

Barrington Cemetery Commission Meeting (Approved Oct. 8, 2014)

The Barrington Cemetery Commission met on Wednesday, July 9, 2014 at 3:00 PM in the Meeting Room at the Barrington Public Library-Community Center.

Present Mr. John A. MacIntyre, Jr., Chair, Mr. Robert Black, Mrs. Sarah P. Small, Secretary of the Commission, Mr. Enzly Ramsay, Superintendent of Operations.

Mr. MacIntyre called the meeting to order at 3:08 PM.

Mrs. Small moved acceptance of the minutes of the Executive Session held on June 11, 2014 at 2:00 PM, as presented and sealed. Mr. Black seconded the motion. Motion carried.

Mr. MacIntyre moved acceptance of the minutes of Regular Commission meeting held on June 11, 2014 at 3:00 PM, as presented. Mr. Black seconded the motion. Motion carried.

Superintendent's Report:

*Section Poles and Signs at Prince's Hill:* New Section sign C>D and all other new Section poles and signage have been installed at Prince's Hill Cemetery.

*Repair from September 2013 storm damage of the top rail and fence along the back of PH Cemetery* has been completed by Mr. Ramsay.

*The three (3) Wooden Trash Container bins*, originally constructed by the Barrington High School Industrial Arts students, and installed at Forest Chapel, have been repaired, and re-installed at: 1) Nayatt Road entrance. 2) Gate #4-Entrance from Gov. Bradford Road at Bay Road and 3) Gate #2, Main Entrance from Governor Bradford Drive. They are serviceable for protecting the plastic barrels containers kept therein.

*Survey Work at Forest Chapel:* Mr. Ramsay has not talked with Mr. Steve Murgio regarding the Sections at Forest Chapel which Mr. Murgio re-surveyed. (See Minutes of April, 9<sup>th</sup>, Apr. 30<sup>th</sup> and January 8<sup>th</sup> 2014; July 17<sup>th</sup>, May 1<sup>st</sup>, Jan. 9<sup>th</sup> 2013; and July 12<sup>th</sup>, Oct. 17<sup>th</sup>, Nov. 14<sup>th</sup>, and Dec. 12<sup>th</sup> 2012.) Mr. Ramsay indicated he needs two days to prepare the revisions and then one day to work with Mr. Murgio to mitigate the conflicts in the sections which Mr. Murgio re-surveyed. Mr. Ramsay's goal is to complete the project by the end of the summer, in preparation for a discussion regarding a single computer program format in the various databases as needed and used by the Superintendent, the Town of Barrington, and Barrington Cemetery Commission.

*Refinish of Peck Tomb Doors:* Mr. Ramsey has the proper formula for refinishing the wooden Peck Tomb Doors, and will do so on a warm and dry day. The formula for 1 Quart (32 ounces) mixture is: Penetrol, 19 oz.; spar varnish, 11 oz.; paint thinner, 1.5 oz; Minwax- red mahogany stain #225. Apply with brush and let dry. Wet sand with #400 set/dry sandpaper. Buff with soft cotton cloth.

*Story Marker, Forest Chapel Lot 541, Graves 1 & 2:* Barbara Story Waterman has expressed concern about the tilt of the marker on her parents graves. Mr. Ramsay suggested that the marker needs a new foundation. Mr. MacIntyre requested a list of scattered markers needing stabilizing.

Pamphlet for promoting the Cremation Garden and Columbarium at PH:

Drafts, of a promotional pamphlet have been presented by Mr. Black, and were reviewed:

Barrington Cemeteries, Barrington, Rhode Island. Showing Town Seal, with colored picture of main entrance to PH Cemetery on Front cover of folded "8.5 x 11" inch, heavy-weight stock; Back fold, Rev 7/2014. Description is of both Forest Chapel Cemetery and Prince's Hill Cemetery, Cremation Garden and Columbarium. (See attached) There was discussion. Mr. Black will edit and Mr. MacIntyre will get prices for producing same.

Restoration Work by Fannin Lehner Consultants:

There was discussion as to prioritizing restoration work as needed in Barrington Cemeteries. Priorities will be 1) Start and finish work at Prince's Hill including the most recent downed markers from the September 2013 storm in Section B, B0095 Wilmarth Heath, 3 Oct. 1862; B0206 Martin, Capt. Luther, 27 Dec. 1875 and B0207- Martin, Amy 25 Nov. 1880. In Section C, C0058 Collins, Adalaide B. d/o James and Olive Collins, 2 July 1851. 2) Also newly broken and downed: In Section A, A0056 -George Learned Peck and A0057- Milton I. Peck, children of Learned and Harriet Peck. Section C 0055 Galligan, Alfred, a granite marker fallen from the base. Mr. MacIntyre will e-mail Minxie Fannin. 3) Future work to review needs and finish restoring work in Forest Chapel 4) Begin restoration at Tyler Point depending on access to water.

Selling back graves to town:

At the June 18, 2014 meeting of the RI Historic Cemetery Commission, Mrs. Small inquired as to possible experience with selling back a grave, or graves, to the Cemetery authority. It was the consensus that this transfer of grave lot(s) would be treated in the same legal manner as any sale of property or other interest, owned by a group of individuals.

Placement of signage at Forest Chapel Cemetery was discussed. Mrs. Small requested a new Historic Cemetery Sign BA002, to be placed at the Nayatt Road entrance to Forest Chapel Cemetery, through the RI Historic Cemetery Commission. Mr. Ramsay indicated that for directions to burial sites throughout the cemetery, he specifies using entrances into Forest Chapel from Governor Bradford Drive, the section which was the original Forest Chapel Cemetery:

- Gate #1- Closest to the intersection with Water Way, where FC Lot numbers begin with Lot #1.
- Gate #2- Main Entrance on Governor Bradford Drive having a curved stone entrance, and wider driveway, east toward Bay Road, with Lots #90 on the left and #91 on the right.
- Gate #3- Further east on Gov. Bradford Dr., toward Bay Road, with Lots #137 on the left and #138 on the right;
- Gate #4- Gov. Bradford Drive, next to intersection with Bay Road. **Lot # 234** is on the left of the entrance and **#255 is on the right**. Because of numbering variations, **Lot# 235** is along the driveway to the north where the driveway curves.
- Gate #5- Nayatt Road entrance to Forest Chapel Cemetery.

Mrs. Small reported that the GPS reading Number 41.717256N-71.299574W, was taken in October 2013 by past Chair of the RI State Historic Cemetery Commission Ms. Evelyn Wheeler and Mr. Greg Bonyng at the Capt. David Read Cemetery registered as BA008. This small burial ground with at least one and possibly more graves, is located by the small shed near the coastline, on Plat 11, Lot 62, and recorded in Barrington Land Evidence Bk 909:316. On July 9, 2014, Mrs. Small submitted this information with aerial photo to the Barrington Tax Assessor's Office, whose responsibility it is to place the GPS reading on the Plat and Lot Map, in accordance with RIGL 23-18-10.1. "Registering historic cemeteries. - In addition to the records and indexes now

required to be maintained by every recorder of deeds in all cities and towns, the recorder of deeds in every city and town shall maintain a register of all historical cemeteries located within the city or town. The tax assessor of each city or town shall note the location of each historical cemetery so registered on the appropriate tax assessor's map with a symbol consisting of the letters "CEM" inside a rectangle."

Mr. Black is to work on the Annual Report for July 1, 2013 through June 30, 2014.

Mr. Ramsay suggested adding a new "check box" to the Interment Order Form, which he needs and provides to Funeral Directors, indicating the OWNERSHIP of the Lot to be opened.

Meeting adjourned at 4:45 PM.

Sarah P. Small, Secretary