

**WORKSHOP SESSION of the Town Council held Tuesday, January 11, 2011 at 7:30 P.M. in the Jesse M. Smith Memorial Library, 100 Tinkham Lane, Harrisville for and within the Town of Burrillville.**

**PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke, David J. Place and Stephen N. Rawson**

**OTHERS PRESENT: Treasurer Mark A. Adams, Chief of Police Colonel Bernard E. Gannon, Director of Parks & Recreation Cheri R. Hall, Finance Director John P. Mainville, Town Planner & Economic Development Coordinator Thomas J. Kravitz, Director of Public Works & Engineering Services Jeffrey McCormick, Information Systems Manager Edward J. Pienkos, Building/Zoning Official Joseph Raymond and Director of Emergency Management Jason Rhodes**

**MEMBERS ABSENT: None**

**The purpose of the workshop was a general overview and review, consideration and discussion of completed, pending and potential matters**

**Michael C. Wood, Town Manager, discussed the objective of reviewing recently completed and currently pending department and administrative projects.**

**Mr. Wood requested administrative staff make a joint PowerPoint presentation. A copy of the presentation is on file with the record of the workshop.**

**Colonel Gannon, Jason Rhodes, Thomas J. Kravitz, Jeffrey McCormick, John Mainville, Edward J. Pienkos, Cheri R. Hall, and Louise R. Phaneuf reviewed the functions of their departments and reviewed recently completed and pending tasks and programs.**

**Handouts were distributed by Colonel Gannon and Ms. Hall. Copies of the handouts are on file with the record of the workshop.**

**Staff responded to questions by the Town Council during the presentation.**

**Michael C. Wood, Town Manager, concluded the presentation with comments about economic development and general administration.**

**VOTED to adjourn at 10:20 P.M.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heike, David J. Place and Stephen N. Rawson.**

**The workshop was recorded.**

**Louise R. Phaneuf, Town Clerk**