

## *Minutes*

Kingston Fire District  
Board of Wardens Meeting  
25 August 2016

**Present:** Wardens Donald Cobb, Ina Sciabarrasi, Sandra Koerner, Elizabeth McNab, and Vincent Rose. Also present was Tax Assessor Dorald Beasley (arrived 6:50 PM).

**Absent:** Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Director of Public Safety & Emergency Management URI Stephen Baker, Chief Nathan Barrington, DC Thomas Reed, DC Christopher DeGrave and Office Manager Jenifer Madison.

**Call to Order:** President Cobb called the Board of Wardens Meeting to order at 6:33 p.m.

**Information/Comments/Questions from the Public:** There was no one present from the public. There were no questions or comments from the public.

### **Approval of Minutes:**

**Motion:** McNab made and Sciabarrasi seconded a motion to accept the Minutes from the Wardens Meeting on 7/28/16. The minutes were reviewed. There were no further questions.

The motion passed unanimously.

### **Tax Collector's Report:**

**Motion:** McNab made and Sciabarrasi seconded a motion to accept the Tax Collector's Report.

Cobb presented the Tax Collector's Report on behalf of Mendillo. The Board reviewed the report. Cobb let the Board know that the 2015 Tax Collection Rate is at 97.8%. He noted that Third Notices of Delinquency were sent out to 20 taxpayers with delinquent 2015 accounts. To date we have received two payments. Cobb also reported that work is being done on the 2016 Tax Roll and that Beasley has completed work on the split properties. There was no further discussion or questions.

The motion passed unanimously.

**URI Report:** There was no report. No motions were made.

### **Chief's Report:**

**Motion:** Sciabarrasi made and Koerner seconded a motion to accept the Chief's Report.

Cobb presented a report from DC DeGrave on behalf of the Chiefs. He noted that one of KFD's Probationary Firefighter's is being promoted to Firefighter and that a couple more Probationary Firefighters are set to be promoted over the next few months. He also noted that KFD is trying a new schedule of applicant and recruitment events this year and that KFD's will be an active presence on URI's campus this year including: URI's First Night Block Party, KFD Open Houses, Volunteer Opportunity Recruitment Fair and a Recruitment Program Orientation and Introductory Live Fire Training.

The motion passed unanimously.

### **Treasurer's Report:**

Motion: McNab made and Sciabarrasi seconded a motion to accept the Treasurer's Report.

Cobb presented the Treasurer's Report on behalf of Lefebvre. The Board reviewed the report. Cobb noted that KFD ended FY2015-16 solidly in the black and credited it to everyone's efforts. There was no further discussion or questions.

The motion passed unanimously.

**Finance Committee up-date/report:** Finance Committee Mtg scheduled for 8/18/16 was cancelled. There were no updates.

Next meetings:

- October 20, 2016 at 9:00 a.m.

**New Business:**

- Approve 2016 Tax Rate: The Board decided to table this discussion until the next meeting on 9/22/16. No motions were made.

**Communications:**

**Information:**

**Next Meetings:**

- September 22, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 27, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 10, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 15, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

**Adjournment:**

**Motion:** Rose made and Koerner seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Sandy Koerner, Secretary  
KFD Board of Wardens