

The Barrington Cemetery Commission met on Thursday, July 21, 2016 at 3:00 PM in the Meeting Room at the Barrington Public Library-Community Center. Present: Ms. Susan L. Taylor, Chairman of the Commission; Mrs. Sarah P. Small, Secretary of the Commission; and Mr. Robert Black. Mr. Steve Primiano, liaison to the Town Council and Mr. Enzly Ramsay; Superintendent of Operations, were absent.

Ms. Taylor called the meeting to order at 3:10 pm. The minutes of the June 8, 2016 meeting were approved as amended on a motion by Ms. Taylor and seconded by Ms. Small.

Ms. Taylor attended the RI Cemetery Association clambake yesterday and reviewed the intent of the organization of which the BCC is a member. She suggested it was informative and is worth attending in the future.

#### Superintendent's Report:

Mr. Ramsay was not in attendance. Mr. Ramsay's invoice #7321, dated 6/30/2016, was reviewed including the work on four (4) foundations, and the cleaning of two headstones. Barrington Cemetery Rules and Regulations #2 – Maintenance of any maker is the sole responsibility of the owner. Mr. Ramsay will be asked to explain the circumstances of the maintenance.

The Commission discussed methods to repay the Town when expenses exceed income for a period of time including the method of record-keeping employed by the Town when reporting to the Commission. The Commission continues to need income & expense information on a monthly basis from the Town in a clear & concise format. The Commission will continue to discuss a formula of repayment including selling investments and/or increasing pricing and/or postponing capital projects.

There has been a request from the Town to advertise an RFP for cemetery Superintendent. The last RFP was in 2012 and was awarded to Ramsay's Inc. of Bristol, RI for a two year period with two additional one year terms. Mr. Black will compile an RFP for the Commission.

A request was received from a "lot owner" currently living in Wisconsin for a copy of a lost deed written in 1989. CemeteryFind data will be consulted.

Barrington 300<sup>th</sup> Anniversary Committee headed by Van Edwards, is planning "Heritage Weekend Tours" of cemeteries and churches in July and August 2017 and has requested the Cemetery Commission's suggestions for involvement.

The toppled and broken cap of the Samuel Watson Memorial in Watson Cemetery at the end of Brick Pond Drive will be the first request for restoration when the Fannin-Lehner Restoration Consultants work in Barrington Cemeteries the week of August 21, 2016. Commissioners will take photos of the monument and others that may need restoration and send them to the Fannins as part of their preparation work.

Meeting adjourned at 4:25 pm.

Sarah P. Small, Secretary  
Barrington Cemetery Commission

