

Minutes of the Barrington Web Site Committee Meeting

Thursday, May 18, 2011 at 7:00 p.m.

Library Meeting Room

281 County Road, Barrington, RI 02806

Attendees: Elizabeth Deschenes (Chair), Maeve Donohue, Carol Giusti, Ellen Desslock (Committee Members), Valerie Carroll (Town Hall Liason)

These minutes have not yet been approved by committee.

The meeting was called to order at 7:07 pm.

- 1. Elizabeth moved to approve March minutes. Unanimous approval.**
- 2. Discussion of communication and requests for the website during the last month**
 - a. No news to discuss**
 - b. Ramon Garcia attended the meeting and expressed interest in possibly joining the committee. We referenced him to the Town Council where he can formally apply.**
- 3. New Business**
 - a. Set timeline for updated site launch**
 - i. Maeve will show a couple of designs at the next meeting. At next meeting we'll discuss workload for transfer of data from existing site to new site. Separating sections / work across the committee.**
 - ii. Will aim to present layouts to Town Council in September.**
 - 1. Valerie to get us on the agenda for that Town Council meeting**

iii. If website and plan are well received by Town Council, looking to launch site in October / November timeframe.

b. Determine relevant social media platforms and set timeline for launches

i. Temporarily on hold – will discuss in the fall.

c. Discuss business data sharing with Patch.com

i. Valerie presented opportunity to link to Patch.com for all town business, church listings, and local organizations.

ii. Elizabeth motioned to approve. Committee unanimously approved.

iii. Valerie to cross-reference lists to ensure all businesses on Town Website are also represented on Patch.com.

iv. Maeve motioned to remove all local business sites, church listings and local organizations from the current site. Committee unanimously approved.

4. Status of old business

a. Write Website Committee mission statement

i. Elizabeth to send to Valerie to share with Solicitor.

b. Library Energy Stations Data

i. Tabled / nothing to discuss.

c. Discussion of database driven site that will allow for easier scalability and integration with social media platforms.

i. Assess data and current site map and begin to restructure.

1. Discussed under 3a.

5. Set Agenda/check date for the June 2011 meeting

a. Agenda to primarily focus on site structure.

The next regular meeting is scheduled for Wednesday, June 15, 2011

at 7:00 P.M. – Library, 2nd floor meeting room.

Elizabeth made a motion to adjourn at 7:53 P.M.. Maeve seconded the motion and the meeting adjourned.