

REGULAR MEETING of the Burrillville Town Council held Wednesday, December 14, 2011 at 7:00 P.M. in the Town Council Chambers, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson

MEMBERS ABSENT: None

1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.

2. VOTED to accept the minutes of the regular meetings held October 12, 2011, October 26, 2011 and the special meetings held October 18 and 25, and November 22, 2011 and dispense with the reading of said minutes.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

3. Public Comment: None

4. General Good and Welfare of the Town of Burrillville

Councilor Margaret L. Dudley announced a Friends of the Library Coffeehouse and provided details of the event.

Councilor Margaret L. Dudley extended birthday wishes to the Clerk.

Councilor Margaret L. Dudley offered holiday wishes to all.

Councilor Kevin D. Heitke commented on the disposition of the proceeds from the holiday cards based upon the award winning design by Adele Karbowski .

Councilor Edward J. Blanchard congratulated the Burrillville Patriot Junior Pee Wee team on winning the 2011 Superbowl championship.

Councilor Edward J. Blanchard commented on the success of the 2011 Victorian Holiday, thanking the Downtown Pascoag Neighborhood Association and all participants.

Council President Nancy F. Binns wished a Merry Christmas and Happy New Year to all.

5. Petitions: None

6. Special Business:

11-296 VOTED to grant an annual Firearms license to Paula Gaebe d/b/a Addieville East Farm to apply at 200 Pheasant Drive (Map 198, Lot 14).

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-297 VOTED to grant an annual Junk Collection License and a Junk Yard License to Rhode Island Auto Recycling, Inc. to apply at 1134 South Main Street (Map 265, Lots 005 and 006).

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-298 VOTED to grant an annual Holiday License to Thomas J. Staples Jr. d/b/a Bobby's Bait & Tackle Box to apply at 70 Pascoag Main Street (Map 175, Lot 45) on property owned by Ralph J. Ciummo Jr.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-299 VOTED to grant an annual Rubbish License to Waste Haulers, LLC., to apply throughout the Town of Burrillville (4 trucks)

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

7. ~~Public Hearing:~~

11-300 Relative to proposed amendments to the Town of Burrillville's Comprehensive Plan, pursuant to the provisions of Title 45, Chapter 22.2 of the General Laws of the State of Rhode Island.

NOTE: Notice of the Public Hearing was duly advertised in the Legal Section of the Woonsocket Call on November 23, November 30 and December 7, 2011.

A. Comments/Input/Recommendations by the Administration

Michael C. Wood, Town Manager, provided the background for the requirement to update the Comprehensive Plan and referred the discussion to Thomas J. Kravitz, Town Planner & Economic Development Coordinator.

Mr. Kravitz commented on the procedure, changes anticipated for future updates, reviewed the present recommended amendments, and outlined plans for the next update. Summary sheets of the proposed amendments are on file with the record of the public hearing.

B. The hearing of all interested parties in regard to proposed amendments to the Town's Comprehensive Plan. Note: Persons who wish to address the Town Council shall state their name and address.

(1) Proponents: None

(2) Opponents: None

C. VOTED to close the public hearing.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke,

David J. Place and Stephen N. Rawson.

D. Town Council Members Comments/Input/Deliberation

Councilor Edward J. Blanchard recognized the efforts of the administration. Councilor David J. Place commented on the reports provided to the Town Council throughout the process of developing the recommendation for amendment.

E. VOTED to adopt the proposed amendments to the Town of Burrillville's Comprehensive Plan, pursuant to the provisions of Title 45, Chapter 22.2 of the General Laws of the State of Rhode Island.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

F. VOTED to adjourn the public hearing

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

8. Unfinished Business:

11-216 VOTED to open the correspondence form Michael C. Wood, Town Manager, regarding Pinewood Lane Maintenance.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Michael C. Wood, Town Manager, noted that the Town Council had requested that the administration review the matter of Pinewood Lane maintenance. Mr. Wood indicated that additional legal work would be required in order to make a recommendation.

VOTED that the Administration continue to look into the Pinewood Lane maintenance issue.

Motion by Councilor Kevin D. Heitke. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

9. New Business:

11-301 VOTED to award Alternate 1 for the Branch River Court reconstruction project to J.G. Coffey Co., as recommended.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Note: The J.G. Coffey Co. bid price was \$14,111.46. A copy of the bid is on file with the record of the meeting.

11-302 VOTED to open the correspondence from the Burrillville Rubbish & Recycling Committee regarding their recommendations for a Rubbish and Recycling program.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Robyn Volpini, Chair of the Rubbish & Recycling Committee, commented on the Committee's findings and requested a

workshop with the Town Council to review their recommendations.

VOTED to schedule a workshop in early January with the Rubbish & Recycling Committee.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-303 VOTED to refer to the Screening Subcommittee the applications from:

- A) William Hoffman for appointment to the Juvenile Hearing Board**
- B) Dorothy Karolyshyn for appointment to the Juvenile Hearing Board**
- C) Jacqueline Zahn for reappointment to the Juvenile Hearing Board**

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-304 Correspondence from Councilor Wallace F. Lees, Chairman, Screening Subcommittee, regarding the Subcommittee's

recommendations.

VOTED to appoint Carson L. Orellana Jr. as an alternate to the Budget Board to fill an unexpired one year term to expire on June 20, 2012.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

VOTED to appoint Laura Fontaine to the Burrillville Extended Care Board of Directors to fill an unexpired three year term to expire June 30, 2014.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

VOTED to appoint Darrell St. Clemmons to the Juvenile Hearing Board to fill an unexpired three year term to expire on June 30, 2013.

Motion by Councilor Wallace F. Lees. Seconded by Councilor

Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

MOTION to appoint Michael Puyana as an alternate to the Board of Assessment Review to fill a one year term to expire November 30, 2014.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Kevin D. Heitke. The motion failed, two in favor, five opposed. Voting in favor of the motion were Councilors David J. Place and Stephen N. Rawson. Voting in opposition were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley and Kevin D. Heitke.

VOTED to appoint Barbara Schouboe to the Jesse M. Smith Library Board of Trustees to fill an unexpired five year term to expire June 30, 2012.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and David J. Place. Councilor Stephen N. Rawson voted in opposition.

VOTED to reappoint Russell R. Couture to the Board of Assessment Review for a three year term to expire November 30, 2014.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

VOTED to reappoint Kevin H. Mazarella to the Recreation Commission for a three year term to expire on October 31, 2014.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

VOTED to reappoint Timothy F. Pratt to the Recreation Commission for a three year term to expire October 31, 2014.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke,

David J. Place and Stephen N. Rawson.

VOTED to appoint Jason Cahill to the Narcotics Guidance Council for a three year term to expire on November 30, 2014.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

VOTED to appoint Kenneth E. Milligan III Ph. D. as an alternate to the Recreation Commission to fill a one year term to expire May 31, 2012.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and David J. Place. Councilor Stephen N. Rawson voted in opposition.

11-305 VOTED to open the correspondence from Michael C. Wood, Town Manager, regarding the League of Cities and Towns Energy Aggregation Program (REAP).

Motion by Councilor Kevin D. Heitke. Seconded by Councilor Edward

J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Michael C. Wood, Town Manager, summarized the League of Cities and Towns Energy Aggregation Program (REAP). Mr. Wood commented on the changes to the program that result in benefits to the Burrillville community. He noted that school, waste water and fire district buildings would be eligible. Mr. Wood recommended that the Town Council proceed with the program.

VOTED to authorize the Town Manager to enter into contract(s) up to three (3) years in duration with Direct Energy and/or its parent company. The Manager may enter into more than one contract within the three (3) year period in order to maximize the potential benefit to the Town.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-306 VOTED to open the correspondence from Michael C. Wood, Town Manager, regarding the tentative agreement with Council 94, Local 186.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Edward J. Blanchard. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Michael C. Wood, Town Manager, commented on the negotiation process, summarizing the changes in the agreement.

VOTED to approve the tentative three (3) year agreement with Council 94, Local 186, and to authorize the Town Council President and Town Manager to sign and execute the final contract document.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-307 First reading and scheduling of a public hearing of proposed amendments to the ordinances of the Town of Burrillville, Sec. 2-112 – Capital project program.

VOTED to schedule a public hearing at the call of the Chair.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place voted in opposition.

11-308 First reading and scheduling of a public hearing of proposed amendments to the ordinances of the Town of Burrillville, Chapter 30, Zoning, by adding Article V. Historic stone wall protection and preservation.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place voted in opposition.

11-309 VOTED to open the correspondence from Councilor David J. Place regarding his request relative to the process by which items are submitted to the Ordinance Subcommittee.

Motion by Councilor David J. Place. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees,

Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: There was discussion of the process by which items are considered by the Ordinance Subcommittee, as spelled out in the Charter and the Council Rules of Order.

11-310 VOTED to open the correspondence from Councilor David J. Place regarding his request that the Council consider funding a study to assess the efficiency of our current emergency response services, specifically the fire and rescue.

Motion by Councilor David J. Place. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: There was discussion of the correspondence from Councilor David J. Place regarding his request that the Council consider funding a study to assess the efficiency of fire and rescue services. Harrisville Fire Chief Mark St. Pierre and Pascoag resident Paul Choquette participated in the discussion. Members of the Town Council voiced their opinions of the Fire Districts' emergency services and residents' satisfaction and concerns with the districts. The districts' budgeting and annual meeting procedures were

explained. There was discussion of whether Town Council funding such a study would be appropriate.

VOTED to send a letter to the Fire Chiefs of the four districts requesting that they consider a meeting to decide whether they wish to consolidate their services and equipment.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Stephen N. Rawson. The motion carried, four in favor, two opposed, one abstention. Voting in favor of the motion were Councilors Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson. Council President Nancy F. Binns and Councilor Wallace F. Lees voted in opposition. Councilor Edward J. Blanchard abstained.

11-311 VOTED to open the correspondence from Councilor Edward J. Blanchard regarding an update of the Anti-Bullying Task Force.

Motion by Councilor David J. Place. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Councilor Edward J. Blanchard presented a draft of a new Burrillville School District Anti-Bullying Task Force brochure, commenting on the mission of the task force.

10. Town Clerk/Communication:

11-312 VOTED that the Library Fundraising Committee be dismissed, with the thanks of the Town Council.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-313 VOTED to receive and file the DEM Public Notice relative to an application requesting permission to alter wetlands from Laginestra Realty LLC and the Town of Burrillville relative to property located at Daniele Drive (Map 195, Lot 15 and Map 213, Lot 8).

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: Councilor Stephen N. Rawson asked whether the Burrillville Conservation Commission had received the public notice. The Clerk was to follow up.

11-314 DEM Notice relative to an application from Patrick T. Conley and Gail C. Conley requesting permission to alter freshwater wetlands near East Wallum Lake Road near the intersection of Stone Barn and East Wallum Lake Roads (Map 52, Lot 7).

Discussion: Councilor Margaret L. Dudley asked whether the Town should have concerns about the application. Timothy F. Kane, Town Solicitor, reviewed the Town Council's authority and explained his suggestion that the application not be addressed by the Town Council.

VOTED to receive and file.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees.

Discussion: The timeframe for comments was reviewed.

The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-315 VOTED to receive and file resolutions from Foster-Glocester Regional School Committee, Glocester School Committee, Hopkinton

Town Council, Jamestown Town Council, South Kingstown Town Council and Tiverton Town Council relative to pension reform.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-316 VOTED to receive and file the resolution of the Middletown Town Council related to concerns raised by Tropical Storm Irene.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-317 VOTED to receive and file the resolution of the Narragansett Town Council regarding the tax on tours.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-318 VOTED to open the correspondence from Rhode Island Department of Transportation regarding 1R Highway Improvements – Victory Highway.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Discussion: The location of the project and the details, as considered during an earlier Transportation Improvement Program proposal discussion, were reviewed.

VOTED to receive and file.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11. VOTED to receive reports one through 22, as follows:

- 1. Town Treasurer: Report of September 2011**
- 2. Burrillville Sewer Commission: Meetings of October 11& 18, 2011**

- 3. Tax Collector: Reports of October and November 2011**
- 4. Department of Public Works: No report**
- 5. Chief of Police: Reports of September and October 2011**
- 6. Office of Building Official: Reports of October and November 2011**
- 7. Animal Control Officer: Report of October 2011**
- 8. Burrillville Housing Authority: Meetings of September 14 and October 12, 2011**
- 9. Planning Board/Town Planner: Meeting of October 3, 2011**
- 10. Zoning Board of Review: No report**
- 11. Parks and Recreation Department: No report**
- 12. Information Systems Department: Report of December 2011**
- 13. Burrillville Conservation Commission: No report**
- 14. Ordinance Subcommittee: No report**
- 15. Redevelopment Agency: Meetings of September 27 and October 25, 2011**
- 16. B-PAC: No report**
- 17. Personnel Board: Meeting of October 11, 2011**
- 18. Screening Subcommittee: Meetings of October 6 and November 3, 2011**
- 19. Budget Board: No report**
- 20. Burrillville School Committee: Meeting of October 11, 2011**
- 21. Emergency Management Agency: No report**
- 22. Rubbish & Recycling Committee: Meetings of September 26 and October 17 & 24, 2011**

Motion by Councilor Wallace F. Lees. Seconded by Councilor David J.

Place. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

12. Additional New Business:

11-319 VOTED to grant a request for executive session from Town Council President Nancy F. Binns and Town Manager Michael C. Wood, pursuant to Rhode Island Open Meeting Law [§42-46-5 (a)(1)] relative to job performance in relation to contract discussions with Michael C. Wood, Town Manager; and [§42-46-5 (a)(2)] to consider and discuss potential litigation; and [§42-46-5 (a)(5)] for discussion and consideration relative to disposition of real property at Commerce Park – Daniele, Inc.

Note: Michael C. Wood was duly notified in advance in writing of this request for Executive Session; he was notified and advised that he could require that the discussion be held at an open meeting.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

Council returned to open session at 9:59 P.M.

VOTED to seal the minutes of executive session, noting that two votes were taken. One of the votes was for a conservation easement at Map 202, Lot 1; the Council President was authorized to enter into a conservation easement with DEM or its agent relative to the above-mentioned property.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson.

11-319 Consider and act on an employment agreement between the Burrillville Town Council and Michael C. Wood.

Note: There was not discussion or action on an employment agreement between the Burrillville Town Council and Michael C. Wood.

13. VOTED to adjourn at 9:59 P.M.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F.

**Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke,
David J. Place and Stephen N. Rawson.**

The meeting was recorded.

Louise R. Phaneuf, Town Clerk