: None**

**6. Petitions: None**

**7. Public Hearing: None**

**8. Unfinished Business to be considered and acted on: None**

**9. New Business to be considered and acted on:**

**14-141 VOTED to open consideration and action on the FY2015 CIP budget adopted on April 9, 2014 as it relates to RIDE approved projects.**

**Motion by Councilor David J. Place. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**Discussion: There was discussion of the school department 5-year CIP projects previously supported by the Town Council which had been rejected by the Rhode Island Department of Education.**

**VOTED to not fund the four projects that were not funded by RIDE (in an amount of \$145,998).**

**Motion by Councilor John F. Pacheco III. Seconded by Councilor Kimberly Brissette Brown. The motion carried, four in favor, three opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kimberly Brissette Brown, III and John F. Pacheco III. Voting in opposition were Councilors Edward J. Blanchard, David J. Place and Stephen N. Rawson.**

**14-142 VOTED to open consideration and action on a resolution adopting the FYE June 30, 2015 Operating Budget.**

**Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**Discussion: There was discussion of the FYE June 30, 2015 operating budget and the Town Council's intentions regarding eliminating or minimizing the impact on the tax rate.**

**MOTION to refer the budget back to the Manager and ask him to come back to us whenever that's necessary with a budget that does not include a tax increase.**

**Motion by Councilor John F. Pacheco III. Seconded by Councilor David J. Place. The motion failed, two in favor, five in opposition. Voting in favor of the motion were Councilors John F. Pacheco III and David J. Place. Voting in opposition were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown and Stephen N. Rawson.**

**State Aid**

**VOTED to add the \$74,000 in state aid to the revenue side of the budget.**

**Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

### **Motor Vehicle Exemptions**

**VOTED to reduce the vehicle deductible by \$250.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor Edward J. Blanchard. The motion carried, four in favor, three opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Edward J. Blanchard, Kimberly Brissette Brown, III and Stephen N. Rawson. Voting in opposition were Councilors Wallace F. Lees, John F. Pacheco III and David J. Place.**

### **Board of Administration – Town Building Rental**

**VOTED to deny the increase in the rent and level fund at \$144,120.**

**Motion by Councilor David J. Place. Seconded by Councilor John F. Pacheco III. The motion carried, four in favor, three in opposition. Voting in favor of the motion were Councilors Edward J. Blanchard,**

**John F. Pacheco III, David J. Place and Stephen N. Rawson. Voting in opposition were Council President Nancy F. Binns and Councilors Wallace F. Lees and Kimberly Brissette Brown.**

**MOTION to cut the COLAs for the Department Heads which would amount to \$16,800.**

**Motion by Councilor David J. Place. Seconded by Councilor John F. Pacheco III. The motion failed, three in favor, four in opposition. Voting in favor of the motion were Councilors John F. Pacheco III, David J. Place and Stephen N. Rawson. Voting in opposition were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard and Kimberly Brissette Brown.**

**VOTED to reduce the COLA to one percent, with a subsequent savings of \$8,400.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson. Voting in opposition was Councilors Wallace F. Lees.**

**Special Appropriations**

**MOTION to cut the Historical Society (\$2,250), the Pascoag Neighborhood Association (\$2,000), RSVP (\$2,000), Samaritans (\$500), Sojourner House (\$1,000) and WellOne (\$5,700) for a total reduction of \$13,450.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The motion failed, three in favor, four opposed. Voting in favor of the motion were Councilors John F. Pacheco III, David J. Place and Stephen N. Rawson. Voting in opposition were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard and Kimberly Brissette Brown.**

**Department of Public Works – Driver/Laborer/Operator**

**MOTION to take \$63,114 to fund the DPW Driver/Laborer/Operator out of the unreserved, undesignated funds.**

**Note: Pursuant to Sec. 3.14(J) of the Burrillville Town Charter, The appropriation of money from the unreserved, undesignated fund balance of the general fund shall require the affirmative vote of six (6) members of the Town Council.**

**Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Stephen N. Rawson. The motion failed, four in favor, three opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kimberly Brissette Brown**

**and Stephen N. Rawson. Voting in opposition were Councilors Edward J. Blanchard, John F. Pacheco III and David J. Place.**

**Resident Dennis Andersen of Whipple Road addressed the Council in support of the budget as amended. Finance Director John P. Mainville summarized the changes adopted by the Town Council. The vote on the FY2015 operating budget was postponed to later in the meeting while the Finance Director amended the proposed resolution.**

**14-143 VOTED to open consideration and action on a resolution adopting the Town Restricted Fund Budget.**

**Motion by Councilor David J. Place. Seconded by Councilor Edward J. Blanchard. The motion carried, six in favor, one absent. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III and David J. Place. Councilor Stephen N. Rawson was not in chambers at the time of the vote.**

**Discussion: Michael C. Wood, Town Manager, reviewed the proposed resolution.**

**VOTED to adopt the resolution, as amended, as follows:**

**Burrillville Town Council Resolution  
Establishing a Town Restricted Fund**

**The Finance Director is hereby authorized to establish a “Town Restricted Fund” for the use of the Municipal Department for fiscal year ending June 30, 2015.**

**(1) Purpose: This Fund is established to allow the Municipal Department to fund specific activities that are not annually recurring and not funded in its operating budget. That the Town Restricted Fund Budget in the amount of \$203,700 be adopted with funding provided by a transfer from the Town's Unassigned Fund Balance**

**(2) Funding: Town Restricted Fund will be financed through an appropriation of funds totaling \$203,700 from the Unassigned Fund Balance (Unreserved Undesignated General Fund Balance) [Town Charter 3.14 (j)]. NOTE: The transfer of these funds requires the affirmative vote of six (6) Council members**

**(3) Disbursement: Money shall be disbursed from the Fund upon receipt by the Treasurer’s Office upon properly documented vouchers to the extent that monies are available in the Fund.**

**a. NOTE: \$100,000 has been appropriated to the School Department to assist in their heating oil and propane line items once the amount budgeted for their heating oil [\$356,800] and propane [\$101,432] costs have been exceeded.**

**b. NOTE: \$8,000 has been appropriated to the Jesse Smith Library to assist in their heating oil and electric line items once the amount budgeted for their heating oil [\$21,000] and/or electric [\$37,500] has been exceeded.**

**(4) Unexpended Funds: All funds not expended from the Fund shall lapse and be returned to the Town's Unassigned Fund Balance**

**(5) Operating Procedures: The Finance Director or his designee may establish procedures to govern the operation of the Fund.**

**(6) Expiration Date: The Town Restricted Fund authorization will expire June 30, 2015, unless extended by resolution of the Town Council.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-144 VOTED to adopt a resolution adopting the Extended Care Program FYE June 30, 2015 Operating Budget, as follows:**

**Burrillville Town Council  
Resolution**

**The Town Council has previously established by ordinance an Extended Care Program within the Recreation Department. The ordinance requires the program to be self supporting.**

**The Extended Care Program request for funding for the fiscal year beginning July 1, 2014 and ending June 30, 2015 is \$ 407,000 for**

**operations, based on expected revenue of at least \$407,000. The sum of \$407,000 is hereby appropriated subject to program receipts or grants totaling \$407,000. To the extent receipts fall short of projected revenue, the appropriation is reduced to equal revenue receipts unless otherwise voted by the Town Council.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-145 VOTED to adopt a resolution adopting the Spring Lake Beach FYE June 30, 2015 Operating Budget, as follows:**

## **Burrillville Town Council**

### **Resolution**

**The Town Council has previously established the operation of the Spring Lake Beach within the Recreation Department. The Spring Lake Beach operation is intended to provide a program that is deemed to be self supporting.**

**The Spring Lake Beach Program request for funding for the fiscal year beginning July 1, 2014 and ending June 30, 2015 is \$162,500 based on expected revenue of at least \$162,500. The sum of \$162,500**

**is hereby appropriated subject to program receipts or grants totaling \$162,500. To the extent receipts fall short of projected revenue, the appropriation is reduced to equal revenue receipts unless otherwise voted by the Town Council.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-146 VOTED to adopt a resolution adopting the June Rockwell Levy Ice Rink FYE June 30, 2015 Operating Budget, as follows:**

**Burrillville Town Council  
Resolution**

**The Town Council has previously established the operation of the June Rockwell Levy Ice Rink within the School Department. The June Rockwell Levy Ice Rink operation is intended to provide a program that is deemed to be self supporting.**

**The June Rockwell Levy Ice Rink request for funding for the fiscal year beginning July 1, 2014 and ending June 30, 2015 is \$359,242 based on expected revenue of at least \$359,242. The sum of \$359,242 is hereby appropriated subject to program receipts or grants totaling**

**\$359,242. To the extent receipts fall short of projected revenue, the appropriation is reduced to equal revenue receipts unless otherwise voted by the Town Council.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-147 VOTED to adopt a resolution establishing a Preschool Tuition Revolving Fund, as follows:**

#### **Burrillville Town Council Resolution**

#### **Establishing a Preschool Tuition Revolving Fund**

**The Finance Director is hereby authorized to establish a “Preschool Tuition Revolving Fund” for the use of the School Department.**

**(1) Purpose: This Fund is established to allow the School Department to segregate funds received and expended for its Preschool Program from its operating budget.**

**(2) Receipts: The School Department may direct that funds appropriated to the School Department operating funds be transferred to the Revolving Fund. In addition, all tuition revenues, grants and other revenue received for the preschool program shall be**

**deposited into the Fund.**

**(3) Disbursement: Money shall be disbursed from the Fund upon receipt by the Treasurer's Office upon properly documented vouchers from the School Department to the extent that monies are available in the Fund.**

**(4) Advancements: The School Department may advance funds to the Revolving Fund and request a refund at a later date when funds are available.**

**(5) Unexpended Funds: All funds not expended from the Fund shall remain in the Fund to be used for future expenditures chargeable to the Fund. In the event that the Preschool Tuition Revolving Fund is terminated, any remaining unencumbered funds may be transferred to the School Department upon approval by the Town Council.**

**(6) Operating Procedures: The Finance Director or his designee may establish procedures to govern the operation of the Fund.**

**(7) Expiration Date: The Preschool Tuition Revolving Fund authorization will expire June 30, 2015, unless extended by resolution of the Town Council.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-148 VOTED to adopt a resolution establishing a Summer School**

**Revolving Fund, as follows:**

**Resolution Establishing**

**A Summer School Revolving Fund**

**The Finance Director is hereby authorized to establish a “Summer School Revolving Fund” for the benefit of the School Department’s Summer School Program.**

**(1) Purpose: This Fund is established to allow the School Department to segregate funds received and expended for the operation of the Summer School Program from its operating budget.**

**(2) Receipts: All revenues from tuition, grants, or other funds received in connection with the Summer School Program shall be deposited in the Fund.**

**(3) Disbursements: Money shall be disbursed from the Fund upon receipt by the Treasurer’s Office upon properly documented vouchers from the School Department to the extent that monies are available in the Fund.**

**(4) Advancements: The School Department may advance funds to the Revolving Fund and request a refund at a later date when funds are available.**

**(5) Unexpended Funds: All funds not expended from the Fund shall remain in the Fund to be used for future expenditures chargeable to the Fund. In the event that the Summer School Revolving Fund is terminated, any remaining unencumbered funds may be transferred**

**to the School Department upon approval by the Town Council.**

**(6) Operating Procedures: The Finance Director or his designee may establish procedures to govern the operation of the Fund.**

**(7) Expiration Date: The Summer School Program Revolving Fund authorization will expire June 30, 2015, unless extended by resolution of the Town Council.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-149 VOTED to refer to the Screening Subcommittee the applications for reappointment from Judy Aubin and Robert G. Tetreault of the Budget Board and Linda Henderson of the Jesse M. Smith Memorial Library Board of Trustees.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John F. Pacheco III. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**Legislation**

**14-150 Consider and act on legislation pending before the Rhode Island General Assembly.**

**There was no discussion or action on item 14-150.**

**10. Town Clerk/Communication:**

**14-151 VOTED to receive and file a copy of correspondence from RI DEM regarding Industrial Pretreatment Regulation Transfer to Burrillville Sewer Commission.**

**Motion by Councilor Edward J. Blanchard. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-152 VOTED to receive and file the correspondence from Michael Narducci, Deputy Director, Elections Division, regarding rules and regulations for local questions.**

**Motion by Councilor Edward J. Blanchard. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-153 VOTED to receive and file the Purchase & Sale Agreement between Gerald F. Swift and John C. Morais and the Town of Burrillville.**

**Motion by Councilor Edward J. Blanchard. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**VOTED to recess.**

**Motion by Councilor David J. Place. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**14-142 VOTED to adopt a resolution adopting the FYE June 30, 2015 Operating Budget, as follows:**

**Burrillville Town Council Resolution**

**Fiscal Year Ending June 30, 2015**

**SECTION A.**

**That a resolution of the Town of Burrillville adopting the annual Town**

**Budget for the 2014-2015 Fiscal Year be adopted.**

**Whereas, the Burrillville Town Charter provides in Article Ten for the budget process and specifically in Section 10.04 (F) for the final adoption of the Town Budget including School Operations.**

**And whereas, the final budget when adopted shall show a balance between authorized appropriation and anticipated receipts.**

**Now, therefore, be it resolved that the Town Council adopts a final budget for the 2014-2015 Fiscal Year of \$ 46,654,635. This total budget is divided into the following Sections:**

**(1) Total Town Operating Appropriation: \$ 10,058,675**

**(2) Total Town Indebtedness and Interest Appropriation: \$ 3,229,906**

**\*\*NOTE 1**

**(3) Total Other Transfers: \$ 5,000**

**(4) Total Town Capital Improvement Appropriation: \$ 2,654,002 \*\*NOTE 2**

**(5) Total School Department Appropriation: \$29,867,052**

**(6) Overlay Variance Appropriation for Tax Abatements, Refunds and Uncollected Taxes:**

**\$ 840,000**

**Total Appropriation: \$46,654,635**

**The Total Adopted Departmental Budgets as recommended by the**

**Town Manager, and amended by the Town Council, for the 2014-2015 Fiscal Year is attached and incorporated as part of this resolution.**

**SECTION B.**

**That the Town Council hereby orders the assessment and collection of a tax on ratable real estate and tangible personal property in a sum not less than \$ 28,706,499 and not more than \$ 29,546,499 based upon current estimated assessed valuations.**

**The Total Revenues allocated for Town and School Expenditures are broken out as follows:**

**(1) Total Estimated School Department Revenues: \$ 13,448,381**

**(2) Total Estimated Town Non-Property Tax Revenues: \$ 3,281,417**

**(3) Total Funding Other Sources:**

**a. Spring Lake Fund**

**b. Recreation Center Fund**

**c. Wastewater Treatment Fund**

**d. Recycling Fund**

**e. Major Capital**

**f. BPAC**

**\$ 5,000**

**15,950**

**238,000**

**26,000**

**88,388**

**5,000**

**Subtotal Other Funding Sources \$ 378,338**

**(4) Application of General Fund Balance: \$ -0- \_\_\_\_\_ \*\*NOTE 3**

**(5) Application of School General Fund Balance: \$ -0- \_\_\_\_\_**

**(6) Total Estimated Amount to be raised from Property Taxes:**

**Class I Real Estate and Tangible**

**Personal Property 85.25%**

**Class II Motor Vehicles 14.75%**

**\$25,188,390**

**4,358,109**

**Subtotal Estimated Amount –From Property Taxes \$29,546,499**

**Total Revenues: \$46,654,635**

**Total Estimated Net Assessed Valuations:**

**Class I Real Estate and Tangible Personal Property \$1,330,545,597**

**Class II Motor Vehicles \$ 108,883,515**

**Total Estimated Net Assessed Valuations \$1,439,429,112**

**The Estimated Percentage of the Tax Levy to be raised from:**

**Class I Property is Projected to be 85.25%**

**Class II Property is Projected to be 14.75%**

**The Total Tax Rates to raise the above percentages of the Tax Levy are to be no greater than:**

**Class I Real Estate & Tangible Personal Property \$18.93**

**Class II Motor Vehicle \$40.00**

**An exemption in the valuation amount of \$ 1,250 shall be applied to all motor vehicles and trailers subject to an excise tax as provided in RIGL 44-34.1.**

**Any and all revenue/receipts (prior and current fiscal year ending 2014 shall be considered to be part of the general receipts of the Town and shall not supplement nor increase the amount appropriated to a specific department by the Town Council). This does not apply to direct reimbursements (e.g. insurance, grants, cancelled orders).**

**Subsequent to the adoption of this budget by the Town Council, should State Aid be higher than anticipated, the amount will be utilized to adjust the tax rate in lieu of increasing the related appropriations for Town and School Operations.**

**Municipal department expenses incurred during their normal operation that will result in the over expenditure of a given municipal department's appropriation for the given year shall be balanced through transfers from the General Fund Contingency line item by the Finance Director who shall notify the Town Council of any transfer at the next Town Council meeting.**

**Now, therefore, be it further resolved, that the tax levy WILL NOT EXCEED the four percent (4.00%) annual cap as imposed by Rhode Island General Laws Chapter 44-5-2, as amended.**

**Said Taxes are for ordinary expenses, the payment of Town interest and indebtedness in whole or in part, the payment of the Town's proportion of the State Tax, and for other purposes authorized by law.**

**The Tax Assessor having assessed and apportioned said tax on the ratable property of said Town as of the 31st day of December 2013 at Twelve o'clock midnight, according to law, and shall on completion of said assessment, date, certify and sign the same and deliver to and deposit the same in the office of the Town Clerk, on or before July 1, 2014.**

**The Town Clerk on receipt of said assessment, shall forthwith make a copy of the same and deliver it to the Town Treasurer/Finance Director who shall forthwith issue and affix to said copy, a warrant under his hand, directed to the Collector of Taxes of said Town, commanding him to proceed and collect said tax of the persons and estates liable therefore, said tax shall be due and payable on the 15th day of July, 2014.**

**Said tax may be paid in equal quarterly installments, the first installment of 25 per centum on or before the 1st day of August 2014 and the remaining installments as follows:**

**25 per centum on the 1st day of November 2014**

**25 per centum on the 1st day of February 2015**

**25 per centum on the 1st day of May 2015**

**Each installment of taxes if paid on or before the 1st day of each installment period successively and in order shall be free from any charges for interest.**

**If the first installment or any succeeding installment of taxes is not paid by the last day of the respective period or periods as they occur, then the whole tax or remaining unpaid balance of the tax as the case may be shall immediately become due and payable and shall carry until collected a penalty at the rate of Twelve (12) per centum per annum from August 1, 2014.**

**This Resolution adopting the Budget for Fiscal Year Ending June 30, 2015 will become effective July 1, 2014 unless amendments are made prior to July 1, 2014.**

**\*\*NOTE 1. This budget does not include utilizing funds from the Town's Debt Reduction Fund for the purpose of funding a portion of outstanding annual debt obligation as provided in Section 2-113 [d] 4 of the Town Ordinances.**

**\*\*NOTE 2. The Capital Portion of this budget, which does not include the use of the Unassigned [Unreserved, Undesignated] General Fund Balance, was adopted in accordance with the Town Charter Section**

**3.14 (j) at a Public Hearing held on March 26, 2014. The Capital Budget as voted on March 26, 2014 was repealed and replaced on April 9, 2014 having been slightly modified from the original and is hereby incorporated into the overall budget for fiscal year ending June 30, 2015.**

**\*\*NOTE 4. The Operation Portion of this budget does not include the use of the Unassigned [Unreserved, Undesignated] General Fund Balance. The transfer of these funds would require the affirmative vote of six (6) Council members due to the appropriation of funds from the Unreserved Undesignated General Fund Balance [Town Charter 3.14 (j)].**

**Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Wallace F. Lees. The motion carried, five in favor, two opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown and David J. Place. Councilors John F. Pacheco III and Stephen N. Rawson voted in opposition.**

**11. Additional New Business: None**

**12. VOTED to adjourn.**

**Motion by Councilor David J. Place. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were**

**Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kimberly Brissette Brown, John F. Pacheco III, David J. Place and Stephen N. Rawson.**

**The meeting was recorded.**

**Louise R. Phaneuf, Town Clerk**