

The Barrington Cemetery Commission met on Wednesday, April 13, 2016 at 3:00 PM in the Meeting Room at the Barrington Public Library-Community Center. Present Mr. Robert Black; Mrs. Sarah P. Small, Secretary of the Commission; Ms. Susan L. Taylor; Mr. Enzly Ramsay; Superintendent of Operations; Mr. Steve Primiano, liaison to the Town Council.

1. Mrs. Small called the meeting to order at 3:02 pm. Mr. Primiano inquired as to the Commission's plan to elect a Chairman.
2. Mr. Black moved the adoption of the minutes of the March 9, 2016 meeting, and Ms. Taylor seconded the motion. Motion carried.
3. Superintendent's Report:  
Mr. Ramsay has not ordered the Tyler Point fence post caps.

Prince's Hill wooden gates: There has been a suggestion that the wooden gates opening onto the original carriage roads be repainted. After discussion, the decision was made to take no immediate action. Mr. Ramsay will assess what is needed.

Mr. Ramsay has ordered the six (6) new trash barrels.

Dog control signs vs. Rules & Regulations. There was discussion pertaining to pets in Rules & Regs #18. (See Minutes of March 9, 2016).

Forest Chapel Gate numbering: Mr. Ramsay directs funeral possessions into Forest Chapel thru the gates/openings from Governor Bradford Drive. The gate closest to Bay Road will be labeled as Gate #1, moving westerly followed by Gate #2, followed by Gate #3 which is the original main gate, then gate #4, and Gate #5 which is the closest entrance to Governor Bradford Drive from Waterway. Mr. Ramsay suggested the Commission consider installing signs at the two driveways from Broad Street (Route 114) into Prince's Hill Cemetery, and will look into prices of suitable signs.

The cedar tree bordering Adams Road in AllinYard has been partially blown over. Mr. Ramsay suggested it may, or may not, live through up-righting and re-staking and could be a long, extensive project. No action was taken.

4. Ms. Taylor sent a letter to the new George Street owner's real estate agent stating that the Commission had no immediate plans to develop their land abutting 135 George Street, however, would continue leasing the land for farming purposes.
5. A revision was needed to correct the George Street Conservation Easement to include land use for farming purposes. The correction is completed and recorded.
6. Renewal of the Four Town Farm lease for \$750.00 on 5 acres for the 2016 growing season was prepared and signed by the Town Manager, Chris Clegg for 4 Town Farms, and Ms. Taylor for the Commission.
7. Progress on Boston Scan's CemeteryFind.com website was discussed. Further clarification is needed to determine Lot owners vs. used and unused grave lots on the new website. The information available to the public needs to be determined based on privacy issues. Veteran

burials should be identified as a future project on the website. Another project will be to add photos of existing gravestones. There was discussion regarding the ability to use this new website to analyze data in order to make informed management decisions regarding Barrington Cemeteries. Boston Scan will hold a Users Workshop on Tuesday, April 26, 2016 for information and use of the website.

8. Revisions to the Cemetery. Find forms and information were discussed. The Town Clerk's Office has begun entering new data to the new website. At least one member of the Commission should also have administrative rights to the website. Mr. Ted Dooling of Boston Scanning, has sent an invoice of \$15,768.21 and has been paid. His work continues in order to complete the project.

9. Contact with Minnie and Jim Fannin of Fannin-Lehner Preservation Consultants has indicated that the Fannins are available to work in Barrington Cemeteries the week of August 22-26, 2016. This timing might allow the Commission to complete restoration work in Tyler Point, Watson Yard, and other early town cemeteries prior to the 300<sup>th</sup> Anniversary of the founding of Barrington with celebrations in 2017. There was discussion. Mrs. Small moved and Ms. Taylor seconded a motion to engage the Fannins from August 22-26, 2016. Motion carried.

10. Annual dues of \$50.00 for membership in the RI Cemetery Association are due. There was discussion. Mr. Ramsay suggested that the Association is useful and available to all members with cemetery related questions. Mrs. Small moved and Mr. Black seconded a motion that Barrington Cemetery Commission continue membership in 2016-2017. Motion carried.

11. The Commission reviewed the March 2016 Income and Expenses as received from the Town Financial Director and Investment information provided by Eagle Strategies. Ms. Taylor and Mr. Primiano believe further discussion is needed regarding income and expense information provided to the Commission from the Town.

The meeting was adjourned at 4:50 pm.

Sarah P. Small, Secretary