

SPECIAL MEETING: the Burrillville Town Council attended the regular meeting of the Burrillville Personnel Board held Wednesday, May 12, 2009 at 8:35 A.M. in the Council Chamber, Town Building, Harrisville for and within the Town of Burrillville.

PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, and Norman C. Mainville

MEMBERS ABSENT: Councilor John M. Karmozyn Jr. was excused

James H. Moran, Chair, Burrillville Personnel Board, called the meeting to order at 8:35 A.M.

The Burrillville Town Council participated in discussion of the following item:

Discussion, consideration and action relative to fees for the testing materials to be paid by applicants of any tested position.

James H. Moran, Chair, Burrillville Personnel Board, reviewed the analytical process the Board had employed in arriving at their proposal that applicants be charged testing fees.

The Town Council and Personnel Board discussed:

- Expenses incurred in testing

- **The common practice of charging testing fees**
- **Charging tiered, reasonable fees, based upon cost of tests**
- **Positive experience of other communities**
- **Expenses the Town has incurred when tests are purchased for people who do not participate**
- **Excluding fees for promotional examinations**
- **Charging fees to employees who withdraw from scheduled tests without proper notification**
- **Whether fees might deter qualified applicants/encouraging serious candidates**
- **Limiting fees to recouping expenses**

The members of the Town Council who were present appeared to support the necessity of imposing reasonable fees for testing. No votes were taken by the Town Council.

The members of the Town Council left the Personnel Board meeting at 9:03 A.M.

Louise R. Phaneuf, Town Clerk